



APPROVED

ACME TOWNSHIP REGULAR BOARD MEETING 6042 Acme Rd., Williamsburg MI 49690 Tuesday, August 13, 2019 7:00 p.m.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 p.m.

ROLL CALL: Members present: J. Zollinger, C. Dye, A. Jenema, J. Aukerman, D. White, P. Scott, D. Nelson

Members excused: None

Staff present: L. Wolf, Planning & Zoning Administrator, V. Donn, Recording Secretary

A. LIMITED PUBLIC COMMENT: Open at 7:00 pm

Brian Kelley, Acme resident, approves of the new changes to the short-term rental ordinance.

Kim Gribi, 7822 Peaceful Valley, would like to see signage at the public access on Deepwater Pt. Rd. and Peaceful Valley Rd.

Joyce Peiffer, 7960 Windale Dr., would like a sign on the bay access on Deepwater Pt. Rd.

Cynthia Lahti, 8016 Windale Dr., asked to have the problem with the unkept and overgrown foliage north of her property removed.

Richard Bruening, 4160 E. M-72, inquired if he was to get written permission from his neighbors for a house he owns and wants to use for a short-term rental on getting a special use permit. (submitted written note)

Limited Public Comment closed at 7:10 pm

B. APPROVAL OF AGENDA:

Motion by Nelson to approve the agenda as presented, supported by Scott. Motion carried unanimously.

C. APPROVAL OF BOARD MINUTES: 07/02/19

Motion by White to approve the board meeting minutes of 07/02/19, supported by Nelson. Motion carried unanimously.

D. INQUIRY AS TO CONFLICTS OF INTEREST:

Nelson rescued from K.I. New Business Zoning Ordinance Text Amendment #051- Child Care Centers

E. REPORTS

a. Clerk: Dye reported: Permanent Absentee Voting List has doubled currently at 1200 was 580 last year. Good response to mailing sent out in May regarding No Reason Absentee Voting.

b. Parks: Jenema reported:

- Jenema, Wolf and Zollinger met with the DNR today at Bayside Park and exhibited the accomplishments of the last grant. Also, Dornoff family donated a swing that has been installed at the park.
- Tomorrow Jenema and Wolf will be presenting to the MDNR Trust Fund Board at Shanty Creek on the \$300,000 grant for the Traverse City to Charlevoix Trail.

Zollinger reported:

- There are some issues at Woodland Acres Public Access areas that the township will need to address. On Friday the Parks & Trails committee will be discussing the

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possibility the Eagle Scouts volunteering with marking shore paths and laying wood chips. Adjacent property owners would be notified in case there is any problems.

- Volunteer groups have asked if there are any projects in the township that need to be done. Jenema suggested to have a list put together for volunteers when approached for these requests.
- There have been some broken items in the Bayside Park's restrooms, which have been fixed. The water level on the bay is high and has caused some issues with Saylor Park boat launch.

c. **Legal Counsel – J. Jocks:** No report

d. **Sheriff:** Nate Lentz reported traffic incidents are down from last month. There was one fatality last month at a crossover on US 31. MDOT is doing a study on road crossovers that have been areas of accidents.

e. **County:** G. LaPointe reported:

- There was a presentation on the county audit with an overview on the pension plan. The audit was very comprehensive with no outstanding findings by the auditors.
- The city wants an extension on the TIFF (Tax Increment Financing) that was created in 1997 for 30 years and is used by the DDA District. There is a DDA meeting in two weeks. He mentioned there is a parking deck that is being considered for construction that includes the use of the TIFF.
- Issues with Enbridge Line 5 under the bridge economic impact for and against to build an improved tunnel or shut it down.

F. **SPECIAL PRESENTATIONS: Chief Pat Parker - 2020 Metro Fire Budget and 2020 Millage Proposal 2.45 mils**

Chief Pat Parker did an overview of the 2020 budget to be adopted along with summary of budgeted revenue expenditures report. He informed there has been a shortage of part-time firefighters and it has been difficult to keep them. The 2020 budget includes hiring 3 more fulltime firefighters, increasing hire rate and purchase of a new Fire Truck and Tanker. These additions are why Metro Board wants a millage of 2.45 mils, it has been 2.35 since 2015. The township board had a discussion on the preliminary review of the budget presented in preparation for next month's decision making meeting.

G. **CONSENT CALENDAR:**

1. **RECEIVE AND FILE:**

- a. **Treasurer's Report**
- b. **Clerk's Revenue/Expenditure Report and Balance Sheet**
- c. **RecycleSmart July 2019**
- d. **Draft Unapproved meeting minutes**
 1. **Planning Commission 07/08/19**
 2. **Parks & Trails 06/21/19**

2. **APPROVAL:**

1. **Accounts Payable Prepaid of \$163,320.39 and Current to be approved of \$7,488.65 (Recommend approval: Clerk, C. Dye)**

Dye requested to remove under Receive and File, 1.b. Clerk's Revenue/Expenditure Report and Balance Sheet

Motion by Aukerman to approve the Consent Calendar with 1. b. Clerk's Revenue/Expenditure Report and Balance Sheet removed, supported by Jenema. Roll Call motion carried unanimously.

H. **ITEMS REMOVED FROM THE CONSENT CALENDAR:**

1. b. **Clerk's Revenue/Expenditure Report and Balance Sheet**

Dye explained when sending the Balance Sheet report for the packet the wrong date was selected the report should have been 6/30/19, a correct report was given to each Board member.

Motion by Jenema to approve Consent Calendar with Clerk's Revenue/Expenditure Report and correct Balance Sheet Report, supported by White. Roll Call motion carried unanimously.

I. **CORRESPONDENCE:**

APPROVED

1. Letter dated 07/01/19 from Department of Environment, Great Lakes, and Energy regarding ACO, Termination Notice.

Zollinger informed the sewer rebuilt is now over and this letter from the state was a notice letting the township know of its completion.

J. PUBLIC HEARING: None

K. NEW BUSINESS:

1. **Zoning Ordinance Text Amendment #051 – Child Care Centers (PZR 2019-12 Lindsey Wolf)**

Wolf informed after research it was determined a child care center is much needed in the community. A change in the ordinance as a permitted use in commercial opposed to a special use permit was made in the table. She emphasized if the Board adopts an amendment to add child care centers to the list of allowable uses in the Commercial and Corridor Flex Districts, the Applicant will still need to seek a site plan approval.

Motion by Jenema to adopt Zoning Ordinance Amendment 051 Child Care Centers as a use by right in the C: Corridor Commercial and CF Corridor Flex Districts, as presented in the draft table in Section 6.6.41 regulated Uses, and to change the definition of Child Care Centers in Section 3.2 to read Child Care Center: A facility for the care of children. As defined by ML 722.111, supported by Aukerman. Motion carried by 6 (Zollinger, Dye, Jenema, Aukerman, White, Scott), rescued by Nelson.

2. **Changes to Acme Police Power Short Term Rental Ordinance #2017-01**

Zollinger informed there has been some cases with short-term rentals that has made it necessary to revise the ordinance. Changes to be made will be to remove the limited deration exception/exemption, update the Consumer Fireworks Ordinance (State of Michigan Law changed in December of 2018) & Section 2.9, provide clarification that SRTs are not Bed & Breakfast establishments, meet fire safety standards, clarify quiet hours and increase penalties to deter violations of the Ordinance.

Motion by Scott to adopt police power ordinance amendment #2019-02 to the Acme Township Short-Term Rental Ordinance and adding an increase of \$2,200 instead of \$1,500 in Section 5.2, Penalties, 1. iii and 2. iii, supported by White. Motion carried by 4 (Zollinger, Aukerman, White, Scott), opposed by 3 (Dye, Jenema, Nelson).

3. **Update Acme Police Power Ordinance for Fireworks**

Wolf stated the changes are reflecting those made from the state that went into effect December 2018. The current Acme Township Consumer Fireworks Ordinance 2012-04 has been updated with the changes, and the short-Term rental Ordinance no: 2017-01 Section 2.9 has been amended.

Motion by Jenema to adopt police power ordinance amendment #2019-03 to the, Acme Township Consumer Fireworks Ordinance #2012-04 as presented and adding to section 4., No one is allowed to use fireworks on public properties, including schools, churches, government buildings, city streets and parks, plus No one is allowed to ignite or discharge fireworks in any way that would cause them to land on someone else's private property without the express consent of the property owners, supported by Aukerman. Motion carried unanimously.

4. **DPW Septage loan defer pay back for three years to help pay for repairs required.**

Zollinger explained this is a preliminary discussion for the board regarding DPW having some potential major repairs to the septage treatment plant. It is necessary for all townships involved to agree for the consideration of the reimbursements be put on hold for the next 3 years or until 2022.

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Forgoing the reimbursement would allow DPW to pay for repairs without having to refinance. Acme Township Board agreed.

5. Supervisor Transition Plan

Zollinger informed there will be a special meeting on August 21 to interview two candidates for the supervisor position. Once the position is filled there needs to be a training transition before he leaves. The replacement can't be sworn in prior to 30 days but could be paid hourly for training. There are also several required meetings to attend. The board discussed to either have an hourly or a set amount paid for each meeting the new supervisor attends. Zollinger said some of his current duties could be transferred to other township employees.

L. OLD BUSINESS: None

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Dye informed Gabridge & Co will be in the week of August 19 to start the year-end financials. Gabridge will be sending different auditors from last year.

ADJOURN: Motion to adjourn by White, supported by Scott. Meeting adjourned at 9:30 pm

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a document from the official records of the township.



Cathy Dye, CMMC
Acme Township Clerk

Cynthia Lahti

8016 Windale Drive

Williamsburg, MI 49690

1-231-938-3242

Aug.13, 2019

Dear Acme Township Board,

I am here to ask you board members, who will represent me in the area that lies just beyond Peaceful Valley?

I have an ongoing problem with a vacant lot to the north of my property. This vacant property is owned by David Glass Trust. I am unable to contact him via phone or mail up to now.

This vacant property has Russian olive shrubbery that is about to invade my underground sprinkler system. I don't feel I should dump Round-Up on it because there is a house across the street from this area. This house is on well water! Also when leaving my driveway in my truck, I am having trouble seeing down the road due to height of Russian olive. (See Pictures)

It was suggested today that I seek an attorney to solve this dilemma between David Glass & me. The attorney would hit me with a large fee. The attorney would tell me his hands

were tied due to no regulations made protecting homeowners for Windale Drive/Bay Valley Rd. area.

This is why I'm standing before you tonight. I have lived on Windale Drive for approx. 25 years. I'm trying to keep my property up & I need some help from all of you board members. Please pass some regulations for up keep on property occupied or vacant!

Sincerely,

A handwritten signature in cursive script that reads "Cythia Lahti". The signature is written in dark ink and is positioned below the word "Sincerely,".

Cynthia Lahti

8016 Windale Drive

Williamsburg, MI 49690

1-231-938-3242

Aug.13, 2019

Ownership of property #2801-222-002-30 over the years:

12-15-2004 Randall Lesson sold to Joseph & Lori Marra for \$85,000

1-5-2006 Joseph & Lori Marra sold to Anthony Marra for \$83,000

5-10-2013 Anthony Marra sold to Randall Lesson for \$25,000

11-17-17 Randall Lesson Quit Claim to David E. Glass Living Trust for \$1.00

Over the years these guys/business have taken depreciation on this property

AUGUST 13, 2019

TO THE ZONING BOARD

I REALIZE THAT THIS IS A NEW DILEMMA FACING EVERY TOWNSHIP AND ESTABLISHING ZONES WHERE SHORT TERM RENTALS WOULD BE ALLOWABLE IS A GOOD START...

BUT THERE ARE PROPERTIES OUTSIDE THIS ZONE THAT COULD POSSIBLY BE TAKEN UNDER SPECIAL CONSIDERATION.

I JUST BOUGHT A HOUSE ON BUNKERHILL HOPING TO DO SHORT TERM RENTAL... I HAVE 3 NEIGHBORS THAT ARE A CONSIDERABLE DISTANCE AWAY... IF I WERE TO GET WRITTEN PERMISSION FROM EACH NEIGHBOR ALLOWING ME TO DO THIS... PRESENT THIS TO THE BOARD...

UPON APPROVAL BE ISSUED A SPECIAL USE PERMIT...

AS A HOMEOWNER I WOULD SCREEN RENTERS... ESTABLISH QUIET TIME... NO PARTIES... ETC... PLUS I LIVE 1/2 MILE AWAY AND WOULD MONITOR THIS...

THANK YOU

RICHARD BRUNING



ACME TOWNSHIP REGULAR BOARD MEETING
6042 Acme Rd
Williamsburg, Michigan 49690
Tuesday, August 13, 2019, 7:00 p.m.

GENERAL TOWNSHIP MEETING POLICIES

- A. All cell phones shall be switched to silent mode or turned off.**
- B. Any person may make a video, audio or other record of this meeting. Standing equipment, records, or portable microphones must be located so as not to block audience view.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE
ROLL CALL

- A. LIMITED PUBLIC COMMENT:**
Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.
- B. APPROVAL OF AGENDA:**
- C. APPROVAL OF BOARD MINUTES 7/2/19**
- D. INQUIRY AS TO CONFLICTS OF INTEREST:**
- E. REPORTS**
 - a. Clerk - Dye**
 - b. Parks –**
 - c. Legal Counsel –**
 - d. Sheriff –Nate Lentz**
 - e. County – G. LaPointe**
 - f. Supervisor-**
- F. SPECIAL PRESENTATIONS: Chief Pat Parker- 2020 Metro Fire Budget and 2020 Milage Proposal 2.45 mils**
- G. CONSENT CALENDAR:** The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.
 - 1. RECEIVE AND FILE:**
 - a. Treasurer's Report**
 - b. Clerk's Revenue/Expenditure Report and Balance Sheet**
 - c. RecycleSmart July 2019**
 - d. Draft Unapproved meeting minutes**
 - 1. Planning Commission 7/8/19**
 - 2. Parks & Trails 6/21/19**
 - 2. APPROVAL:**
 - 1. Accounts Payable Prepaid of \$163,320.39 and Current to be approved of \$7,488.65 (Recommend approval: Clerk, C. Dye)**
- H. ITEMS REMOVED FROM THE CONSENT CALENDAR:**
 - 1. _____**

2. _____
3. _____

I. CORRESPONDENCE:

1. Letter dated 7/1/19 from Department of Environment, Great Lakes, and Energy regarding ACO, Termination Notice

J. PUBLIC HEARING:

K. NEW BUSINESS:

1. Zoning Ordinance Text Amendment #051 – Child Care Centers (PZR 2019-12 Lindsey Wolf)
2. Changes to Acme Police Power Short Term Rental Ordinance #2017-01
3. Update Acme Police Power Ordinance for Fireworks.
4. DPW Septage loan defer pay back for three years to help pay for repairs required
5. Supervisor transition Plan.

L. OLD BUSINESS:

- 1.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

ADJOURN



DRAFT UNAPPROVED

ACME TOWNSHIP REGULAR BOARD MEETING
3593 Bunker Hill Rd, Williamsburg MI 49690
Will be held in the old Acme Laundry
Tuesday, July 2, 2019 7:00 p.m.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 p.m.

ROLL CALL: Members present: J. Zollinger, C. Dye, A. Jenema, J. Aukerman, D. White, P. Scott, D. Nelson

Members excused: None

Staff present: L. Wolf, Planning & Zoning Administrator, V. Donn, Recording Secretary

A. LIMITED PUBLIC COMMENT: Open at 7:01 pm

Brian Kelley, Acme resident, commented in favor of Shore Beach Road transfer.

Tom Phillips, 2986 Wild Juniper Trail, commented on reducing speed from 55 mph to 45 mph on US 131 between Five Mile and Holiday Road.

Limited Public Comment closed at 7:06 pm

B. APPROVAL OF AGENDA:

Zollinger said the topic under K. New Business, 1. Shore Beach Road Transfer from GTCRC to Acme Township will not be discussed. Additional research needs to be completed and then will be added to a future meeting's agenda.

Motion by Aukerman to approve the agenda as presented with the correction of omitting under K. New Business, 1. Shore Beach Road Transfer from GTCRC to Acme Township, supported by Scott. Motion carried unanimously.

C. APPROVAL OF BOARD MINUTES: 06/04/19

Motion by Dye to approve the board meeting minutes of 06/04/19, supported by White. Motion carried unanimously.

D. INQUIRY AS TO CONFLICTS OF INTEREST: None

E. REPORTS

- a. Clerk:** Dye reported her and Cristy Danca attended the Michigan Association of Municipal Clerks Conference in Kalamazoo. She gave a flyer from the conference on the 2020 Census Bureau with information on how people will be able to complete the census form. Residents can go online and for those that don't, there will be door-to-door takers. The roll out will be March 2020.
- b. Parks:** Jenema reported the swings for the park have not been ordered. She will be reaching out to the donator to get the payment before ordering. The Parks and Trail Committee have agreed on the type of park signs and Ryan Lamott will be getting bids for a large one with the park name and one with highlights of park rules. Zollinger informed the existing park sign is in bad shape and needs to come down before a new one is installed. The board agreed to remove it.
- c. Legal Counsel – J. Jocks:** No report
- d. Sheriff:** A report of the service calls for May was submitted
- e. County:** G. LaPointe reported the airport is looking at a new means of governance models to create an authority and appointing a board with candidates from Grand Traverse and Leelanau

DRAFT UNAPPROVED

areas. He gave an explanation of the city's Tax Increment Financing that was created in 1997 for 30 years and is used by the DDA District, which is Traverse City downtown, old downtown and surrounding areas. The concept is to defer the money keeping the TIF frozen until the 30-year period is over. It was discussed to extend the period or create a new one.

F. SPECIAL PRESENTATIONS: None

G. CONSENT CALENDAR:

1. RECEIVE AND FILE:

- a. Treasurer's Report
- b. Clerk's Revenue/Expenditure Report and Balance Sheet
- c. RecycleSmart 2019
- d. Draft Unapproved meeting minutes
 1. Planning Commission 06/10/19

2. APPROVAL:

1. Accounts Payable Prepaid of \$112,145.96 and Current to be approved of \$30,055.09 (Recommend approval: Clerk, C. Dye)

Motion by Nelson to approve the Consent Calendar as presented, supported by White. Roll Call motion carried unanimously.

H. ITEMS REMOVED FROM THE CONSENT CALENDAR: None

I. CORRESPONDENCE:

1. Letter from Pezzetti, Vermetten & Popovicts, P.C.
2. 2018 Annual Drinking Water Pass

J. PUBLIC HEARING: None

K. NEW BUSINESS:

~~1. Shore Beach Road Transfer from GTCRC to Acme Township - Omitted~~

To be discussed at future meeting after additional research is completed.

1. Approval of Acme Township Police Power, Parks Ordinance - restated

Zollinger explained this is a Police Power Parks Ordinance that has been updated with items like parking, paths, and Woodland Acres.

Motion by Jenema to approve the Zoning Ordinance Amendment 2019-050 for township parks, supported by Aukerman. Motion carried unanimously.

2. Approval of Updated Acme Township Fee Schedule

Zollinger informed item lines of Demolition Permit and Boat Launch were added to the Fee Schedule.

Motion by Jenema to approve Acme Township Fee Schedule as presented and updated on 07/02/2019, supported by White. Motion carried by 6 (Zollinger, Dye, Jenema, Aukerman, White, Nelson), opposed by 1 Scott.

3. Supervisor annual appointments to various committees

Zollinger explained the appointments are recommendations to the Acme Board for terms ending 2022. Planning Commission – Dan Rosa, Parks & Trails Committee – Barb Hefflin, Farm Land Committee - Dave Hoxie and Rick Saylor, and the Zoning Board of Appeals will be recommended by Planning Commission members.

Motion by Jenema to approve the list as presented on 2022 appointments for Planning

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Commission, Parks & Trails and Farm Land Committees, supported by Nelson. Motion carried unanimously.

4. Zoning Ordinance Amendment 050 – Planned Development Transfer of Development Rights (PZR 2019-10 Shawn Winter/Lindsey Wolf)

Zollinger explained this amendment to the ordinance was rewritten to make the process available to the public and the township not having to manage. The amendment is written stating it is between the developer and seller on the property rights. The rights allow the developer to give more density on the property.

Motion by White to adopt Zoning Ordinance Amendment 050 Planned Development-Transfer of Development rights as presented, supported by Jenema. Motion carried unanimously.

5. Approval of new street names for the Koti project (Dan Kelly)

Motion by Nelson to approve street names as presented for the Koti Project, supported by White. Motion carried unanimously.

L. OLD BUSINESS: None

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Zollinger submitted his resignation to be effective October 11, 2019. An ad will be put out for his replacement and applicants will be presented at a public meeting.

Gordie LaPointe commented Zollinger's resignation and appreciates all he has done. He inquired on the walking trail at Yuba Park. Jenema let him know the Conservatory worked on it last year but now their time has expired to continue with the trail.

Brian Kelley thanked Zollinger for his dedication. He asked for a review of the sign ordinance now that businesses are using more advanced LED brighter lighting.

D. Nelson would like Zollinger's replacement to have the same mutual respect with other board members as he has done.

Tom Phillips commented on Zollinger ability to provide the history of the township and thanked him for his service.

ADJOURN: Meeting adjourned 8:22 pm

Location	Activity	Hours
Patrol		
Lentz, Nathan 114		
acme		
	26000 fraud	8.25
	54003 traffic violation	9.75
	57000 trespassing	1.75
	93001 accident, traffic pda	1.75
	93006 Traffic Policing/Assist	3.75
	98003 property checks	3.00
	98006 civil matter	1.75
	98007 suspicious situation	1.25
	99001 Suicide (Include Attempt	3.00
	99008 assist	2.75
	accident, pda followup/report	1.50
	accident, pia followup/report	1.50
	administrative	9.75
	arrest	2.00
	breaks	4.50
	maintenance equip/vehicle	1.50
	off duty	0.00
	Residential Patrol	4.75
	ticket issued	2.00
	Traffic Patrol	14.25
	warning issued	0.75
		<u>79.50</u>
blair		
	54003 traffic violation	0.50
	99006 public relations	5.25
	ticket issued	0.25
		<u>6.00</u>
east bay		
	93001 accident, traffic pda	0.50
	93006 Traffic Policing/Assist	0.25
	ticket issued	0.25
	Traffic Patrol	2.50
		<u>3.50</u>
fife lake		
	breaks	0.50
	training	6.00
		<u>6.50</u>
garfield		
	arrest	0.25
	maintenance equip/vehicle	0.75
	ticket issued	0.25
	Traffic Patrol	5.00
		<u>6.25</u>
lec		
	administrative	12.25
	maintenance equip/vehicle	0.50
	training	2.00
		<u>14.75</u>
long lake		
	Traffic Patrol	2.50
		<u>2.50</u>
mayfield		
	Traffic Patrol	0.25
		<u>0.25</u>
off duty		
	off duty	0.00
		<u>0.00</u>
out of county		
	99006 public relations	13.00
		<u>13.00</u>

Location	Activity	Hours
Patrol		
Lentz, Nathan 114		
paradise		
	Traffic Patrol	0.25
		<u>0.25</u>
	recreational vehicle building	
	maintenance equip/vehicle	3.50
		<u>3.50</u>
traverse city		
	administrative	1.00
		<u>1.00</u>
		<u>1.00</u>
	Lentz, Nathan	137.00
	Patrol	137.00
	Total	<u>137.00</u>

Grand Traverse County Sheriff Daily Count Summary 7/1/2019 - 7/31/2019	Traffic	Citation	Warning	Paper service	Accident
Division Officer Patrol Lentz, Nathan 114	11	8	3	3	3
	11	8	3	0	3
	11	8	3	0	3
	Patrol				
	Total				



GRAND TRAVERSE METRO FIRE DEPARTMENT 2020 BUDGET TIMELINE

Below is the timeline for approving Metro's 2020 Budget:

- June 25, 2019:** Begin discussion regarding 2020 Budget

- July 1, 2019** 2020 Budget Workshop with Metro Board

- July 23, 2019** Metro's Board to approve 2020 Budget

- July 30, 2019** Metro Budget to Township Offices

- August, 2019:** Take Metro's 2020 Budget to Township Boards for approval

- September, 2019** Public Hearings and Final Approval by the Townships

- Sept. 30, 2019:** Notify GT County of Townships millage rate for Metro!



GRAND TRAVERSE METRO FIRE DEPARTMENT 2020 BUDGET ASSUMPTIONS/ISSUES

Below are assumptions/issues for the 2020 Budget:

- 1) 4.58% increase in Townships **real** property taxable valuations.
(at 2.35 mills, this impact is approx \$181,608 of additional revenue from Townships in 2020).
- 2) The \$181,608 of additional revenue covers increases in the current General Fund operations budget for 2020. (except for PIF transfer).
- 3) Wages and Benefits
 - * COLA increase for all employees - 2.5% (est.)
 - * Step increases for newer firefighters
 - * Potentially hire 3 FT Firefighters last 6 months of year, *if needed*
- 4) Budgeted capital expenditures out of PIF are:
 - * Station 11 remodel and floor replacement - estimate at \$500,000
(Remodel options will be presented to the Board prior to project commencement)
 - * Purchase new Engine 1 - \$650,000 - debt payments over 7 yrs @ 2.99%
(this debt payment of \$103,400 replaces Engine 8 debt which is paid off in 11/2019)
 - * Purchase 3 new Admin vehicles (FPB) - \$100,000
- 5) Metro Board approved a millage of 2.45 mills.
The millage has been 2.35 for 5 years, since 2015.
- 6) Future issues not included in budget:
 - a. Purchase new Tanker in 2021 for \$350,000.
 - b. New Station 8 design and construction costs
 - c. Need to purchase a new tanker, heavy rescue and ladder truck within the next 7 years.
 - d. Training Tower



GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY



WHY IS METRO ASKING FOR A MILLAGE INCREASE???

The following factors have contributed to or are expected to impact GT Metro's financial position over the next few years, thus resulting in the need to increase GT Metro's millage rate:

	Millage Impact
2019 Millage Rate:	2.35
1) Metro has hired 6 new fulltime firefighters over the past 3 years (2017 to 2019)....the additional costs of these firefighters is approximately \$40,100 each.....which equates annually to 0.0227 mils/FF.....that totals an additional impact on Metro's budget of 0.1362 mils.	0.1362
2) Due to the decreasing availability of part-time firefighters, GT Metro is currently having difficulties filling shifts. As such, the 2020 Budget includes hiring 3 more fulltime firefighters half way thru the year. The full year impact if these firefighters are hired is 0.0681 mils. GT Metro will only hire these firefighters if it is determined necessary to fill shifts and in order to provide good service to our community.	0.0681
3) In March, 2019, the Metro Board approved a firefighter wage adjustment by increasing the new hire rate from \$11.74/hr to \$14.88/hr (27% increase)....which increased the wage for 56% of Metro's fulltime firefighters. The wage adjustment impacted Metro's millage by approximately 0.025 mils in 2019. This will only cause wages to increase more with impacts of COLA going forward.	0.025
4) By 2021, the incremental debt incurred by purchasing a new Fire Truck and Tanker results in an increase in debt payments of \$60,000 or 0.034 mils	0.034
Subtotal:	2.6133
5) Impact on New Station 8 financing: \$2.6 million over 30 years @ 3.5% - \$140,000 per year.	0.08
Less: Estimated revenue in excess of inflation due to increase in taxable values	(0.073)
Projected Millage Rate:	2.620



**GRAND TRAVERSE METRO FIRE DEPARTMENT
2020 BUDGET
NET TAXABLE VALUE ALLOCATION**

	2020
TOTAL BUDGETED EXPENDITURES:	\$ 4,616,021
LESS: OTHER REVENUE ITEMS:	\$ 296,000
NET EXPENDITURES TO BE ALLOC.	<u>\$ 4,320,021</u>
TOWNSHIP ASSESSED VALUES, net	<u>1,765,943,075</u>

Millage rate to breakeven **2.45**
170,055
(reduce to get to 2.35 mills)

ALLOCATION BASED ON TAXABLE VALUE - 2.45 MILLS				
	2020 BUDGETED TWP REVENUE	2019 BUDGETED TWP REVENUE	DIFFERENCE	% CHANGE
ACME	822,341	757,963	64,378	8.49%
EAST BAY	1,403,840	1,281,408	122,432	9.55%
GARFIELD	2,100,379	1,928,987	171,392	8.89%
TOTAL	4,326,560	3,968,358	358,202	9.03%

	2019 TAXABLE VALUE (net of personal prop)	2018 TAXABLE VALUE (net of personal prop)	DIFFERENCE	% CHANGE
ACME	335,649,487	322,537,567	13,111,920	4.07%
% of total	19.0%	19.1%		
EAST BAY	572,996,094	545,280,201	27,715,893	5.08%
% of total	32.4%	32.3%		
GARFIELD	857,297,494	820,845,716	36,451,778	4.44%
% of total	48.5%	48.6%		
TOTAL	1,765,943,075	1,688,663,484	77,279,591	4.58%

**GTMESA
2020 BUDGET - 2.45 Mils
BY COST CENTERS**



Budget to be approved by the Metro Board

GRAND TRAVERSE METRO FIRE	Actual 2018	Budget 2019	Budget 2020	Incr/ (Decr)	% Incr/ (Decr)
Fund: 206 - METRO FIRE					
TOTAL REVENUES	4,168,629	4,277,358	4,622,560	345,202	8.1%
EXPENDITURES					
Dept: 336 OPERATIONS					
Acct Class: 701 PERSONNEL SERVICES	2,762,684	3,203,868	3,418,266	214,398	6.7%
Acct Class: 726 SUPPLIES	172,590	155,000	159,000	4,000	2.6%
Acct Class: 800 CONTRACTUAL SERVICES	149,165	141,555	147,555	6,000	4.2%
Acct Class: 900 OTHER SERVICES/CHARGES	521,518	560,000	561,000	1,000	0.2%
Acct Class: 970 CAPITAL OUTLAY	190,737	190,500	144,000	(46,500)	-24.4%
Acct Class: 990 DEBT SERVICE	100,016	99,858	-	(99,858)	-100.0%
Acct Class: OTHER	50,000	35,200	186,200	151,000	429.0%
TOTAL EXPENDITURES	3,946,710	4,385,981	4,616,021	230,040	5.2%
NET REVENUE/EXPENDITURES	221,919	(108,623)	6,539	115,162	-106.0%
Fund Balance	1,671,079	1,892,998	1,384,375		
2019 FB transfer to PIF - proposed		(400,000)			
Net Fund Balance	1,892,998	1,384,375	1,390,914		

**GTMESA
2020 BUDGET - 2.45 Mills
BY COST CENTERS**



Budget to be approved by the Metro Board

GRAND TRAVERSE METRO FIRE	Actual 2018	Budget 2019	Budget 2020	Incr/ (Decr)	% Incr/ (Decr)
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PUBLIC IMPROVEMENT FUND

TOTAL REVENUES

\$ 551,420	\$ 26,000	\$ 827,000	801,000	3081%
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EXPENDITURES

Acct. Class: 970 CAPITAL OUTLAY

\$ 566,022	\$ 45,000	\$ 1,250,000	1,205,000	\$ 27
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Acct. Class: 990 DEBT SERVICE

\$ 22,267	\$ 98,315	\$ 140,768	42,453	0.00%
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Acct Class: 992 CONTINGENCY

\$ -	\$ 5,000	\$ 5,000	-	\$ -
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TOTAL EXPENDITURES

\$ 588,289	\$ 148,315	\$ 1,395,768	1,247,453	\$ 8
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EXPENDITURES OVER REVENUES

\$ (36,869)	\$ (122,315)	\$ (568,768)	(446,453)	365%
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Fund Balance

\$ 384,830	\$ 347,961	\$ 625,646	277,685	80%
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2019 FB transfer to PIF - proposed

	\$ 400,000			
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Net Fund Balance

\$ 347,961	\$ 625,646	\$ 56,878	(568,768)	-91%
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GRAND TRAVERSE METRO FIRE DEPARTMENT

2020 Budgeted Revenue/Expenditure Report



	Actual	Budget	YTD actual	% Bud	2020	
GRAND TRAVERSE METRO FIRE	2018	2019	June, 2019	2019	BUDGET	Explanations
Fund: 206 - METRO FIRE						
Revenues						
600.001 Acme Township - Cont.	723,015	757,963	757,963	100.0%	822,341	2.45 Mills
600.002 East Bay Twp. Contr	1,219,716	1,281,408	1,281,408	100.0%	1,403,840	2.45 Mills
600.003 Garfield Charter Twp.	1,852,139	1,928,987	1,928,987	100.0%	2,100,379	2.45 Mills
664.000 Earned Interest	38,471	25,000	22,404	89.6%	25,000	
667.100 Township FF/EMS	97,847	100,000	36,839	36.8%	100,000	
668.500 Cost Recovery Revenue	55,664	60,000	6,590	11.0%	60,000	
668.700 Public Education Receipts	9,034	0	635	#DIV/0!	0	
669.000 Plan Reviews	60,810	66,000	32,181	48.8%	66,000	
669.001 Refunds and Donations	43,145	30,000	16,684	55.6%	30,000	
669.002 Sale of Surplus Equipment	12,308	5,000	7,576	151.5%	5,000	
669.006 Misc. Grant Receipts	56,480	23,000	0	0.0%	10,000	
TOTAL REVENUES	4,168,629	4,277,358	4,091,267	95.6%	4,622,560	
EXPENDITURES						
Dept: 336 OPERATIONS						
Acct Class: 701 PERSONNEL SERVICES						
702.000 Wages and Salaries	1,529,737	1,694,963	830,838	49.0%	1,978,149	FF and staff wage adjustments
702.001 Longevity	27,177	27,750	0	0.0%	36,900	full year 2 new FF's; 3 new FF 6 mths
703.000 Metro Firefighters Response	26,249	50,000	7,068	14.1%	30,000	
703.001 Metro Fire Officers Salaries	12,800	16,000	6,000	37.5%	16,000	
703.200 Metro FF Wages - part-time	355,689	442,700	142,384	32.2%	321,100	Less PT FF's filling shifts
703.300 Part-time Administrative	12,337	20,000	0	0.0%	10,000	
705.000 Personal Day Payout	32,900	34,250	3,342	9.8%	39,250	
715.000 FICA/Medicare	54,435	71,049	24,768	34.9%	63,832	
716.000 Health/Dental/Optical Ins.	395,368	491,000	261,245	53.2%	519,500	Consider 10% incr. in rates
716.003 Life Ins./LTD/STD	17,368	21,500	14,377	66.9%	31,600	
717.001 AD&D Insurance	8,135	12,000	8,622	71.9%	10,000	
718.000 Retirement	229,623	254,574	119,099	46.8%	294,435	
719.000 Workers Comp. Insurance	60,866	68,082	60,562	89.0%	67,500	
TOTAL PERSONNEL SERVICES	2,762,684	3,203,868	1,478,305	46.1%	3,418,266	
	66.3%	74.9%			73.95%	(labor % of revenue)
Acct Class: 726 SUPPLIES						
727.000 Office Supplies	12,444	11,000	4,385	39.9%	12,000	
729.000 Printing and Binding	4,858	5,000	2,689	53.8%	5,000	
730.000 Postage and Freight	2,123	2,500	1,023	40.9%	2,500	
743.000 Other Supplies	22,756	30,000	5,250	17.5%	30,000	
745.000 Uniforms and Accessories	16,967	22,500	13,492	60.0%	22,500	
745.002 Fire Gear	55,896	30,000	19,376	64.6%	30,000	
748.000 Fuel, Oil, Grease	40,536	42,000	16,654	39.7%	42,000	
760.000 Medical Supplies	17,010	12,000	8,699	72.5%	15,000	
TOTAL SUPPLIES	172,590	155,000	71,568	46.2%	159,000	
Acct Class: 800 CONTRACTUAL SERVICES						
801.000 Legal Fees	22,745	18,000	5,948	33.0%	18,000	
810.000 Subscriptions	3,423	7,500	2,320	30.9%	7,500	
810.001 Dues	8,365	7,500	3,858	51.4%	8,500	
818.000 Contract Services	51,569	45,000	28,307	62.9%	50,000	
830.000 Fire Hydrant Rental	21,240	21,555	0	0.0%	21,555	
850.001 Telephone	41,823	42,000	20,139	48.0%	42,000	

GRAND TRAVERSE METRO FIRE DEPARTMENT

2020 Budgeted Revenue/Expenditure Report



	Actual 2018	Budget 2019	YTD actual June, 2019	% Bud 2019	2020 BUDGET	Explanations
GRAND TRAVERSE METRO FIRE						
TOTAL CONTRACTUAL SERVICES	149,165	141,555	60,572	42.8%	147,555	
Acct Class: 900 OTHER SERVICES AND CHARGES						
910.000 Fleet & Liability Property Ins	57,479	62,000	57,588	92.9%	61,000	
920.000 Heat Utilities	30,191	28,000	17,517	62.6%	30,000	
921.000 Electric Utilities	46,344	45,000	21,768	48.4%	47,000	
923.000 Sewer and Water Utilities	14,528	17,000	5,981	35.2%	17,000	
924.000 Waste Disposal	1,200	2,000	620	31.0%	2,000	
930.000 Bldg. Repair and Maintenance	75,288	65,000	28,762	44.2%	70,000	
932.000 Equipment Repair & Maint.	22,087	20,000	6,663	33.3%	25,000	
932.001 Radio/Pager Repair and Maint	1,888	2,000	231	11.6%	0	
932.100 SCBA Repair/Maintenance	88	5,000	0	0.0%	5,000	
934.000 Vehicle R&M - labor	54,953	65,000	35,117	54.0%	65,000	
934.100 Vehicle R&M - parts	56,900	51,000	26,984	52.9%	51,000	
934.500 Special Ops Equipment	1,020	5,000	133	2.7%	3,000	
935.000 Ground Care and Maintenance	35,625	38,000	29,427	77.4%	38,000	
955.000 Employee Physicals & Wellne	31,664	40,000	19,836	49.6%	40,000	
956.000 Employee Train. and Develop.	48,562	70,000	25,914	37.0%	62,000	
956.001 Computer Support	43,701	45,000	29,251	65.0%	45,000	
TOTAL OTHER SERVICES AND CH	521,518	560,000	305,792	54.6%	561,000	
Acct Class: 970 CAPITAL OUTLAY						
976.001 Building Improvement	50,335	46,000	5,791	12.6%	50,000	
977.000 Machinery and Equipment	128,092	132,500	37,480	28.3%	82,000	
978.000 Vehicles Acquisition	0	0	0	#DIV/0!	0	
980.000 Office Equipment	1,131	0	0	#DIV/0!	0	
980.100 Computer Replacement	11,179	12,000	8,524	71.0%	12,000	
TOTAL CAPITAL OUTLAY	190,737	190,500	51,795	27.2%	144,000	
Acct Class: 985 OTHER						
985.100 Transfer to Public Imp. Fund	50,000	25,000	0	0.0%	176,000	pay for debt in PIF
990.000 Debt Payment	98,430	99,059	49,451	49.9%	0	
990.005 Interest Expense	1,586	799	277	34.7%	0	
992.000 Contingency	0	10,000	0	0.0%	10,000	
992.001 Emergency Cont. Fund	0	200	0	0.0%	200	
TOTAL OTHER	150,016	135,058	49,728	36.8%	186,200	
TOTAL EXPENDITURES	3,946,710	4,385,981	2,017,760	46.0%	4,616,021	
NET REVENUE/EXPENDITURES	221,919	(108,623)	2,073,507		\$ 6,539	
Fund Balance	1,671,079	1,892,998			1,384,375	
2019 FB transfer to PIF proposed		(400,000)				
Net Fund Balance	\$ 1,892,998	\$ 1,384,375			\$ 1,390,914	

Maintain Fund Balance = to 4 months expenses:	\$ 1,453,660		\$ 1,480,007	3 months - \$1,123,000
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GRAND TRAVERSE METRO FIRE DEPARTMENT

2020 Budgeted Revenue/Expenditure Report



	Actual 2018	Budget 2019	YTD actual June, 2019	% Bud 2019	2020 BUDGET	Explanations
GRAND TRAVERSE METRO FIRE						
PUBLIC IMPROVEMENT FUND						
664.000 Earned Interest	1,420	1,000	765	76.5%	1,000	
675.000 Debt Proceeds	500,000	0	0	#DIV/0!	650,000	650,000 Truck
699.100 Transfer In - Fund Balance	50,000	25,000	0	0.0%	176,000	pay for debt in PIF
TOTAL REVENUES	551,420	26,000	765	2.9%	827,000	
EXPENDITURES						
Acct. Class: 970 Capital Outlay						
976.001 Building Improvement	0	0	0	#DIV/0!	500,000	Station 11 Remodel - estimate
977.000 Machinery and Equipment	0	0	0	#DIV/0!	0	
978.000 Vehicles Acquisition	566,022	45,000	41,133	91.4%	750,000	3 new FPB Vehicles - \$100,000
TOTAL CAPITAL OUTLAY	566,022	45,000	41,133	91.4%	1,250,000	New Engine - \$650,000
Acct Class: OTHER						
990.000 Debt Payment	19,604	86,685	39,510	45.6%	123,185	Debt for Engine 11 - 2018 and
990.005 Interest Expense	2,663	11,630	5,024	43.2%	17,583	new Engine in 2019.
992.000 Contingency	0	5,000	0	0.0%	5,000	
TOTAL DEBT SERVICE & OTHER	22,267	103,315	44,534	43.1%	145,768	
TOTAL EXPENDITURES	588,289	148,315	85,667	57.8%	1,395,768	
EXPENDITURES OVER REVENUE	-36,869	-122,315	-84,902	69.4%	-568,768	
Fund Balance	384,830	347,961			625,646	
2019 FB transfer to PIF proposed		400,000				
Net Fund Balance	347,961	625,646			\$ 56,878	

**GRAND TRAVERSE METRO FIRE DEPARTMENT
CAPITAL PROJECTIONS - 10 Year Plan
2020 Budget - VEHICLES**



ACQUIRE DATE	DESCRIPTION	LOCATION	Actual Cost	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
VEHICLES:														
2010	Ford Expedition - Chief (701)	Admin	51,855											
2008	GMC Yukon (702)	Admin	48,372			40,000	40,000							
2007	GMC Sierra Truck Fire Marshall (703)	Admin	29,619		40,000									
2006	2006 Chevy Colorado Truck (735)	Admin	19,429		30,000									
2007	GMC Sierra Pickup - FPB 780	Admin	29,619		30,000									
2009	Chevy Sub LT1 - PubEd	Admin	34,658							35,000				
2016	Ford Escape - 738	Admin	24,764							35,000				
2001	Chevrolet Suburban (Squad 14)	Station 12	33,411		100,000	40,000	40,000			35,000				
Admin Vehicle Replacement Fund														
2007	American LaFrance - Engine 1	Station 1	462,796		\$650,000									
2007	Pierce Ladder (Truck 1)	Station 1	648,172							900,000				
2015	Ford Pick-up - Squad 1	Station 1	55,822							60,000				
2006	Sterling Tanker - T1	Station 1	187,942								400,000			
1999	Rescue - Freightliner (R1)	Station 1	170,828											
2011	Metro Rescue Boat - 15' Seawolf	Station 1	11,951											
2011	ORV Trailer Kelley	Station 1	2,195											
2012	RTV - Kubota RTV900	Station 1	11,295											
2015	MTI - Special Ops Trailer	Station 1	12,128											
2010	Middlebury Enclosed Trailer - PubEd	Station 1	5,162											
Station 8														
2013	Rosenbauer - Engine 8	Station 8	600,022											
2001	Tanker - Freightliner (T8)	Station 8	182,350											400,000
1996	Wildfire - Chevrolet (Brush 8)	Station 8	17,600											
2019	Kubota -	Station 8	13,711	15,000										
2018	Squad 8	Station 8	48,770										60,000	
Station 9														
1993	Pierce - Engine 9	Station 9	45,000											
2001	Tanker - Freightliner (T9)	Station 9	124,406											
1998	Pierce Dash - E13 (dispose in future)	Station 9	149,558											
2004	Chevrolet Suburban (Squad 9)	Station 9	35,600				60,000							
1993	Watersupply-Ford 1 ton (GWS)	Station 9	17,704											
2001	Wildfire - Ford (Brush 9)	Station 9	26,833											
2006	SkiDoo Expedition - sled 2	Station 9	6,023											
2019	Kubota	Station 9	13,711	15,000										
Station 11														
2018	Pierce Impel - Engine 11	Station 11	517,252											
2016	Ford - Squad 11	Station 11	49,300										60,000	
1993	Ford - Tanker 11	Station 11	22,709			350,000								
1999	Ford DRW - Rescue 11	Station 11	55,000						150,000					
1991	SIM 1 tractor - Freightliner	Station 11	15,000											
2008	SIM 2 Playmor Simulator	Station 11	130,000											
2019	Kubota	Station 11	13,711	15,000										

**GRAND TRAVERSE METRO FIRE DEPARTMENT
CAPITAL PROJECTIONS - 10 Year Plan
2019 Budget - BUILDINGS & Other**



ACQUIRE DATE	DESCRIPTION	LOCATION	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
	12 New SCBA's	Various								\$75,000	\$75,000	\$75,000	\$0
	Asphalt/Parking Lot repairs	Various	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
	Garage Door Replacements	Various	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
1988	Administration Building												
	Training Tower								600,000				
	Generator	Admin			40,000								
	New Roof	Admin				52,000							
2006	Station 1												
	Breathing Air Compressor - Cascade	Sta1				40,000							
	Station 8												
	New Station	Sta8			\$2,600,000								
	Station 9												
	New Roof	Sta9								40,000			
	Station 11												
	Floor Improvement/Remodel	Sta11		500,000									
2011	Station 12												
	Asphalt turn around	Sta12			\$ 40,000								
	Total Building Improvements:		\$ 15,000	\$ 515,000	\$ 2,695,000	\$ 107,000	\$ 15,000	\$ 15,000	\$ 615,000	\$ 180,000	\$ 90,000	\$ 90,000	\$ 15,000

**GRAND TRAVERSE METRO FIRE DEPARTMENT
CAPITAL PROJECTIONS - Admin Vehicles next 3 years
2020 Budget - VEHICLES**



ACQUIRE DATE	DESCRIPTION	Mileage	Maintenance Costs	Actual Cost	2020	2021	2022
VEHICLES:							
			last 3 years		1	2	3
2010	Ford Expedition - Chief (701)	120,975	\$ 3,113	51,855			40,000
2008	GMC Yukon (702)	151,719	\$ 8,460	48,372		40,000	
2007	GMC Sierra Truck FPB/Fire Marshall (703)	91,000	\$ 4,348	29,619	40,000		
2006	2006 Chevy Colorado Truck (735)	77,647	\$ 4,595	19,429	30,000		
2007	GMC Sierra Pickup - FPB 760	113,538	\$ 6,773	29,619	30,000		
2001	Chevrolet Suburban (Squad 14)	179,400	\$ 1,420				

Issues:

2010	Expedition	Showing wear and tear.					purchase in 2022
		Air leak passenger side due to accident; tires & brakes need to be replaced; Seats showing wear and tear.					
2008	Yukon						purchase in 2021
2007	GMC Sierra	14,000 to repair rust; burns oil;					will become Squad 14 - pool car
2006	Colorado	Pieces of bondo falling; in a previous accident					Junk.....will sell as is - approx. \$2000
2007	GMC Sierra	Oil leaks....unable to find problem; \$14,000 to fix rust; Engine backfires;					Will move to Station 9 and become Squad 9
2001	Suburban	Lots of rust; not reliable or used much.					Junk....will sell as is. Approx. \$1000



GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road - Traverse City, MI 49686
Phone: (231) 947-3000 Fax: (231) 947-8728 - Website: www.gtmetrofire.org Email: info@gtmetrofire.org

RESOLUTION 2019-04

A RESOLUTION TO APPROVE THE 2020 BUDGET FOR GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

Minutes of a regular meeting of the Board of Grand Traverse Metro Emergency Services Authority ("Metro"), held on the 23rd day of July, 2019, at 9:00 o'clock am.

PRESENT: Jay Zollinger, Chuck Korn, Beth Friend, Darryl Nelson, Steve Duell, and Glen Lile

The following preamble and resolution were offered by Glen Lile and supported by Chuck Korn.

WHEREAS, Metro is an Authority, created, established and incorporated pursuant to the provisions of Act 57, Public Acts of Michigan, 1988, as amended, and

WHEREAS, the incorporating municipalities in Metro are the Township of Acme, the East Bay Charter Township and the Charter Township of Garfield, in the County of Grand Traverse, Michigan, which are hereby designated as the "Incorporating Townships", and

WHEREAS, Article XII of the Articles of Incorporation for Metro indicates that the Metro Board "shall adopt the proposed budget by a majority vote of the members of the Board in such a manner as to assure submission of the proposed budget to the incorporating municipalities no later than July 31, of each year", and

WHEREAS, the 2020 Budget for Metro is detailed by cost center for the General Fund and the Public Improvement Fund on the attached schedules, and

WHEREAS, Article XV of the Articles of Incorporation for Metro provides that Metro's annual budget will be funded by contributions from each Incorporating Township in the following manner:

"The total taxable value of ad valorem real property taxes of all Incorporating Townships shall be determined for the current year ("annual-district taxable value") and a millage rate shall be determined ("uniform millage rate") by utilizing the annual district taxable value as if it were the taxable basis for funding the proposed annual budgets of the authority.", and

WHEREAS, Article XV of the Articles of Incorporation also states that:

"Each Incorporating Township shall be allocated its representative share of contribution by applying the uniform millage rate as determined on all ad valorem real property tax base of that Incorporating Township. The calculation is as follows:

$$\frac{\text{Proposed Budget}}{\text{Annual District Taxable Value}} = \text{"Uniform Millage Rate"}$$

WHEREAS, the "Uniform Millage Rate" for Metro's 2020 Budget is calculated to be 2.45 mills.

NOW, THEREFORE,

BE IT RESOLVED, that the members of the Metro Board adopt the 2020 Metro Budget by cost center as detailed on the attached. The expenditures by fund are as follows:

General Fund:	\$4,616,021
Public Improvement Fund:	<u>\$1,395,768</u>
Grand Total:	<u>\$6,011,789</u>

Ayes: 6
Nays: 0
Absent and Excused: _____

RESOLUTION DECLARED ADOPTED.

By: Jay Zollinger
Board Chairman Jay Zollinger

By: _____
Board Secretary Glen Life

Dated: July, 23, 2019

**GTMESSA
2020 BUDGET - 2.45 Mils
BY COST CENTERS**



Budget to be approved by the Metro Board

GRAND TRAVERSE METRO FIRE	Actual 2018	Budget 2019	Budget 2020	Incr/ (Decr)	% Incr/ (Decr)
Fund: 206 - METRO FIRE					
TOTAL REVENUES	4,168,629	4,277,358	4,622,560	345,202	8.1%
EXPENDITURES					
Dept: 336 OPERATIONS					
Acct Class: 701 PERSONNEL SERVICES	2,762,684	3,203,868	3,418,266	214,398	6.7%
Acct Class: 726 SUPPLIES	172,590	155,000	159,000	4,000	2.6%
Acct Class: 800 CONTRACTUAL SERVICES	149,165	141,555	147,555	6,000	4.2%
Acct Class: 900 OTHER SERVICES/CHARGES	521,518	560,000	561,000	1,000	0.2%
Acct Class: 970 CAPITAL OUTLAY	190,737	190,500	144,000	(46,500)	-24.4%
Acct Class: 990 DEBT SERVICE	100,016	99,858	-	(99,858)	-100.0%
Acct Class: OTHER	50,000	35,200	186,200	151,000	429.0%
TOTAL EXPENDITURES	3,946,710	4,385,981	4,616,021	230,040	5.2%
NET REVENUE/EXPENDITURES	221,919	(108,623)	6,539	115,162	-106.0%
Fund Balance	1,671,079	1,892,998	1,384,375		
2019 FB transfer to PIF - proposed		(400,000)			
Net Fund Balance	1,892,998	1,384,375	1,390,914		

**GTMESSA
2020 BUDGET - 2.45 Mills
BY COST CENTERS**



Budget to be approved by the Metro Board

GRAND TRAVERSE METRO FIRE	Actual 2018	Budget 2019	Budget 2020	Incr/ (Decr)	% Incr/ (Decr)
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PUBLIC IMPROVEMENT FUND

TOTAL REVENUES

\$ 551,420	\$ 26,000	\$ 827,000	801,000	3081%
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EXPENDITURES

Acct. Class: 970 CAPITAL OUTLAY

\$ 566,022	\$ 45,000	\$ 1,250,000	1,205,000	\$ 27
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Acct. Class: 990 DEBT SERVICE

\$ 22,267	\$ 98,315	\$ 140,768	42,453	0.00%
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Acct Class: 992 CONTINGENCY

\$ -	\$ 5,000	\$ 5,000	-	\$ -
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TOTAL EXPENDITURES

\$ 588,289	\$ 148,315	\$ 1,395,768	1,247,453	\$ 8
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EXPENDITURES OVER REVENUES

\$ (36,869)	\$ (122,315)	\$ (568,768)	(446,453)	365%
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Fund Balance

\$ 384,830	\$ 347,961	\$ 625,646	277,685	80%
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2019 IB transfer to PIF proposed

	\$ 400,000			
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Net Fund Balance

\$ 347,961	\$ 625,646	\$ 56,878	(568,768)	-91%
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CASH SUMMARY BY BANK FOR ACME TOWNSHIP
 FROM 06/01/2019 TO 06/30/2019

Bank Code	Description	Beginning Balance 06/01/2019	Total Debits	Total Credits	Ending Balance 06/30/2019
CHASE	GENERAL FUND				
101	GENERAL FUND	759,131.31	88,229.28	106,100.25	741,260.34
206	FIRE FUND	78,016.08	0.00	0.00	78,016.08
207	POLICE PROTECTION	33,714.28	0.00	0.00	33,714.28
208	PARK FUND	13,267.61	811.63	0.00	14,079.24
209	CEMETERY FUND	16,318.53	725.00	950.00	16,093.53
212	LIQUOR FUND	5,240.35	27.50	0.00	5,267.85
	GENERAL FUND	<u>905,688.16</u>	<u>89,793.41</u>	<u>107,050.25</u>	<u>888,431.32</u>
FARM	FARMLAND PRESERVATION				
225	FARMLAND PRESERVATION	1,006,462.26	138.93	0.00	1,006,601.19
	FARMLAND PRESERVATION	<u>1,006,462.26</u>	<u>138.93</u>	<u>0.00</u>	<u>1,006,601.19</u>
FARMM	FARMLAND PRESERVATION - MONEY MARKET				
225	FARMLAND PRESERVATION	5,207.94	0.22	0.00	5,208.16
	FARMLAND PRESERVATION - MONEY MARKET	<u>5,207.94</u>	<u>0.22</u>	<u>0.00</u>	<u>5,208.16</u>
GENHY	GENERAL FUND - HIGH YIELD				
101	GENERAL FUND	157,465.57	19.41	0.00	157,484.98
	GENERAL FUND - HIGH YIELD	<u>157,465.57</u>	<u>19.41</u>	<u>0.00</u>	<u>157,484.98</u>
GENMM	GENERAL FUND - MONEY MARKET				
101	GENERAL FUND	298,849.36	49.13	0.00	298,898.49
	GENERAL FUND - MONEY MARKET	<u>298,849.36</u>	<u>49.13</u>	<u>0.00</u>	<u>298,898.49</u>
LIQ	LIQUOR MONEY MARKET				
212	LIQUOR FUND	7,001.46	0.29	0.00	7,001.75
	LIQUOR MONEY MARKET	<u>7,001.46</u>	<u>0.29</u>	<u>0.00</u>	<u>7,001.75</u>
PARKS	BAYSIDE PARK				
402	BAYSIDE PARK CAPITAL FUND	117,080.58	36,029.08	11,610.97	141,498.69
	BAYSIDE PARK	<u>117,080.58</u>	<u>36,029.08</u>	<u>11,610.97</u>	<u>141,498.69</u>
PETTY	PETTY CASH				
101	GENERAL FUND	200.00	0.00	0.00	200.00
	PETTY CASH	<u>200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>200.00</u>
SADH	HOLIDAY 818				
811	HOLIDAY HILLS AREA IMPROVEMENT	322,363.25	0.00	0.00	322,363.25

CASH SUMMARY BY BANK FOR ACME TOWNSHIP
 FROM 06/01/2019 TO 06/30/2019

Bank Code Fund	Description	Beginning Balance 06/01/2019	Total Debits	Total Credits	Ending Balance 06/30/2019
	HOLIDAY 818	322,363.25	0.00	0.00	322,363.25
SEWER 590	ACME RELIEF SEWER	2,176,794.12	93,844.07	70,189.29	2,200,448.90
591	WATER FUND- HOPE VILLAGE	2,856.00	1.53	1,444.24	1,413.29
	ACME RELIEF SEWER	<u>2,179,650.12</u>	<u>93,845.60</u>	<u>71,633.53</u>	<u>2,201,862.19</u>
SEWMM 590	ACME RELIEF SEWER MONEY MARKET	197,633.90	24.37	0.00	197,658.27
	ACME RELIEF SEWER MONEY MARKET	<u>197,633.90</u>	<u>24.37</u>	<u>0.00</u>	<u>197,658.27</u>
SHORE 296	SHORELINE PRESERVATION	1,384.21	0.19	0.00	1,384.40
	SHORELINE PRESERVATION	<u>1,384.21</u>	<u>0.19</u>	<u>0.00</u>	<u>1,384.40</u>
TAX 703	CURRENT TAX COLLECTION	25,829.23	5,497.63	23,801.80	7,525.06
	CURRENT TAX COLLECTION	<u>25,829.23</u>	<u>5,497.63</u>	<u>23,801.80</u>	<u>7,525.06</u>
TRUST 701	TRUST & AGENCY	5,600.00	0.00	0.00	5,600.00
	TRUST & AGENCY	<u>5,600.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,600.00</u>
	TOTAL - ALL FUNDS	<u>5,230,416.04</u>	<u>225,398.26</u>	<u>214,096.55</u>	<u>5,241,717.75</u>

Sarah Lawrence
 8/5/19

User: CATHY DYE

DB: Acme Township

PERIOD ENDING 06/30/2019

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	(ABNORMAL)	MONTH 06/30/2019	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND								
Revenues								
Dept 000								
101-000-402.000	CURRENT PROPERTY TAXES	234,075.00		234,690.15	(15,496.60)		(615.15)	100.26
101-000-412.000	PERSONAL PROP TAXES	15,000.00		15,496.60	15,496.60		(496.60)	103.31
101-000-420.000	DELQUENT PERS PROP TAX	0.00		665.40	665.40		(665.40)	100.00
101-000-445.020	PENALTIES& INTEREST	2,200.00		726.73	277.24		1,473.27	33.03
101-000-447.000	ADMINISTRATIVE FEE 1%	99,800.00		107,407.71	170.49		(7,607.71)	107.62
101-000-448.000	CABLE TV FEE	85,500.00		67,476.77	0.00		18,023.23	78.92
101-000-465.000	PASSPORT FEES	1,600.00		1,690.89	32.50		(90.89)	105.68
101-000-574.000	ST SHARED SALES TAX	361,106.00		312,288.00	58,919.00		48,818.00	86.48
101-000-577.000	SWAMP TAX	1,420.00		1,455.07	0.00		(35.07)	102.47
101-000-602.000	GRANTS	30,000.00		22,827.52	10,000.00		7,172.48	76.09
101-000-602.004	ENDOWMENT	8,500.00		10,003.00	0.00		(1,503.00)	117.68
101-000-607.000	CHARGES FOR SERVICES	1,000.00		4,120.55	0.00		(3,120.55)	412.06
101-000-608.001	Zoning Fees	15,160.00		17,348.44	480.00		(2,188.44)	114.44
101-000-610.000	Revenues for Escrow Account	20,000.00		20,039.00	0.00		(39.00)	100.20
101-000-631.000	CONS INDUSTRY ANNUAL MAINT FE	7,850.00		7,872.37	7,872.37		(22.37)	100.28
101-000-665.000	INTEREST ON INVESTMENTS	375.00		833.20	68.54		(458.20)	222.19
101-000-665.001	INTEREST SEPTAGE RECEIVED	2,400.00		2,308.34	0.00		91.66	96.18
101-000-667.000	RENT-PARKS	200.00		120.00	20.00		80.00	60.00
101-000-671.000	MISC REVENUES	5,000.00		6,014.89	0.00		(1,014.89)	120.30
101-000-671.010	CIVIL INFRACTION FEES	0.00		66.67	0.00		(66.67)	100.00
101-000-676.000	REIMBURSEMENTS	40,680.00		23,581.10	8,689.20		17,098.90	57.97
Total Dept 000		931,866.00		857,032.40	87,194.74		74,833.60	91.97
TOTAL REVENUES		931,866.00		857,032.40	87,194.74		74,833.60	91.97
Expenditures								
Dept 000								
101-000-465.001	POSTAGE FOR PASSPORTS	460.00		487.87	57.76		(27.87)	106.06
101-000-992.000	CONTINGENCY	48,000.00		0.00	0.00		48,000.00	0.00
101-000-994.000	TC TALUS CONTRACT SERVICES	1,000.00		1,000.00	0.00		0.00	100.00
101-000-997.300	FOURTH OF JULY FIREWORKS	400.00		300.00	300.00		100.00	75.00
101-000-998.000	GT COUNTY ROAD COMMISSION TART	4,500.00		6,497.00	1,377.00		(1,997.00)	144.38
101-000-999.000	TRANSFER TO OTHER FUNDS	100,000.00		20,000.00	0.00		80,000.00	20.00
Total Dept 000		154,360.00		28,284.87	1,734.76		126,075.13	18.32
Dept 101 - TOWNSHIP BOARD OF TRUSTEES								
101-101-702.000	SALARIES	27,200.00		26,999.88	2,346.14		200.12	99.26
101-101-703.001	SECRETARY	32,200.00		33,854.61	3,864.00		(1,654.61)	105.14
101-101-705.001	PER DIEM TRUSTEES	300.00		0.00	0.00		300.00	0.00
101-101-714.000	FICA LOCAL SHARE	4,758.00		4,961.25	510.37		(203.25)	104.27
101-101-726.000	SUPPLIES & POSTAGE	1,850.00		1,146.35	154.17		703.65	61.96
101-101-801.000	ACCOUNTING & AUDIT	10,000.00		10,100.00	0.00		(100.00)	101.00
101-101-801.001	INTERNAL ACCOUNTANT	600.00		600.00	0.00		0.00	100.00
101-101-802.001	ATTORNEY SERVICES LITIGATION	2,000.00		0.00	0.00		2,000.00	0.00
101-101-802.002	ATTORNEY SERVICES	12,000.00		11,337.07	1,890.67		662.93	94.48
101-101-802.005	CONTRACTED COMMUNITY SERVICES	6,000.00		0.00	0.00		6,000.00	0.00
101-101-803.003	ENGINEERING SERVICES	20,000.00		16,236.22	3,940.00		3,763.78	81.18
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	25,300.00		21,891.89	673.00		3,408.11	86.53
101-101-860.000	TRAVEL & MILEAGE	250.00		0.00	0.00		250.00	0.00
101-101-874.000	RETIREMENT/PENSION	3,580.00		3,785.63	437.19		(205.63)	105.74
101-101-900.000	PUBLICATIONS	1,200.00		2,118.45	252.20		(918.45)	176.54

PERIOD ENDING 06/30/2019

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2019 NORMAL (ABNORMAL)	MONTH 06/30/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-101-910.000	INSURANCE	6,700.00	6,506.90	461.55	193.10	97.12
101-101-958.000	EDUCATION/TRAINING/CONVENTION	300.00	0.00	0.00	300.00	0.00
101-101-960.000	dues subscriptions	5,900.00	5,887.80	0.00	12.20	99.79
Total Dept 101 - TOWNSHIP BOARD OF TRUSTEES		160,138.00	145,426.05	14,529.29	14,711.95	90.81
Dept 171 - SUPERVISOR EXPENDITURES						
101-171-702.000	SALARIES	40,000.00	39,999.96	4,615.38	0.04	100.00
101-171-714.000	FICA LOCAL SHARE	3,500.00	3,366.14	388.40	133.86	96.18
101-171-726.000	SUPPLIES & POSTAGE	50.00	0.00	0.00	50.00	0.00
101-171-860.000	TRAVEL & MILEAGE	300.00	53.75	0.00	246.25	17.92
101-171-874.000	RETIREMENT/PENSION	4,750.00	4,399.98	507.69	350.02	92.63
101-171-910.000	INSURANCE	4,000.00	4,000.10	461.55	(0.10)	100.00
101-171-958.000	EDUCATION/TRAINING/CONVENTION	400.00	0.00	0.00	400.00	0.00
Total Dept 171 - SUPERVISOR EXPENDITURES		53,000.00	51,819.93	5,973.02	1,180.07	97.77
Dept 191 - ELECTION EXPENDITURES						
101-191-702.000	SALARIES	10,500.00	6,508.71	0.00	3,991.29	61.99
101-191-714.000	FICA LOCAL SHARE	0.00	23.81	0.00	(23.81)	100.00
101-191-726.000	SUPPLIES & POSTAGE	5,500.00	6,222.16	640.90	(722.16)	113.13
101-191-900.000	PUBLICATIONS	200.00	162.00	0.00	38.00	81.00
Total Dept 191 - ELECTION EXPENDITURES		16,200.00	12,916.68	640.90	3,283.32	79.73
Dept 209 - ASSESSOR'S EXPENDITURES						
101-209-702.000	SALARIES	5,025.00	5,000.04	416.67	24.96	99.50
101-209-714.000	FICA LOCAL SHARE	400.00	382.50	31.87	17.50	95.63
101-209-726.000	SUPPLIES & POSTAGE	4,000.00	494.12	0.00	3,505.88	12.35
101-209-803.002	ASSESSING CONTRACT SERVICES	42,864.00	45,563.46	0.00	(2,699.46)	106.30
101-209-803.004	ASSESSOR'S EVALUATION SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
101-209-804.000	SOFTWARE SUPPORT & PROCESSIN	2,700.00	1,467.00	0.00	1,233.00	54.33
Total Dept 209 - ASSESSOR'S EXPENDITURES		57,989.00	52,907.12	448.54	5,081.88	91.24
Dept 215 - CLERK'S EXPENDITURES						
101-215-702.000	SALARIES	40,008.00	40,008.02	4,616.31	(0.02)	100.00
101-215-703.000	WAGES DEPUTY/SEC/PRT TIME	18,720.00	18,989.10	1,579.50	(269.10)	101.44
101-215-714.000	FICA LOCAL SHARE	4,495.00	3,680.40	373.60	814.60	81.88
101-215-726.000	SUPPLIES & POSTAGE	700.00	316.51	0.00	383.49	45.22
101-215-804.000	SOFTWARE SUPPORT & PROCESSIN	2,300.00	2,163.00	0.00	137.00	94.04
101-215-860.000	TRAVEL & MILEAGE	2,000.00	1,961.51	999.64	38.49	98.08
101-215-874.000	RETIREMENT/PENSION	5,875.00	5,899.79	619.59	(24.79)	100.42
101-215-910.000	INSURANCE	12,500.00	11,899.80	1,987.10	600.20	95.20
101-215-958.000	EDUCATION/TRAINING/CONVENTION	2,100.00	1,870.00	0.00	230.00	89.05
Total Dept 215 - CLERK'S EXPENDITURES		88,698.00	86,788.13	10,175.74	1,909.87	97.85
Dept 247 - BOARD OF REVIEW						
101-247-702.000	SALARIES	750.00	562.50	0.00	187.50	75.00
101-247-714.000	FICA LOCAL SHARE	60.00	43.05	0.00	16.95	71.75

User: CATHY DYE

DB: Acme Township

PERIOD ENDING 06/30/2019

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	06/30/2019 NORMAL (ABNORMAL)	MONTH 06/30/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-247-900.000	PUBLICATIONS	75.00	38.51	0.00	36.49	51.35
101-247-956.000	MISCELLANEOUS	135.00	38.00	0.00	97.00	28.15
Total Dept 247 - BOARD OF REVIEW		1,020.00	682.06	0.00	337.94	66.87
Dept 253 - TREASURER'S EXPENDITURES						
101-253-702.000	SALARIES	25,159.00	25,158.90	2,902.95	0.10	100.00
101-253-703.000	WAGES DEPUTY/SEC/PRT TIME	28,159.00	28,159.04	3,249.12	(0.04)	100.00
101-253-714.000	FICA LOCAL SHARE	4,052.00	4,384.84	505.95	(332.84)	108.21
101-253-726.000	SUPPLIES & POSTAGE	5,500.00	4,370.41	2,055.25	1,129.59	79.46
101-253-804.000	SOFTWARE SUPPORT & PROCESSIN	1,700.00	2,489.00	0.00	(789.00)	146.41
101-253-860.000	TRAVEL & MILEAGE	200.00	0.00	0.00	200.00	0.00
101-253-874.000	RETIREMENT/PENSION	5,700.00	5,731.70	661.35	(31.70)	100.56
101-253-910.000	INSURANCE	4,000.00	4,000.10	461.55	(0.10)	100.00
101-253-958.000	EDUCATION/TRAINING/CONVENTION	500.00	0.00	0.00	500.00	0.00
Total Dept 253 - TREASURER'S EXPENDITURES		74,970.00	74,293.99	9,836.17	676.01	99.10
Dept 265 - TOWNHALL EXPENDITURES						
101-265-726.000	SUPPLIES & POSTAGE	2,500.00	2,009.88	263.33	490.12	80.40
101-265-851.000	CABLE INTERNET SERVICES	5,200.00	3,958.05	460.79	1,241.95	76.12
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	22,000.00	17,963.97	1,439.81	4,036.03	81.65
101-265-921.000	STREET LIGHTS	11,100.00	12,854.41	2,014.01	(1,754.41)	115.81
101-265-922.000	DTE GAS	4,000.00	3,649.49	210.66	350.51	91.24
101-265-923.000	SEWER TOWNSHIP HALL	800.00	720.00	120.00	80.00	90.00
101-265-930.000	REPAIRS & MAINT	10,000.00	10,009.12	1,102.38	(9.12)	100.09
101-265-970.000	CAPITAL OUTLAY	200,000.00	151,012.59	85,591.95	48,987.41	75.51
Total Dept 265 - TOWNHALL EXPENDITURES		255,600.00	202,177.51	91,202.93	53,422.49	79.10
Dept 410 - PLANNING & ZONING EXPENDITURES						
101-410-702.002	PLANNING & ZONING ADMINISTRATOR	65,000.00	63,594.08	6,094.08	1,405.92	97.84
101-410-705.000	PER DIEM PLANNING/ZBA	15,000.00	8,200.00	2,600.00	6,800.00	54.67
101-410-714.000	FICA LOCAL SHARE	6,384.00	5,774.69	676.85	609.31	90.46
101-410-726.000	SUPPLIES & POSTAGE	1,000.00	28.68	6.28	971.32	2.87
101-410-726.001	POSTAGE T & A	100.00	62.01	0.00	37.99	62.01
101-410-802.001	ATTORNEY SERVICES LITIGATION	3,000.00	0.00	0.00	3,000.00	0.00
101-410-802.002	ATTORNEY SERVICES	12,500.00	9,604.35	2,145.00	2,895.65	76.83
101-410-802.003	ATTORNEY T & A	3,000.00	0.00	0.00	3,000.00	0.00
101-410-803.000	PLANNER SERVICES	8,000.00	0.00	0.00	8,000.00	0.00
101-410-803.001	PLANNING CONSULTANT	12,000.00	29,541.07	3,552.94	(17,541.07)	246.18
101-410-803.004	ENGINEERING SERVICES T&A	3,000.00	3,260.00	2,145.00	(260.00)	108.67
101-410-803.005	PLANNING & CONSULTANT T & A	3,000.00	4,966.25	3,350.00	(1,966.25)	165.54
101-410-803.006	STAFF REVIEW T & A	2,000.00	3,866.04	0.00	(1,866.04)	193.30
101-410-804.000	SOFTWARE SUPPORT & PROCESSIN	1,000.00	3,617.87	0.00	(2,617.87)	361.79
101-410-860.000	TRAVEL & MILEAGE	600.00	682.67	0.00	(82.67)	113.78
101-410-874.000	RETIREMENT/PENSION	6,900.00	6,586.67	482.70	313.33	95.46
101-410-900.000	PUBLICATIONS	2,000.00	981.20	262.95	1,018.80	49.06
101-410-900.001	PUBLICATIONS T & A	2,000.00	227.55	119.80	1,772.45	11.38
101-410-910.000	INSURANCE	4,000.00	3,692.40	153.85	307.60	92.31
101-410-949.000	RENTAL OF SPACE	300.00	0.00	0.00	300.00	0.00
101-410-956.000	MISCELLANEOUS	100.00	30.65	0.00	69.35	30.65
101-410-958.000	EDUCATION/TRAINING/CONVENTION	2,500.00	1,085.00	0.00	1,415.00	43.40

PERIOD ENDING 06/30/2019

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 06/30/2019 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2019 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-410-960.000	dues subscriptions	650.00	350.00	0.00	300.00	53.85
101-410-964.000	REIMBURSEMENTS	0.00	423.81	0.00	(423.81)	100.00
Total Dept 410 - PLANNING & ZONING EXPENDITURES		154,034.00	146,574.99	21,589.45	7,459.01	95.16
Dept 750 - MAINT & PARKS EXPENDITURES						
101-750-703.000	WAGES DEPUTY/SEC/PRT TIME	22,700.00	23,298.88	3,638.38	(598.88)	102.64
101-750-714.000	FICA LOCAL SHARE	1,500.00	1,782.36	278.33	(282.36)	118.82
101-750-726.000	SUPPLIES & POSTAGE	1,000.00	146.97	0.00	853.03	14.70
101-750-860.000	TRAVEL & MILEAGE	250.00	0.00	0.00	250.00	0.00
101-750-930.000	REPAIRS & MAINT	46,500.00	39,678.86	10,858.72	6,821.14	85.33
101-750-930.001	PARK EQUIP MAINT	0.00	2,989.00	0.00	(2,989.00)	100.00
101-750-956.000	MISCELLANEOUS	2,000.00	825.00	0.00	1,175.00	41.25
Total Dept 750 - MAINT & PARKS EXPENDITURES		73,950.00	68,721.07	14,775.43	5,228.93	92.93
Dept 865 - INSURANCE						
101-865-910.000	INSURANCE	15,000.00	12,743.00	0.00	2,257.00	84.95
Total Dept 865 - INSURANCE		15,000.00	12,743.00	0.00	2,257.00	84.95
Dept 970 - CAPITAL IMPROVEMENTS						
101-970-750.000	MAINT & PARKS EXPENDITURES	4,500.00	3,019.00	0.00	1,481.00	67.09
101-970-974.000	ELECTIONS CAPITAL IMPROVEMENT	1,000.00	0.00	0.00	1,000.00	0.00
101-970-975.000	TWNHALL CAPITAL IMPROVE	8,900.00	0.00	0.00	8,900.00	0.00
Total Dept 970 - CAPITAL IMPROVEMENTS		14,400.00	3,019.00	0.00	11,381.00	20.97
TOTAL EXPENDITURES		1,119,359.00	886,354.40	170,906.23	233,004.60	79.18
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		931,866.00	857,032.40	87,194.74	74,833.60	91.97
TOTAL EXPENDITURES		1,119,359.00	886,354.40	170,906.23	233,004.60	79.18
NET OF REVENUES & EXPENDITURES		(187,493.00)	(29,322.00)	(83,711.49)	(158,171.00)	15.64
BEG. FUND BALANCE		1,423,386.64	1,423,386.64			
END FUND BALANCE		1,235,893.64	1,394,064.64			
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-402.000	CURRENT PROPERTY TAXES	747,963.00	760,313.06	0.00	(12,350.06)	101.65
206-000-402.002	CURRENT PROPERTY TAX AMBULANCE	104,824.00	105,136.39	0.00	(312.39)	100.30
Total Dept 000		852,787.00	865,449.45	0.00	(12,662.45)	101.48
TOTAL REVENUES		852,787.00	865,449.45	0.00	(12,662.45)	101.48

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP
 PERIOD ENDING 06/30/2019

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 06/30/2019 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2019 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 206 - FIRE FUND						
Expenditures						
Dept 000						
206-000-802.004	CONTRACTED EMPLOYEE SERVICES	103,200.00	101,529.75	16,372.72	1,670.25	98.38
206-000-805.000	METRO FIRE CONTRACT	747,963.00	757,963.00	0.00	(10,000.00)	101.34
Total Dept 000		851,163.00	859,492.75	16,372.72	(8,329.75)	100.98
TOTAL EXPENDITURES		851,163.00	859,492.75	16,372.72	(8,329.75)	100.98
Fund 206 - FIRE FUND:						
TOTAL REVENUES		852,787.00	865,449.45	0.00	(12,662.45)	101.48
TOTAL EXPENDITURES		851,163.00	859,492.75	16,372.72	(8,329.75)	100.98
NET OF REVENUES & EXPENDITURES		1,624.00	5,956.70	(16,372.72)	(4,332.70)	366.79
BEG. FUND BALANCE		55,686.66	55,686.66			
END FUND BALANCE		57,310.66	61,643.36			
Fund 207 - POLICE PROTECTION						
Revenues						
Dept 000						
207-000-402.000	CURRENT PROPERTY TAXES	48,380.00	24,250.82	0.00	24,129.18	50.13
207-000-671.000	MISC REVENUES	27,600.00	0.00	0.00	27,600.00	0.00
207-000-699.000	TRANSFER IN	8,600.00	8,600.00	0.00	0.00	100.00
Total Dept 000		84,580.00	32,850.82	0.00	51,729.18	38.84
TOTAL REVENUES		84,580.00	32,850.82	0.00	51,729.18	38.84
Expenditures						
Dept 000						
207-000-802.000	COMMUNITY POLICING CONTRACT	81,000.00	80,382.00	0.00	618.00	99.24
207-000-956.000	MISCELLANEOUS	1,500.00	750.00	0.00	750.00	50.00
Total Dept 000		82,500.00	81,132.00	0.00	1,368.00	98.34
TOTAL EXPENDITURES		82,500.00	81,132.00	0.00	1,368.00	98.34
Fund 207 - POLICE PROTECTION:						
TOTAL REVENUES		84,580.00	32,850.82	0.00	51,729.18	38.84
TOTAL EXPENDITURES		82,500.00	81,132.00	0.00	1,368.00	98.34
NET OF REVENUES & EXPENDITURES		2,080.00	(48,281.18)	0.00	50,361.18	2,321.21
BEG. FUND BALANCE		81,995.46	81,995.46			
END FUND BALANCE		84,075.46	33,714.28			
Fund 208 - PARK FUND						
Revenues						
Dept 000						
208-000-600.000	CONTRIBUTIONS FROM RESIDENTS	5,300.00	9,613.18	811.63	(4,313.18)	181.38

PERIOD ENDING 06/30/2019

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 06/30/2019 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2019 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 208 - PARK FUND						
Revenues						
Total Dept 000		5,300.00	9,613.18	811.63	(4,313.18)	181.38
TOTAL REVENUES		5,300.00	9,613.18	811.63	(4,313.18)	181.38
Expenditures						
Dept 000						
208-000-930.005	SHORELINE REDEVELOPMENT	4,000.00	0.00	0.00	4,000.00	0.00
208-000-999.000	TRANSFER TO OTHER FUNDS	10,950.00	10,950.00	0.00	0.00	100.00
Total Dept 000		14,950.00	10,950.00	0.00	4,000.00	73.24
TOTAL EXPENDITURES		14,950.00	10,950.00	0.00	4,000.00	73.24
Fund 208 - PARK FUND:						
TOTAL REVENUES		5,300.00	9,613.18	811.63	(4,313.18)	181.38
TOTAL EXPENDITURES		14,950.00	10,950.00	0.00	4,000.00	73.24
NET OF REVENUES & EXPENDITURES		(9,650.00)	(1,336.82)	811.63	(8,313.18)	13.85
BEG. FUND BALANCE		15,416.06	15,416.06			
END FUND BALANCE		5,766.06	14,079.24			
Fund 209 - CEMETERY FUND						
Revenues						
Dept 000						
209-000-643.000	CEMETARY lot & plots	3,400.00	4,600.00	0.00	(1,200.00)	135.29
209-000-646.000	BURIAL FEE PAYMENTS	6,000.00	3,825.00	725.00	2,175.00	63.75
Total Dept 000		9,400.00	8,425.00	725.00	975.00	89.63
TOTAL REVENUES		9,400.00	8,425.00	725.00	975.00	89.63
Expenditures						
Dept 000						
209-000-726.000	SUPPLIES & POSTAGE	300.00	678.52	0.00	(378.52)	226.17
209-000-802.004	CONTRACTED EMPLOYEE SERVICES	6,000.00	4,725.00	950.00	1,275.00	78.75
209-000-930.000	REPAIRS & MAINT	3,000.00	371.04	371.04	2,628.96	12.37
Total Dept 000		9,300.00	5,774.56	1,321.04	3,525.44	62.09
TOTAL EXPENDITURES		9,300.00	5,774.56	1,321.04	3,525.44	62.09
Fund 209 - CEMETERY FUND:						
TOTAL REVENUES		9,400.00	8,425.00	725.00	975.00	89.63
TOTAL EXPENDITURES		9,300.00	5,774.56	1,321.04	3,525.44	62.09
NET OF REVENUES & EXPENDITURES		100.00	2,650.44	(596.04)	(2,550.44)	2,650.44
BEG. FUND BALANCE		13,072.05	13,072.05			

PERIOD ENDING 06/30/2019

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 06/30/2019 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2019 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 209 - CEMETERY FUND						
END FUND BALANCE		13,172.05	15,722.49			
Fund 212 - LIQUOR FUND						
Revenues						
Dept 000						
212-000-443.000	LIQUOR LICENSE FEES	10,200.00	11,230.45	27.50	(1,030.45)	110.10
212-000-665.000	INTEREST ON INVESTMENTS	4.00	3.50	0.29	0.50	87.50
Total Dept 000		10,204.00	11,233.95	27.79	(1,029.95)	110.09
TOTAL REVENUES		10,204.00	11,233.95	27.79	(1,029.95)	110.09
Expenditures						
Dept 000						
212-000-999.000	TRANSFER TO OTHER FUNDS	8,600.00	8,600.00	0.00	0.00	100.00
Total Dept 000		8,600.00	8,600.00	0.00	0.00	100.00
TOTAL EXPENDITURES		8,600.00	8,600.00	0.00	0.00	100.00
Fund 212 - LIQUOR FUND:						
TOTAL REVENUES		10,204.00	11,233.95	27.79	(1,029.95)	110.09
TOTAL EXPENDITURES		8,600.00	8,600.00	0.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		1,604.00	2,633.95	27.79	(1,029.95)	164.21
BEG. FUND BALANCE		9,635.65	9,635.65			
END FUND BALANCE		11,239.65	12,269.60			
Fund 225 - FARMLAND PRESERVATION						
Revenues						
Dept 000						
225-000-402.000	CURRENT PROPERTY TAXES	234,646.00	249,216.55	0.00	(14,570.55)	106.21
225-000-665.000	INTEREST ON INVESTMENTS	550.00	1,531.94	139.15	(981.94)	278.53
225-000-671.000	MISC REVENUES	175,000.00	0.00	0.00	175,000.00	0.00
Total Dept 000		410,196.00	250,748.49	139.15	159,447.51	61.13
TOTAL REVENUES		410,196.00	250,748.49	139.15	159,447.51	61.13
Expenditures						
Dept 000						
225-000-802.002	ATTORNEY SERVICES	1,500.00	1,710.00	0.00	(210.00)	114.00
225-000-802.004	CONTRACTED EMPLOYEE SERVICES	30,000.00	22,750.00	0.00	7,250.00	75.83
225-000-941.000	PDR PYMT TO LANDOWNERS	250,000.00	0.00	0.00	250,000.00	0.00
225-000-942.000	APPRAISAL EXPENSES	8,000.00	0.00	0.00	8,000.00	0.00
Total Dept 000		289,500.00	24,460.00	0.00	265,040.00	8.45
TOTAL EXPENDITURES		289,500.00	24,460.00	0.00	265,040.00	8.45

PERIOD ENDING 06/30/2019

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 06/30/2019 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2019 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 225 - FARMLAND PRESERVATION						
Fund 225 - FARMLAND PRESERVATION:						
	TOTAL REVENUES	410,196.00	250,748.49	139.15	159,447.51	61.13
	TOTAL EXPENDITURES	289,500.00	24,460.00	0.00	265,040.00	8.45
	NET OF REVENUES & EXPENDITURES	120,696.00	226,288.49	139.15	(105,592.49)	187.49
	BEG. FUND BALANCE	785,520.86	785,520.86			
	END FUND BALANCE	906,216.86	1,011,809.35			
Fund 296 - SHORELINE PPRESERVATION						
Revenues						
Dept 000						
296-000-665.000	INTEREST ON INVESTMENTS	0.00	2.47	0.19	(2.47)	100.00
Total Dept 000		0.00	2.47	0.19	(2.47)	100.00
TOTAL REVENUES		0.00	2.47	0.19	(2.47)	100.00
Fund 296 - SHORELINE PPRESERVATION:						
	TOTAL REVENUES	0.00	2.47	0.19	(2.47)	100.00
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	NET OF REVENUES & EXPENDITURES	0.00	2.47	0.19	(2.47)	100.00
	BEG. FUND BALANCE	1,381.93	1,381.93			
	END FUND BALANCE	1,381.93	1,384.40			
Fund 402 - BAYSIDE PARK CAPITAL FUND						
Revenues						
Dept 000						
402-000-600.000	CONTRIBUTIONS FROM RESIDENTS	6,000.00	0.00	0.00	6,000.00	0.00
402-000-602.002	TRUST FUND DEVELOPMENT GRANT-MDNR	300,000.00	149,948.66	36,029.08	150,051.34	49.98
402-000-671.000	MISC REVENUES	100,000.00	0.00	0.00	100,000.00	0.00
402-000-674.000	PRIVATE CONTRIBUTIONS & DONATIONS	0.00	124,930.81	0.00	(124,930.81)	100.00
402-000-699.000	TRANSFER IN	30,950.00	30,950.00	0.00	0.00	100.00
Total Dept 000		436,950.00	305,829.47	36,029.08	131,120.53	69.99
TOTAL REVENUES		436,950.00	305,829.47	36,029.08	131,120.53	69.99
Expenditures						
Dept 000						
402-000-803.000	PLANNER SERVICES	10,000.00	1,375.00	660.00	8,625.00	13.75
402-000-803.003	ENGINEERING SERVICES	5,000.00	1,265.00	0.00	3,735.00	25.30
402-000-930.002	PARKS & RECREATION EXPENDITURE	450,000.00	412,351.45	11,610.97	37,648.55	91.63
402-000-999.000	TRANSFER TO OTHER FUNDS	75,000.00	0.00	0.00	75,000.00	0.00
Total Dept 000		540,000.00	414,991.45	12,270.97	125,008.55	76.85
TOTAL EXPENDITURES		540,000.00	414,991.45	12,270.97	125,008.55	76.85

PERIOD ENDING 06/30/2019

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 06/30/2019 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2019 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 402 - BAYSIDE PARK CAPITAL FUND						
Fund 402 - BAYSIDE PARK CAPITAL FUND:						
TOTAL REVENUES		436,950.00	305,829.47	36,029.08	131,120.53	69.99
TOTAL EXPENDITURES		540,000.00	414,991.45	12,270.97	125,008.55	76.85
NET OF REVENUES & EXPENDITURES		(103,050.00)	(109,161.98)	23,758.11	6,111.98	105.93
BEG. FUND BALANCE		100,000.67	100,000.67			
END FUND BALANCE		(3,049.33)	(9,161.31)			
Fund 590 - ACME RELIEF SEWER						
Revenues						
Dept 000						
590-000-460.000	USAGE&CONNECTION FEES	890,500.00	834,317.65	74,217.08	56,182.35	93.69
590-000-633.000	REPLACEMENT	2,500.00	0.00	0.00	2,500.00	0.00
590-000-634.000	IMPROVEMENTS	22,580.00	0.00	0.00	22,580.00	0.00
590-000-665.000	INTEREST ON INVESTMENTS	2,500.00	4,069.15	323.58	(1,569.15)	162.77
Total Dept 000		918,080.00	838,386.80	74,540.66	79,693.20	91.32
TOTAL REVENUES		918,080.00	838,386.80	74,540.66	79,693.20	91.32
Expenditures						
Dept 000						
590-000-802.002	ATTORNEY SERVICES	4,000.00	210.00	0.00	3,790.00	5.25
590-000-803.003	ENGINEERING SERVICES	30,000.00	11,661.25	7,636.75	18,338.75	38.87
590-000-956.001	OPERATING & MAINT EXP	450,200.00	437,324.71	90,430.36	12,875.29	97.14
590-000-956.003	HOCH ROAD #697 EXP	1,200.00	683.82	81.88	516.18	56.99
590-000-995.001	INTEREST on BONDS	21,052.00	16,516.33	0.00	4,535.67	78.45
590-000-995.002	PRINCIPAL ON JOINT VENTURE	94,882.00	97,640.00	0.00	(2,758.00)	102.91
Total Dept 000		601,334.00	564,036.11	98,148.99	37,297.89	93.80
TOTAL EXPENDITURES		601,334.00	564,036.11	98,148.99	37,297.89	93.80
Fund 590 - ACME RELIEF SEWER:						
TOTAL REVENUES		918,080.00	838,386.80	74,540.66	79,693.20	91.32
TOTAL EXPENDITURES		601,334.00	564,036.11	98,148.99	37,297.89	93.80
NET OF REVENUES & EXPENDITURES		316,746.00	274,350.69	(23,608.33)	42,395.31	86.62
BEG. FUND BALANCE		8,640,509.62	8,640,509.62			
END FUND BALANCE		8,957,255.62	8,914,860.31			
Fund 591 - WATER FUND- HOPE VILLAGE						
Revenues						
Dept 550 - HOPE VILLAGE- WATER						
591-550-445.020	PENALTIES& INTEREST	0.00	4.30	0.00	(4.30)	100.00
591-550-460.000	USAGE&CONNECTION FEES	15,500.00	11,974.31	1.53	3,525.69	77.25
Total Dept 550 - HOPE VILLAGE- WATER		15,500.00	11,978.61	1.53	3,521.39	77.28
TOTAL REVENUES		15,500.00	11,978.61	1.53	3,521.39	77.28

PERIOD ENDING 06/30/2019

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 06/30/2019 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2019 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 591 - WATER FUND- HOPE VILLAGE						
Expenditures						
Dept 550 - HOPE VILLAGE- WATER						
591-550-956.001	OPERATING & MAINT EXP	15,200.00	13,070.15	2,447.09	2,129.85	85.99
Total Dept 550 - HOPE VILLAGE- WATER		15,200.00	13,070.15	2,447.09	2,129.85	85.99
TOTAL EXPENDITURES		15,200.00	13,070.15	2,447.09	2,129.85	85.99
Fund 591 - WATER FUND- HOPE VILLAGE:						
TOTAL REVENUES		15,500.00	11,978.61	1.53	3,521.39	77.28
TOTAL EXPENDITURES		15,200.00	13,070.15	2,447.09	2,129.85	85.99
NET OF REVENUES & EXPENDITURES		300.00	(1,091.54)	(2,445.56)	1,391.54	363.85
BEG. FUND BALANCE		103,866.98	103,866.98			
END FUND BALANCE		104,166.98	102,775.44			
Fund 703 - CURRENT TAX COLLECTION						
Expenditures						
Dept 000						
703-000-876.000	REFUNDS & OVERPAYMENTS	0.00	25.31	0.00	(25.31)	100.00
703-000-902.000	BANK CHARGES	0.00	337.25	0.00	(337.25)	100.00
Total Dept 000		0.00	362.56	0.00	(362.56)	100.00
TOTAL EXPENDITURES		0.00	362.56	0.00	(362.56)	100.00
Fund 703 - CURRENT TAX COLLECTION:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	362.56	0.00	(362.56)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(362.56)	0.00	362.56	100.00
BEG. FUND BALANCE						
END FUND BALANCE			(362.56)			
Fund 811 - HOLIDAY HILLS AREA IMPROVEMENT						
Revenues						
Dept 000						
811-000-671.000	MISC REVENUES	5,000.00	0.00	0.00	5,000.00	0.00
811-000-672.000	ASSESSMENTS CURRENT	68,000.00	65,990.61	0.00	2,009.39	97.05
811-000-672.020	PREPAID ASSESSMENTS	4,000.00	14,390.38	0.00	(10,390.38)	359.76
Total Dept 000		77,000.00	80,380.99	0.00	(3,380.99)	104.39
TOTAL REVENUES		77,000.00	80,380.99	0.00	(3,380.99)	104.39
Expenditures						
Dept 000						
811-000-956.000	MISCELLANEOUS	1,000.00	0.00	0.00	1,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP
 PERIOD ENDING 06/30/2019

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2019 NORMAL (ABNORMAL)	MONTH 06/30/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 811 - HOLIDAY HILLS AREA IMPROVEMENT						
Expenditures						
811-000-995.001	INTEREST on BONDS	33,986.00	22,286.25	10,971.25	11,699.75	65.57
811-000-997.000	DEBT PAYMENT TO COUNTY	55,000.00	55,000.00	0.00	0.00	100.00
Total Dept 000		89,986.00	77,286.25	10,971.25	12,699.75	85.89
TOTAL EXPENDITURES		89,986.00	77,286.25	10,971.25	12,699.75	85.89
Fund 811 - HOLIDAY HILLS AREA IMPROVEMENT:						
TOTAL REVENUES		77,000.00	80,380.99	0.00	(3,380.99)	104.39
TOTAL EXPENDITURES		89,986.00	77,286.25	10,971.25	12,699.75	85.89
NET OF REVENUES & EXPENDITURES		(12,986.00)	3,094.74	(10,971.25)	(16,080.74)	23.83
BEG. FUND BALANCE		308,297.26	308,297.26			
END FUND BALANCE		295,311.26	311,392.00			
TOTAL REVENUES - ALL FUNDS		3,751,863.00	3,271,931.63	199,469.77	479,931.37	87.21
TOTAL EXPENDITURES - ALL FUNDS		3,621,892.00	2,946,510.23	312,438.29	675,381.77	81.35
NET OF REVENUES & EXPENDITURES		129,971.00	325,421.40	(112,968.52)	(195,450.40)	250.38
BEG. FUND BALANCE - ALL FUNDS		11,538,769.84	11,538,769.84			
END FUND BALANCE - ALL FUNDS		11,668,740.84	11,864,191.24			

Fund 101 GENERAL FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
101-000-001.000	CASH-CHECKING	604,540.87	741,260.34
101-000-002.000	CASH ON HAND (PETTY CASH)	200.00	200.00
101-000-004.000	3735-MONEY MARKET	298,301.33	298,898.49
101-000-005.000	1886-HIGH YIELD	157,248.94	157,484.98
101-000-018.000	MISC RECEIVABLE (IMMANUAL/BATES ACCT)	49,346.27	43,331.38
101-000-072.000	G.T. COUNTY SEPTAGE BOND/LOAN	121,357.88	108,542.59
101-000-084.402	DUE FROM 402 CAPITAL IMPROVEMENT	185,000.00	150,000.00
Total Assets		1,512,914.90	1,499,717.78
*** Liabilities ***			
101-000-202.000	ACCOUNTS PAYABLE	25,315.21	47,946.67
101-000-228.000	ACCURED PAYROLL	14,212.89	13,725.20
101-000-231.200	OTHER PAYROLL DEDUCTIONS	653.89	649.89
101-000-339.000	DEFERRED REVENUE	49,346.27	43,331.38
Total Liabilities		89,528.26	105,653.14
*** Fund Balance ***			
101-000-378.000	PA48 METRO FUND-RESTRICTED	94.00	94.00
101-000-378.001	PUBLIC BROADCAST EQUIP FUND-RESTRICTED	6,864.00	6,864.00
101-000-382.000	SELF FUND ACCTS (PAYABLE 6 MONTHS)-COM	388,125.00	388,125.00
101-000-382.003	SEPTAGE PLANT BOND BUYOUT-COMMITTED	7,776.12	102,924.74
101-000-382.004	TOWNSHIP HALL/COMMUNITY CTR-COMMITTED	30,000.00	30,000.00
101-000-382.005	GTC ENGINEER PROJECT MNGT-COMMITTED	32,000.00	32,000.00
101-000-390.000	Fund Balance	958,527.52	863,378.90
Total Fund Balance		1,423,386.64	1,423,386.64
Beginning Fund Balance			1,423,386.64
Net of Revenues VS Expenditures			(29,322.00)
Ending Fund Balance			1,394,064.64
Total Liabilities And Fund Balance			1,499,717.78

Fund 206 FIRE FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
206-000-001.000	CASH-CHECKING	63,120.26	78,016.08
Total Assets		63,120.26	78,016.08
*** Liabilities ***			
206-000-202.000	ACCOUNTS PAYABLE	7,433.60	16,372.72
Total Liabilities		7,433.60	16,372.72
*** Fund Balance ***			
206-000-390.000	Fund Balance	55,686.66	55,686.66
Total Fund Balance		55,686.66	55,686.66
Beginning Fund Balance			55,686.66
Net of Revenues VS Expenditures			5,956.70
Ending Fund Balance			61,643.36
Total Liabilities And Fund Balance			78,016.08

Fund 207 POLICE PROTECTION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
207-000-001.000	CASH-CHECKING	81,995.46	33,714.28
Total Assets		81,995.46	33,714.28
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
207-000-390.000	Fund Balance	81,995.46	81,995.46
Total Fund Balance		81,995.46	81,995.46
Beginning Fund Balance			81,995.46
Net of Revenues VS Expenditures			(48,281.18)
Ending Fund Balance			33,714.28
Total Liabilities And Fund Balance			33,714.28

Fund 208 PARK FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
208-000-001.000	CASH-CHECKING	15,416.06	14,258.62
Total Assets		15,416.06	14,258.62
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
208-000-390.000	Fund Balance	15,416.06	15,416.06
Total Fund Balance		15,416.06	15,416.06
Beginning Fund Balance			15,416.06
Net of Revenues VS Expenditures			(1,157.44)
Ending Fund Balance			14,258.62
Total Liabilities And Fund Balance			14,258.62

Fund 209 CEMETERY FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
209-000-001.000	CASH-CHECKING	14,073.65	16,093.53
Total Assets		14,268.05	16,093.53
*** Liabilities ***			
209-000-202.000	ACCOUNTS PAYABLE	1,196.00	371.04
Total Liabilities		1,196.00	371.04
*** Fund Balance ***			
209-000-390.000	Fund Balance	13,072.05	13,072.05
Total Fund Balance		13,072.05	13,072.05
Beginning Fund Balance			13,072.05
Net of Revenues VS Expenditures			2,650.44
Ending Fund Balance			15,722.49
Total Liabilities And Fund Balance			16,093.53

Fund 212 LIQUOR FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
212-000-001.000	CASH-CHECKING	2,637.40	5,267.85
212-000-004.000	0650-MONEY MARKET	6,998.25	7,001.75
Total Assets		9,635.65	12,269.60
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
212-000-390.000	Fund Balance	9,635.65	9,635.65
Total Fund Balance		9,635.65	9,635.65
Beginning Fund Balance			9,635.65
Net of Revenues VS Expenditures			2,633.95
Ending Fund Balance			12,269.60
Total Liabilities And Fund Balance			12,269.60

Fund 225 FARMLAND PRESERVATION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
225-000-001.000	9937-CASH-CHECKING	780,315.31	1,006,601.19
225-000-004.000	4319-MONEY MARKET	5,205.55	5,208.16
Total Assets		785,520.86	1,011,809.35
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
225-000-390.000	Fund Balance	785,520.86	785,520.86
Total Fund Balance		785,520.86	785,520.86
Beginning Fund Balance			785,520.86
Net of Revenues VS Expenditures			226,288.49
Ending Fund Balance			1,011,809.35
Total Liabilities And Fund Balance			1,011,809.35

Fund 296 SHORELINE PPRESERVATION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
296-000-001.000	CASH-CHECKING	1,381.93	1,384.40
Total Assets		1,381.93	1,384.40
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
296-000-390.000	Fund Balance	1,381.93	1,381.93
Total Fund Balance		1,381.93	1,381.93
Beginning Fund Balance			1,381.93
Net of Revenues VS Expenditures			2.47
Ending Fund Balance			1,384.40
Total Liabilities And Fund Balance			1,384.40

Fund 402 BAYSIDE PARK CAPITAL FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
402-000-001.000	CASH-CHECKING	462,160.25	141,498.69
Total Assets		539,142.34	141,498.69
*** Liabilities ***			
402-000-202.000	ACCOUNTS PAYABLE	144,211.67	660.00
402-000-214.101	DUE TO GENERAL FUND	185,000.00	150,000.00
Total Liabilities		439,141.67	150,660.00
*** Fund Balance ***			
402-000-390.000	FUND BALANCE	100,000.67	100,000.67
Total Fund Balance		100,000.67	100,000.67
Beginning Fund Balance			100,000.67
Net of Revenues VS Expenditures			(109,161.98)
Ending Fund Balance			(9,161.31)
Total Liabilities And Fund Balance			141,498.69

Fund 590 ACME RELIEF SEWER

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
590-000-001.000	9945-CASH-CHECKING	1,820,875.22	2,200,448.90
590-000-004.000	0651-MONEY MARKET	197,362.10	197,658.27
590-000-132.000	SEPTIC PLANT	470,853.00	470,853.00
590-000-133.000	ACCUMULATED DEPRECIATION	(93,988.24)	(93,988.24)
590-000-154.000	SEWER SYSTEMS	12,770,463.07	12,770,463.07
590-000-155.000	ACCUMULATED DEPREC-SEWER	(6,118,476.24)	(6,118,476.24)
590-000-158.000	CONSTRUCTION IN PROGRESS	0.03	5,215.03
Total Assets		9,122,907.62	9,432,173.79
*** Liabilities ***			
590-000-202.000	ACCOUNTS PAYABLE	12,372.00	47,287.48
590-000-250.000	BONDS PAYABLE LONG TERM	330,276.00	330,276.00
590-000-250.001	ACCR.INTEREST ON BONDS	3,196.00	3,196.00
590-000-250.100	Current portion of Bonds	103,478.00	103,478.00
590-000-251.002	PREMIUM OF REFUNDED BONDS	29,526.00	29,526.00
590-000-310.000	CONTRACTS PAYABLE-COUNTY DPW	3,550.00	3,550.00
Total Liabilities		482,398.00	517,313.48
*** Fund Balance ***			
590-000-382.000	OPERATION & MAINTENANCE	370,210.00	370,210.00
590-000-382.001	REPLACEMENT	246,807.00	246,807.00
590-000-382.002	IMPROVEMENT	509,150.00	509,150.00
590-000-390.000	Fund Balance	7,514,342.62	7,514,342.62
Total Fund Balance		8,640,509.62	8,640,509.62
Beginning Fund Balance			8,640,509.62
Net of Revenues VS Expenditures			274,350.69
Ending Fund Balance			8,914,860.31
Total Liabilities And Fund Balance			9,432,173.79

Fund 591 WATER FUND- HOPE VILLAGE

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
591-000-001.000	CASH-CHECKING	334.97	1,413.29
591-000-152.000	WATER SYSTEMS	177,000.00	177,000.00
591-000-153.000	ACCUMULATED DEPRECIATION-WATER	(74,635.00)	(74,635.00)
Total Assets		103,866.98	103,778.29
*** Liabilities ***			
591-000-202.000	ACCOUNTS PAYABLE	0.00	1,002.85
Total Liabilities		0.00	1,002.85
*** Fund Balance ***			
591-000-390.000	Fund Balance	103,866.98	103,866.98
Total Fund Balance		103,866.98	103,866.98
Beginning Fund Balance			103,866.98
Net of Revenues VS Expenditures			(1,091.54)
Ending Fund Balance			102,775.44
Total Liabilities And Fund Balance			103,778.29

Fund 701 TRUST AND AGENCY

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
701-000-001.000	CASH-CHECKING	5,600.00	5,600.00
Total Assets		5,600.00	5,600.00
*** Liabilities ***			
701-400-282.423	POW/WINDWARD RIDGE	5,600.00	5,600.00
Total Liabilities		5,600.00	5,600.00
*** Fund Balance ***			
Total Fund Balance		0.00	0.00
Beginning Fund Balance			0.00
Net of Revenues VS Expenditures			0.00
Ending Fund Balance			0.00
Total Liabilities And Fund Balance			5,600.00

Fund 703 CURRENT TAX COLLECTION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
703-000-001.000	CASH-CHECKING	25,410.23	8,525.06
Total Assets		25,410.23	8,525.06
*** Liabilities ***			
703-000-202.000	ACCOUNTS PAYABLE	0.00	169.29
703-000-273.000	UNDISTRIBUTED TAX	25,410.23	8,718.33
Total Liabilities		25,410.23	8,887.62
*** Fund Balance ***			
Total Fund Balance		0.00	0.00
Beginning Fund Balance			0.00
Net of Revenues VS Expenditures			(362.56)
Ending Fund Balance			(362.56)
Total Liabilities And Fund Balance			8,525.06

Fund 811 HOLIDAY HILLS AREA IMPROVEMENT

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
811-000-001.000	CASH-CHECKING	319,612.26	322,363.25
811-000-045.000	RECEIVABLE-CURRENT	695,882.25	695,882.25
Total Assets		1,015,494.51	1,018,245.50
*** Liabilities ***			
811-000-202.000	ACCOUNTS PAYABLE	11,315.00	10,971.25
811-000-339.000	DEFERRED REVENUE	695,882.25	695,882.25
Total Liabilities		707,197.25	706,853.50
*** Fund Balance ***			
811-000-390.000	Fund Balance	308,297.26	308,297.26
Total Fund Balance		308,297.26	308,297.26
Beginning Fund Balance			308,297.26
Net of Revenues VS Expenditures			3,094.74
Ending Fund Balance			311,392.00
Total Liabilities And Fund Balance			1,018,245.50



RecycleSmart

WWW.RECYCLESMART.INFO

July 2019



Click on the image to see the video!

Have you met the Squad? - On June 24th, EGLE launched a \$2 million educational campaign aimed at boosting the state's low recycling rate, decreasing contamination, and cutting the amount of materials improperly placed in curbside recycling bins. MRC Executive Director Kerrin O'Brien described the initiative as a "laser-focused education effort," providing information that is basic to most recycling programs. Use the messaging "Know It Before You Throw It" to build awareness about the recycling program in your community. [Read more...](#)

House passes recycling strategy amendment - During floor consideration, the House of Representatives unanimously passed an amendment led by U.S. Congresswoman Haley Stevens, who represents Michigan's 11th District and is the chair of the House Subcommittee on Research & Technology. The amendment, which was co-sponsored by Rep. Kim Schrier, who represents Washington's eighth district, instructs the U.S. Environmental Protection Agency (EPA) to prioritize funding to develop a national recycling strategy to ensure the long-term economic and environmental viability of local recycling programs. [Read more...](#)



Scrap Tire Collections 2019

May 9th
August 8th
September 29th

Appointments are required and can be made by
calling the Resource Recovery Department @
231-995-6075.

Scrap Tire Collections are funded by the MDEQ
Scrap Tire Grant



Call Now to get on the List!

2019 HHW Event Schedule



Thursday, May 9th - (27,367 lbs collected)

Thursday, June 20 - 1:00 pm to 7:00 pm (36,952 lbs collected)

Thursday, August 8 - 1:00 pm to 7:00 pm (Sign up Now!)

Saturday, September 28th - 9:00 am to 2:00 pm (sign up open on Aug. 28)

Sign up now for the August 8th HHW Event

RESIDENTS

- Appointments are required for all HHW events and can be made by:
- Using the online scheduling system at [HHW Sign Up Page](#)
- Or, if internet access is not an option, please call the RecycleSmart hotline at 231-941-5555

NON-RESIDENTS (businesses, organizations, schools, etc.)

1. Download the [2019 VSQG Registration and Certification form](#).
2. Download the [2019 VSQG Hazardous Materials Inventory Worksheet](#).
3. Appointments are required. Call the RecycleSmart Hotline at 231-941-5555 to register for an HHW event. (VSQGs are NOT allowed to make an online appointment).
4. Not sure if you are a Very Small Quantity Generator (VSQG)? Review the State of Michigan guidelines [here](#).

What Can I Bring to a Household Hazardous Waste Event? Click [here](#).

Have questions about where to recycle an item?

Click on the Take it Back Logo and you will be magically transported to the Take it Back Directory!



If you are unable to find a solution on the directory, please contact the Resource Recovery Department and we'll be sure to help you out!

Smoke Alarm Drop Off Program

The GTC Resource Recovery Department and the Grand Traverse Metro Fire Department have teamed up to bring GTC residents a Smoke Alarm Drop Off program.

You may now bring your old smoke alarms to either the [Grand Traverse Metro Fire Administration at 897 Parsons Rd. in Traverse City](#) or the [Grand Traverse Metro Fire Station #11 at 3000 Albany Dr. in Traverse City](#) during their normal hours of operation.

The drop off containers are located just inside the main entry doors. It is recommended that smoke alarms be tested monthly, the batteries replaced bi-annually and whole units replaced every 10 years. Batteries can be brought to any of the 9



drop off locations (listed below) around GTC. Please contact the Resource Recovery Department if you have any questions.

Drop Off Battery Recycling

Batteries from Grand Traverse County residents are accepted at any of the battery drop off locations. Batteries from commercial businesses or nonresidents are not accepted. Businesses may bring batteries to the Household Hazardous Waste Collection events.

Battery drop off boxes are at the following locations:

Building / Location	Address
Acme Township Hall	6042 Acme Road Williamsburg, MI 49690
Blair Township Hall	2121 County Road 633 Grawn, MI 49637
City of Traverse City / Grand Traverse County Building	400 Boardman Avenue Traverse City, MI 49684
Civic Center	1213 W Civic Center Drive Traverse City, MI 49686
Fife Lake True Value	119 East Lake Street Fife Lake, MI, 49633
Grand Traverse County Public Service Building	2650 LaFranier Road Traverse City, MI 49686
Metro Emergency Services Building	897 Parson Road Traverse City, MI 49686
Traverse City Fire Department	500 W Front Street Traverse City, MI 49684
Whitewater Township Hall	5777 Vinton Road Williamsburg, MI 49690



ACME TOWNSHIP PLANNING COMMISSION MEETING
ACME TOWNSHIP HALL
3593 Bunker Hill Rd, Williamsburg MI 49690
(Former Acme Laundromat at US-31 & Bunker Hill Rd)
July 8th, 2019 7:00 p.m.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 pm

ROLL CALL: Members present: K. Wentzloff (Chair), S. Feringa (Vice Chair), D. Rosa, D. VanHouten, B. Balentine, D. White

Members excused: M. Timmins

Staff present: L. Wolf, Planning & Zoning Administrator, S. Winter, Planning Consultant Beckett & Raeder, V. Donn, Recording Secretary

A. LIMITED PUBLIC COMMENT: Open at 7:01 pm

Brian Kelley, Acme Resident (Submitted written comments to be added to the packet)

Richard Radlaff, Traverse Bay RV Resort, voiced the importance of public comments in the meeting notes. He stated on the northern end of the Traverse Bay RV Resort are tiny houses that were approved by an amendment to the condominium. He questioned who was paying for the taxes on these units since they are rented out.

Rob Evina, 6075 Arabian Drive, supports the child care center and feels this would be good to occupy in this building and a great addition for the community.

Limited Public Comment closed at 7:10 pm

B. APPROVAL OF AGENDA:

Motion by White to approve the agenda as presented, supported by Balentine. Motion carried unanimously.

C. INQUIRY AS TO CONFLICTS OF INTEREST: None

D. SPECIAL PRESENTATIONS: None

E. CONSENT CALENDAR:

1. RECEIVE AND FILE

a. Township Board Draft Regular Meeting Minutes 06.04.19

b. Parks & Trails Committee Draft Meeting Minutes 06.21.19

2. ACTION:

a. Approve Draft Planning Commission Meeting Minutes 05.13.19

b. Approve Draft Special Planning Commission Meeting Minutes 05.21.19

c. Approve Draft Planning Commission Meeting Minutes 06.10.19

Feringa requested to remove under 2. ACTION, c. Approve Draft Planning Commission Meeting Minutes 06.10.19.

Motion by Feringa to approve the Consent Calendar with removal of Item 2. ACTION, c. Adopt Planning Commission Meeting Draft Minutes 06.10.19, supported by White. Motion carried unanimously.

Brian Kelley requested to remove under 2. ACTION, a. Approve Draft Planning Commission Meeting Minutes 05.13.19 and b. Approve Draft Special Planning Commission Meeting Minutes 05.21.2019.

Motion by Feringa to approve the Consent Calendar with removal of Item 2. ACTION, a. Approve Draft Planning Commission Meeting Minutes 05.13.19, b. Approve Draft Special Planning Commission Meeting Minutes 05.21.2019 and c. Approve Draft Planning Commission Meeting Minutes, supported by Balentine. Motion carried unanimously.

F. ITEMS REMOVED FROM THE CONSENT CALENDAR

1. Remove Draft Planning Commission Meeting Minutes 06.10.19
2. Remove Draft Planning Commission Meeting Minutes 05.13.19
3. Remove Draft Special Planning Commission Meeting Minutes 05.21.19

Feringa stated he was absent from the meeting, so he abstained from approval of the 06.10.19 Draft Planning Commission Meeting minutes.

Motion by White to approve the Consent Calendar with Draft Planning Commission Meeting Minutes 06.10.19, supported by VanHouten. Motion carried by 5 (Wentzloff, Rosa, VanHouten, Balentine, White), abstained by 1 Feringa.

Brian Kelley would like to restore a summary of the public comments from Jim Heffner to the 05.13.2019 and his own to the 05.21.19 meetings.

Wentzloff said both Heffner and his comments will be added to the revised minutes.

G. CORRESPONDENCE: None

H. PUBLIC HEARINGS: Opened at 7:18 pm

1. Zoning Ordinance Amendment 051 – Child Care Centers (PZR 2019-12)

Wentzloff stated this is not on a public hearing on a specific application it is on a text amendment only to include under the definition of child care center in corridor commercial and corridor flex and not to any individual application.

Jamie Cramer, 6111 Sunset Breeze, she supports the child care center and said it is good to have in a commercial building where utilities and roads are already in place, rather than a residential area.

James Stajos, 1717 US 31 N., owns Pro Fireworks and when the township voiced concerns of having a child care business in his building he contacted MDOT, LARA, the licensing for daycare, and Metro. MDOT said there were no problems with the flow of traffic for drop off and pickup. Metro confirmed as long as there was a state license, the building was highly regulated and was built with good fire separation for this type of business. LARA also said the site would meet their requirements.

Brian Kelley, Acme resident, stated the speed limit for US 131 in that location should be 35 mph to reduce the accidents that keep taking place at the 55 mph it currently is. He would like to see the township help in getting this done.

Ann Stadel, 3518 Kennedy Place, supports the day care and feels this would be a great addition to our community.

Elizabeth Reid, 3181 Zimmerman Rd., supports the day care center and it would be good for the community.

Closed at 7:31pm

I. OLD BUSINESS:

1. Zoning Ordinance Amendment 051 – Child Care Centers (PZR 2019-12)

Winter clarified the township wasn't trying to stir them to go in a residential district, it was because of the amendment. The district they were pursuing would not allow it, but it would be in a residential location.

Motion by Feringa to recommend the Board adopt Zoning Ordinance Amendment 051 Child Care Centers as a use by right in the C: Corridor Commercial and CF: Corridor Flex Districts, as presented in the draft table in Section 6.6.4.1 Regulated Uses, and to change the definition of Child Care Centers in Section 3.2 to read Child Care Center: A facility for the care of children, as defined by MCL 722.111, supported by Rosa. Motion carried unanimously.

Winter informed in the current ordinance this is dropping in the definition (1. a) in the Child Care Section. It no longer matches it is actually 1. h not 1. a.

2. **SPR 2019-05 – Redbud Roots Lab X Marihuana Provisioning Center (PZR 2019-09)**
Chris Biggers, architect for Bigg Architecture, gave an update on the list of conditions that were given to meet before issuing a land use permit. The plans were emailed electronically his week with the revisions but did not make it in the packet. The PC committee reviewed the new plans on the drainage, storm storage area, parking, lighting and landscaping.

Motion by Feringa to approve Site Plan Review application SPR 2019-05, submitted by Alexander M. Leonowicz, Redbud Roots Lab X Inc, to modify and occupy an approximately 2,468 square foot licensed medical marihuana provisioning center located at 6669 E M-72, Williamsburg, MI 49690, with the following conditions that must be met prior to issuing a land use permit.

1. **Submit a bond, letter of credit, cash surety or certified check in the amount equal to the material and labor to install the plantings on the landscape plan, prepared by a professional landscaper.**
2. **Receive a favorable storm water management plan and calculations review by the Township's engineer of record after all required improvements and revisions have been included.**
3. **Submit a set of revised plans in electronic pdf format and a set of full-size prints sealed by a licensed engineer, architect or landscape architect and signed by the Applicant and Planning Commission Chair.**

Supported by Balentine. Motion carried unanimously.

J. NEW BUSINESS:

1. **Planning Commission/Zoning Board of Appeals Representative**
Dan VanHouten volunteered to be on the Planning Commission/Zoning Board of Appeals.

K. PUBLIC COMMENT & OTHER PC BUSINESS: Opened at 8:09 pm

Brian Kelley, Acme Resident, commented on his disapproval of how the Redbud Roots Lab X Marihuana Provisioning Center site plan application was handled. He felt the requirements for the applicant should not have been given last minute and reviewed at the PC meeting. They should come back to the next meeting when prepared and gave the commissioners the information in advance to review.

Closed at 8:11 pm

Wentzloff informed Jay Zollinger will be retiring as the township supervisor this October.

1. **Planning & Zoning Administrator Report** – Lindsey Wolf reported there may be another marijuana provisional center request brought before the committee at the August meeting, or at a special meeting if they decide to go that route.
2. **Township Board Report** – Doug White reported the township hall is coming along and may be completed for the next PC meeting.
3. **Parks & Trails Committee Report** – K. Wentzloff commented on how Bayside Park has been busy and well used.

ADJOURN: Motion to adjourn by Feringa, supported by White. Meeting adjourned at 8:15 pm



ACME TOWNSHIP PARKS & TRAILS MEETING
ACME TOWNSHIP HALL
Bunker Hill Road, Williamsburg MI 49690
(former Acme Laundromat)
June 21, 2019 8:30 a.m.

ROLL CALL:

Committee:

x	Heflin	x	Heffner	x	Jenema
x	Smith	x	Timmins	x	Wentzloff
Excused	Kushman	x	Lamott		
x	Wolf	x	Donn		

Advisory:

Staff:

A. PUBLIC COMMENT: None

B. APPROVAL OF AGENDA: Motion by Heflin to approve the agenda as presented, seconded by Heffner. Motion carries.

C. INQUIRY AS TO CONFLICTS OF INTEREST: None

D. CORRESPONDENCE:

1. Email dated June 18 from Heffner on TART Trail meeting in Elk Rapids June 17

2. Email dated June 20 from Heffner on Art in the Park

Heffner visited Grand Junction, CO and gave photos of their downtown area that had interactive art for kids to play on. He felt it was a good example to do something like this for Bayside Park.

E. ACTION:

1. Approve Draft Parks & Trails Minutes 05.17.19. Motion by Heffner to approve the minutes from 05.17.19, seconded by Heflin. Motion carries.

F. OLD BUSINESS:

1. Trail Updates

a. Michigan Natural Resources Trust Fund Grant Walk Through

Jenema informed they are waiting to hear on the Acme connector Trust Fund. She with others from the township met with Tamara Jorkasky, Grant Coordinator with Michigan Department of Natural Resources, to show her the highlights of the trail from Bunker Hill, Mount Hope Road, connecting in by Meijer, and where it leads in from Traverse City continuing north. Heflin explained it is good to show these areas since trust funds are rated by sections and given scoring points for the application. Jenema stated they would like to get two letters showing support for the trails, one from the tribe and another from Meijer to help with the scoring. Wolf will work on getting these letters.

b. Tribal 2% Grant Application

Jenema mentioned the application for the Tribal 2% Grant was submitted and they are waiting on the results.

2. Adoption Program Swing (Still waiting on ordering from Weeks on second swing)

Jenema said the board gave approval to purchase the two swings, they are waiting to hear from Linda Weeks on the donation for the second one. At this time the swings have not yet been ordered.

3. Park System Signage (Ryan to Get Bids)

Information on the signs was given to Lamott to receive bids. The committee agreed on the type of sign and those needed. A large sign with the park name, one with abbreviated park rules, and for the cemeteries.

4. Art In The Park – Locations

Smith said he would like to put together a subcommittee and asked for names of potential artists and someone who knows grant writing that might be interested in joining. He said they would need to research options of funding to purchase large pieces of art. Some of the art may be permanently added to the park and others could rotate being replaced with different pieces.

The committee discussed places near the playground to place the art and a few visual pieces by the highway for those driving by to see. Candidates for the subcommittee were suggested and will be contacted to see if they are interested.

G. NEW BUSINESS:

1. Trail Branding TART: Acme-Charlevoix

Heffner attended the TART Trail meeting in Elk Rapids on Monday, June 17. The branding consultants and TART team narrowed down the names for the trail to four: Migizi, which means eagle in Odawa, Nakwema, “to join a path” in Odawa, Drumlin Path referring to glacial features, and the Voyager Pathway, for the French voyageurs. The preferred name from the group’s comments was Nakwema. Remainder of the meeting was discussing the preliminary engineering plans for the Acme to the south end of Elk Rapids portion of the trail developed by Prein & Newhof.

Wentzloff suggested the name ACTive Trail, standing for Acme Connector Trail and that it will be used to keep people active.

H. PUBLIC COMMENT:

Heffner informed funding has been committed to begin trail planning at Fisherman’s Island State Park in Charlevoix to tie in. The Village of Elk Rapids link on the TART trail is not up to date with Bayside Park information, the first page is wrong.

Jenema stated Ryan Lamott will now be attending the Parks and Trails meetings. He does the maintenance for the parks. Any projects for the parks need to be budgeted in the Capital Improvement Plan to be presented to the township board.

ADJOURN: Motion by Wentzloff to adjourn, seconded by Smith. Meeting adjourned at 9:42 am

Prepaid

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/10/2019	CHAS	25340	ACE HARDWARE	REPAIRS & MAINT	101-750-930.000	93.32
07/10/2019	CHAS	25341	BECKETT & RAEDER	ENGINEERING SERVICES	101-101-803.003	1,070.76
07/10/2019	CHAS	25342	CHERRYLAND RURAL ELECTRIC	ELECTRIC UTILITIES TOWNHALL/SAYLER P	101-265-920.000	19.50
		25342		ELECTRIC UTILITIES TOWNHALL/ YUBA CE	101-265-920.000	48.59
		25342		ELECTRIC UTILITIES TOWNHALL/SAYLERPK	101-265-920.000	56.05
		25342		STREET LIGHTS/YUBA PK RD & US 31 N	101-265-921.000	23.22
		25342		STREET LIGHTS/PEACEFUL VAL.NEAR 7791	101-265-921.000	11.16
		25342		STREET LIGHTS/US 31 N-11 LIGHTS	101-265-921.000	152.24
		25342		STREET LIGHTS/SAYLOR PK	101-265-921.000	10.06
		25342		STREET LIGHTS/BAY VALLEY ST LITE	101-265-921.000	11.16
		25342		STREET LIGHTS/5 MILE NEAR ADD 4782	101-265-921.000	10.06
		25342		STREET LIGHTS/BUNKER HILL AND WHITE	101-265-921.000	17.95
		25342		STREET LIGHTS/FIVE MILE & HOLIDAY HL	101-265-921.000	20.12
		25342		STREET LIGHTS/YUBA HERITAGE	101-265-921.000	10.12
		25342		STREET LIGHTS/ HOLIDAY RD/HOLIDAY PI	101-265-921.000	69.98
						460.21
07/10/2019	CHAS	25343	CONSUMERS ENERGY	ELECTRIC UTILITIES TOWNHALL	101-265-920.000	69.53
07/10/2019	CHAS	25344	CONSUMERS ENERGY	STREET LIGHTS	101-265-921.000	671.41
07/10/2019	CHAS	25345	CULLIGAN WATER, MCCARDEL	REPAIRS & MAINT	101-265-930.000	8.00
07/10/2019	CHAS	25346	DTE ENERGY	DTE GAS	101-265-922.000	40.66
07/10/2019	CHAS	25347	ESCH LAWN	REPAIRS & MAINT	101-750-930.000	2,325.00
07/10/2019	CHAS	25348	GRAND TRAVERSE CONSTRUCTION INC	CAPITAL OUTLAY	101-265-970.000	38,196.61
07/10/2019	CHAS	25349	GRAND TRAVERSE COUNTY -DPW	SEWER TOWNSHIP HALL	101-265-923.000	60.00
07/10/2019	CHAS	25350	INTEGRITY BUSINESS SOLUTIONS	SUPPLIES & POSTAGE	101-265-726.000	203.16
07/10/2019	CHAS	25351	INTEGRITY BUSINESS SOLUTIONS	SUPPLIES & POSTAGE	101-265-726.000	46.97
07/10/2019	CHAS	25352	KCI	SUPPLIES & POSTAGE	101-253-726.000	750.75
07/10/2019	CHAS	25353	KOPY SALES INC.	REPAIRS & MAINT	101-265-930.000	202.76
07/10/2019	CHAS	25354	NORTHERN MICHIGAN JANITORIAL S	REPAIRS & MAINT	101-750-930.000	79.95
07/10/2019	CHAS	25355	PETTY CASH	PASSPORT FEES	101-000-465.000	2.50

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		25355		POSTAGE FOR PASSPORTS	101-000-465.001	57.76
		25355		SUPPLIES & POSTAGE	101-410-726.000	6.28
		25355		REPAIRS & MAINT	101-750-930.000	81.62
						148.16
07/10/2019	CHAS	25356	TRAVERSE CITY RECORD EAGLE	PUBLICATIONS-TOWNSHIP BOARD	101-101-900.000	137.65
		25356		PUBLICATIONS-PLANNING & ZONING	101-410-900.000	119.80
						257.45
07/10/2019	CHAS	25357	WINDEMULLER	CAPITAL OUTLAY	101-265-970.000	265.00
07/10/2019	PARK	410	GOSLING CZUBAK ENGR	PLANNER SERVICES	402-000-803.000-087	660.00
07/18/2019	CHAS	25358	A & D ASSESSING	ASSESSING CONTRACT SERVICES	101-209-803.002	3,679.17
07/18/2019	CHAS	25359	AMERICAN WASTE	REPAIRS & MAINT - 6042 ACME	101-265-930.000	55.00
		25359		REPAIRS & MAINT - 5949 YUBA PARK	101-265-930.000	240.00
		25359		REPAIRS & MAINT - 5875 US HWY 31 N	101-265-930.000	80.00
						375.00
07/18/2019	CHAS	25360	CHARTER COMMUNICATIONS/SPECTRUM	CABLE INTERNET SERVICES	101-265-851.000	331.99
07/18/2019	CHAS	25361	CINTAS	REPAIRS & MAINT	101-265-930.000	76.95
07/18/2019	CHAS	25362	INTEGRITY BUSINESS SOLUTIONS	SUPPLIES & POSTAGE	101-265-726.000	67.98
07/18/2019	CHAS	25363	INTEGRITY BUSINESS SOLUTIONS	SUPPLIES & POSTAGE	101-215-726.000	45.15
07/25/2019	CHAS	25364	AMERICAN PLANNING ASSOC	PUBLICATIONS	101-410-900.000	309.00
07/25/2019	CHAS	25365	CHASE CARD SERVICES	TRAVEL & MILEAGE	101-215-860.000	767.81
		25365		REPAIRS & MAINT	101-750-930.000	530.15
						1,297.96
07/25/2019	CHAS	25366	CONSUMERS ENERGY	ELECTRIC UTILITIES TOWNHALL	101-265-920.000	1,003.30
07/25/2019	CHAS	25367	SONDEE, RACINE & DOREN, P.L.C.	ATTORNEY SERVICES	101-101-802.002	660.00
		25367		ATTORNEY SERVICES	101-410-802.002	1,455.00
						2,115.00
07/25/2019	CHAS	25368	WYANT COMPUTER SERVICES	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	1,089.00
07/25/2019	SEWE	316	GOSLING CZUBAK ENGR	ENGINEERING SERVICES	590-000-803.003	637.50

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/25/2019	SEWE	317	GRAND TRAVERSE COUNTY	OPERATING & MAINT EXP	590-000-956.001	47,259.27
		317		HOCH ROAD #697 EXP	590-000-956.003	28.21
		317		OPERATING & MAINT EXP	591-550-956.001	1,002.85
						48,290.33
08/06/2019	CHAS	25369	ACE HARDWARE	SUPPLIES & POSTAGE	101-265-726.000	25.95
		25369		REPAIRS & MAINT	101-750-930.000	101.29
						127.24
08/06/2019	CHAS	25370	BECKETT & RAEDER	ENGINEERING SERVICES	101-101-803.003-094	3,500.00
08/06/2019	CHAS	25371	BECKETT & RAEDER	PLANNING CONSULTANT	101-410-803.001	3,500.00
		25371		PLANNING & CONSULTANT T & A	101-410-803.005-080	200.00
		25371		PLANNING & CONSULTANT T & A	101-410-803.005-104	1,300.00
		25371		PLANNING & CONSULTANT T & A	101-410-803.005-105	100.00
		25371		PLANNING & CONSULTANT T & A	101-410-803.005-106	200.00
		25371		PLANNING & CONSULTANT T & A	101-410-803.005-107	1,550.00
						6,850.00
08/06/2019	CHAS	25372	CARTRIDGE WORLD OF TRAVERSE CIT	SUPPLIES & POSTAGE	101-215-726.000	105.00
08/06/2019	CHAS	25373	CHERRYLAND RURAL ELECTRIC	ELECTRIC UTILITIES TOWNHALL/SAYLER P	101-265-920.000	19.50
		25373		ELECTRIC UTILITIES TOWNHALL/ YUBA CE	101-265-920.000	42.99
		25373		ELECTRIC UTILITIES TOWNHALL/SAYLERPK	101-265-920.000	55.67
		25373		STREET LIGHTS/YUBA PK RD & US 31 N	101-265-921.000	23.22
		25373		STREET LIGHTS/PEACEFUL VAL.NEAR 7791	101-265-921.000	11.16
		25373		STREET LIGHTS/US 31 N-11 LIGHTS	101-265-921.000	152.24
		25373		STREET LIGHTS/SAYLOR PK	101-265-921.000	10.06
		25373		STREET LIGHTS/BAY VALLEY ST LITE	101-265-921.000	10.12
		25373		STREET LIGHTS/5 MILE NEAR ADD 4782	101-265-921.000	10.06
		25373		STREET LIGHTS/BUNKER HILL AND WHITE	101-265-921.000	17.95
		25373		STREET LIGHTS/FIVE MILE & HOLIDAY HL	101-265-921.000	20.12
		25373		STREET LIGHTS/YUBA HERITAGE	101-265-921.000	10.12
		25373		STREET LIGHTS/ HOLIDAY RD/HOLIDAY PI	101-265-921.000	69.98
						453.19
08/06/2019	CHAS	25374	CONSUMERS ENERGY	ELECTRIC UTILITIES TOWNHALL	101-265-920.000	73.65
08/06/2019	CHAS	25375	CULLIGAN WATER, MCCARDEL	REPAIRS & MAINT	101-265-930.000	33.25

Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/06/2019	CHAS	25376	DTE ENERGY	DTE GAS	101-265-922.000	35.94
08/06/2019	CHAS	25377	ESCH LAWN	REPAIRS & MAINT	101-750-930.000	2,255.00
08/06/2019	CHAS	25378	FISH WINDOW CLEANING	REPAIRS & MAINT	101-265-930.000	28.00
08/06/2019	CHAS	25379	GOSLING CZUBAK ENGR	ENGINEERING SERVICES T&A	101-410-803.004-104	55.00
08/06/2019	CHAS	25380	GRAND TRAVERSE CONSTRUCTION INC	CAPITAL OUTLAY	101-265-970.000	16,547.71
08/06/2019	CHAS	25381	GRAND TRAVERSE COUNTY -DPW	SEWER TOWNSHIP HALL	101-265-923.000	60.00
08/06/2019	CHAS	25382	GRAND TRAVERSE METRO ESA	CONTRACTED EMPLOYEE SERVICES	206-000-802.004	16,372.72
08/06/2019	CHAS	25383	GRAND TRAVERSE METRO ESA	CONTRACTED EMPLOYEE SERVICES	206-000-802.004	8,186.36
08/06/2019	CHAS	25384	INTEGRITY BUSINESS SOLUTIONS	SUPPLIES & POSTAGE	101-265-726.000	160.32
08/06/2019	CHAS	25385	JML DESIGN GROUP	CAPITAL OUTLAY	101-265-970.000	251.65
08/06/2019	CHAS	25386	KOPY SALES INC.	REPAIRS & MAINT	101-265-930.000	95.57
08/06/2019	CHAS	25387	NORTHERN FLOOR & TILE SERVICE,	CAPITAL OUTLAY	101-265-970.000	455.94
08/06/2019	CHAS	25388	WYANT COMPUTER SERVICES	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	374.00
08/06/2019	CHAS	25389	WYANT COMPUTER SERVICES	TWNHALL CAPITAL IMPROVE	101-970-975.000	1,986.82
08/06/2019	PARK	411	GOSLING CZUBAK ENGR	ENGINEERING SERVICES	402-000-803.003	385.00
TOTAL - ALL FUNDS				TOTAL OF 54 CHECKS		163,320.39

--- GL TOTALS ---

101-000-465.000	PASSPORT FEES	2.50
101-000-465.001	POSTAGE FOR PASSPORTS	57.76
101-101-802.002	ATTORNEY SERVICES	660.00
101-101-803.003	ENGINEERING SERVICES	1,070.76
101-101-803.003-094	ENGINEERING SERVICES	3,500.00
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	1,463.00
101-101-900.000	PUBLICATIONS	137.65
101-209-803.002	ASSESSING CONTRACT SERVICES	3,679.17
101-215-726.000	SUPPLIES & POSTAGE	150.15
101-215-860.000	TRAVEL & MILEAGE	767.81
101-253-726.000	SUPPLIES & POSTAGE	750.75
101-265-726.000	SUPPLIES & POSTAGE	504.38
101-265-851.000	CABLE INTERNET SERVICES	331.99
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	1,388.78

User: CATHY DYE
DB: ACME TOWNSHIP

CHECK DATE FROM 07/03/2019 - 08/06/2019

Banks: CHASE, FARM, PARKS, SEWER

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-265-921.000				STREET LIGHTS		1,342.51
101-265-922.000				DTE GAS		76.60
101-265-923.000				SEWER TOWNSHIP HALL		120.00
101-265-930.000				REPAIRS & MAINT		819.53
101-265-970.000				CAPITAL OUTLAY		55,716.91
101-410-726.000				SUPPLIES & POSTAGE		6.28
101-410-802.002				ATTORNEY SERVICES		1,455.00
101-410-803.001				PLANNING CONSULTANT		3,500.00
101-410-803.004-104				ENGINEERING SERVICES T&A		55.00
101-410-803.005-080				PLANNING & CONSULTANT T & A		200.00
101-410-803.005-104				PLANNING & CONSULTANT T & A		1,300.00
101-410-803.005-105				PLANNING & CONSULTANT T & A		100.00
101-410-803.005-106				PLANNING & CONSULTANT T & A		200.00
101-410-803.005-107				PLANNING & CONSULTANT T & A		1,550.00
101-410-900.000				PUBLICATIONS		428.80
101-750-930.000				REPAIRS & MAINT		5,466.33
101-970-975.000				TWNHALL CAPITAL IMPROVE		1,986.82
206-000-802.004				CONTRACTED EMPLOYEE SERVICES		24,559.08
402-000-803.000-087				PLANNER SERVICES		660.00
402-000-803.003				ENGINEERING SERVICES		385.00
590-000-803.003				ENGINEERING SERVICES		637.50
590-000-956.001				OPERATING & MAINT EXP		47,259.27
590-000-956.003				HOCH ROAD #697 EXP		28.21
591-550-956.001				OPERATING & MAINT EXP		1,002.85
				TOTAL		163,320.39

*To Be
Approved*

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
08/13/2019	AP	APEX SOFTWARE SOFTWARE SUPPORT & PROCESSIN Vnd: APEX SOFTW Invoice: 306050	Invoice: 306050 Ref#: 9591 (SKETCHING SOFTWARE RENEWAL) 101-209-804.000 101-000-202.000	235.00	235.00
		Expected Check Run: 08/13/2019			
				235.00	235.00
08/13/2019	AP	ASCOM NORTH REPAIRS & MAINT Vnd: 0000000560 Invoice: 4362	Invoice: 4362 Ref#: 9596 (SERVICE FOR PHONE SYSTEM) 101-265-930.000 101-000-202.000	157.50	157.50
		Expected Check Run: 08/13/2019			
				157.50	157.50
08/13/2019	AP	B S & A SOFTWARE SOFTWARE SUPPORT & PROCESSIN Vnd: 0000002300 Invoice: 124347	Invoice: 124347 Ref#: 9604 (JULY 1, 2019-JUNE 30, 2020 ASSESSING SYS) 101-209-804.000 101-000-202.000	1,262.00	1,262.00
		Expected Check Run: 08/13/2019			
				1,262.00	1,262.00
08/13/2019	AP	BILL SPEARMAN REPAIRS & MAINT Vnd: BILL SPEAR Invoice: 1681	Invoice: 1681 Ref#: 9585 (REPLACED BUOY SHACKLES) 101-750-930.000 101-000-202.000	40.00	40.00
		Expected Check Run: 08/13/2019			
				40.00	40.00
08/13/2019	AP	ELK RAPIDS NEWS LLC INSURANCE Vnd: 0000004995 Invoice: 7/29/2019	Invoice: 7/29/2019 Ref#: 9586 (SUPERVISOR AD) 101-101-910.000 101-000-202.000	47.00	47.00
		Expected Check Run: 08/13/2019			
				47.00	47.00
08/13/2019	AP	LEO GRANT, GR HYDRO TC REIMBURSEMENTS Vnd: LEO GRANT Invoice: JULY 31, 2019	Invoice: JULY 31, 2019 Ref#: 9595 (CLOSE OUT OF TRUST & AGENCY ACCT. GR) 101-410-964.000-106 101-000-202.000	2,300.00	2,300.00
		Expected Check Run: 08/13/2019			
				2,300.00	2,300.00
08/13/2019	AP	NORTHERN MICHIGAN JANITORIAL S REPAIRS & MAINT REPAIRS & MAINT Vnd: 0000015070 Invoice: 26434,26411	Invoice: 26434,26411 Ref#: 9568 (SUPPLIES) 101-750-930.000 101-750-930.000 101-000-202.000	17.10 16.10	33.20
		Expected Check Run: 08/13/2019			
				33.20	33.20

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
08/13/2019	AP	NORTHERN MICHIGAN JANITORIAL S REPAIRS & MAINT Vnd: 0000015070 Invoice: 26458	Invoice: 26458 Ref#: 9590 (SUPPLIES) 101-750-930.000 101-000-202.000	63.95	63.95
		Expected Check Run: 08/13/2019			
				<u>63.95</u>	<u>63.95</u>
08/13/2019	AP	OTTC, LLC POW/WINDWARD RIDGE Vnd: OTTC Invoice: 7/22/2019	Invoice: 7/22/2019 Ref#: 9567 (BUILDER HAS COMPLETED 8 HOUSES AND INSTA) 701-400-282.423 701-000-202.000	1,600.00	1,600.00
		Expected Check Run: 08/13/2019			
				<u>1,600.00</u>	<u>1,600.00</u>
08/13/2019	AP	REDBUD ROOTS REIMBURSEMENTS Vnd: REDBUD ROO Invoice: AUGUST 6, 2019	Invoice: AUGUST 6, 2019 Ref#: 9606 (REFUND FOR ESCROW- SITE PLAN REVIEW) 101-410-964.000-104 101-000-202.000	485.00	485.00
		Expected Check Run: 08/13/2019			
				<u>485.00</u>	<u>485.00</u>
06/30/2019	AP	SOS ANALYTICAL MISCELLANEOUS Vnd: 0000020900 Invoice: 192742	Invoice: 192742 Ref#: 9561 (WATER TESTING - SAYLER BEACH) 101-750-956.000 101-000-202.000	1,200.00	1,200.00
		Expected Check Run: 08/13/2019			
				<u>1,200.00</u>	<u>1,200.00</u>
08/13/2019	AP	TRAVERSE CITY BUSINESS NEWS dues subscriptions Vnd: 0000021080 Invoice: AUGUST 20197242	Invoice: AUGUST 20197242395 Ref#: 9592 (SUBSCRIPTION- 2 YR) 101-101-960.000 101-000-202.000	65.00	65.00
		Expected Check Run: 08/13/2019			
				<u>65.00</u>	<u>65.00</u>
				<u>7,488.65</u>	<u>7,488.65</u>
Cash/Payable Account Totals:					
	ACCOUNTS PAYABLE		101-000-202.000		5,888.65
	ACCOUNTS PAYABLE		701-000-202.000		1,600.00
			TOTAL INCREASE IN PAYABLE:		7,488.65



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
ENVIRONMENT, GREAT LAKES, AND ENERGY
LANSING



LIESL EICHLER CLARK
DIRECTOR

July 1, 2019

CERTIFIED MAIL

Mr. Jay Zollinger, Supervisor
Acme Township
6042 Acme Road
Williamsburg, Michigan 49690

Dear Mr. Zollinger:

SUBJECT: Acme Township, Administrative Consent Order (ACO), Termination Notice

The Department of Environment, Great Lakes, and Energy (EGLE), Water Resources Division (WRD), has reviewed your November 14, 2018, request for termination of ACO-000312 entered into by EGLE and Acme Township. EGLE accepts Acme Township's request for termination by which you certified all obligations under the ACO have been met and, thus, hereby terminates the ACO in recognition of the resolution of the matters therein.

Be advised that this termination notice does not in any way release Acme Township from any of its obligations under the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, MCL 324.301 *et seq.*, for past or future conduct not specifically addressed by the terminated ACO.

EGLE appreciates the effort Acme Township expended in meeting the terms of the ACO and doing its part to protect public health and the environment. Should you have any questions regarding this termination notice, please feel free to contact Ms. Susan Doty at 517-230-1430; DotyS2@Michigan.gov; or EGLE, P.O. Box 30458, Lansing, Michigan 48909-7958; or you may contact me.

Sincerely,

Teresa Seidel, Director
Water Resources Division
517-284-5470

cc: Mr. Jeffrey L. Jocks, Sondee, Racine & Doren, PLC
Ms. Amy Lounds, EGLE
Mr. Brian Jankowski, EGLE
Mr. David Pingel, EGLE
Ms. Susan Doty, EGLE
Mr. Donal Brady, EGLE

Dearborn residents reminded of laws related to fireworks use

Call 943-3030 to report illegal activity

As Fourth of July approaches, Dearborn residents are reminded to follow state and local laws regarding the purchase and use of fireworks, as well as to exercise extreme caution.

Consumer fireworks only allowed on certain days

In addition to low-impact fireworks such as sparklers, there are powerful or airborne fireworks, known as “consumer” fireworks, that are legal for sale and use in Michigan.

However, the use of consumer fireworks is restricted to the day before, day of, or day after national holidays, such as Fourth of July or the New Year’s holiday.

Dearborn’s fireworks ordinance also restricts the times that these fireworks may be used on permitted holidays. No use is allowed between the hours of midnight and 8 a.m. (There is an exception for New Year’s Day only when the time of use is extended to 1 a.m.)

Dearborn residents are encouraged to call 313-943-3030 to anonymously report unsafe or illegal activity in their neighborhood, or to call 9-1-1 if there is a dangerous or emergency situation.

Regulations on fireworks, prohibited locations, fines

Other important restrictions apply to consumer fireworks use. Violation of these rules is considered a civil infraction, punishable by fines of up to \$500.

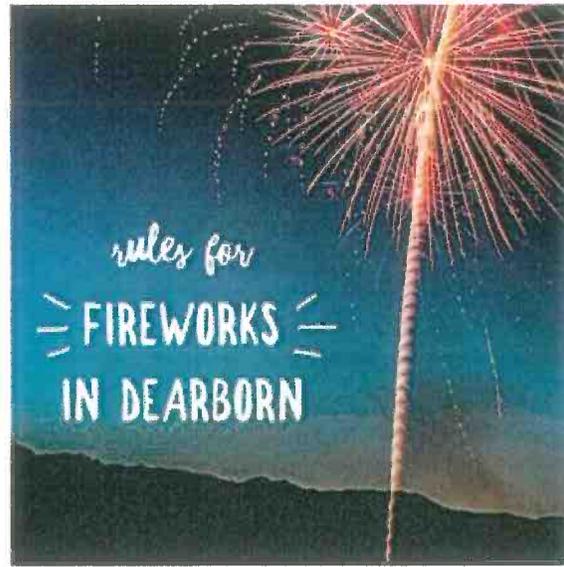
All residents should be aware of the following provisions in state and local law related to consumer fireworks use:

No one is allowed to use fireworks on public properties, including schools, churches, government buildings, city streets and parks.

No one is allowed to ignite or discharge fireworks in any way that would cause them to land on someone else’s private property without the express consent of the property owners. The responsible party will also be required to pay for any damages caused by the fireworks.

You cannot discharge fireworks while under the influence of alcohol or a controlled substance.

It is illegal for anyone under the age of 18 to purchase or discharge consumer fireworks.



Print

Some regulations also apply to the use of low-impact fireworks. Details are outlined in Sec. 14-265 of the City of Dearborn Code of Ordinances

In addition to these rules, Dearborn Police will still enforce the city's noise and littering ordinances, within the provisions of the state law, and issue violations when necessary.

Residents urged to use caution

Even though powerful fireworks are legal in Michigan, their use still carries the same potential dangers and liabilities. Every year, thousands of dollars in property damage is reported due to fires caused by the unsafe use of fireworks.

Additionally, it is estimated that 200 people per day go to the emergency room for fireworks-related injuries during the period surrounding the Fourth of July.

To avoid serious injuries, residents are asked to exercise caution when discharging fireworks. Guidelines from the Consumer Product Safety Commission can be found on www.cpsc.gov/fireworks.

Remember you will be held responsible for any injury or property damage caused by discharging fireworks.



Acme Township Planning & Zoning Report No. 2019-12

Prepared:	June 4, 2019(SJW); July 26, 2019 (LW)	Pages:	3
Meeting:	July 8, 2019 (PC); August 13, 2019 (TB)	Attachments:	Yes
Subject:	Zoning Ordinance Amendment 051		

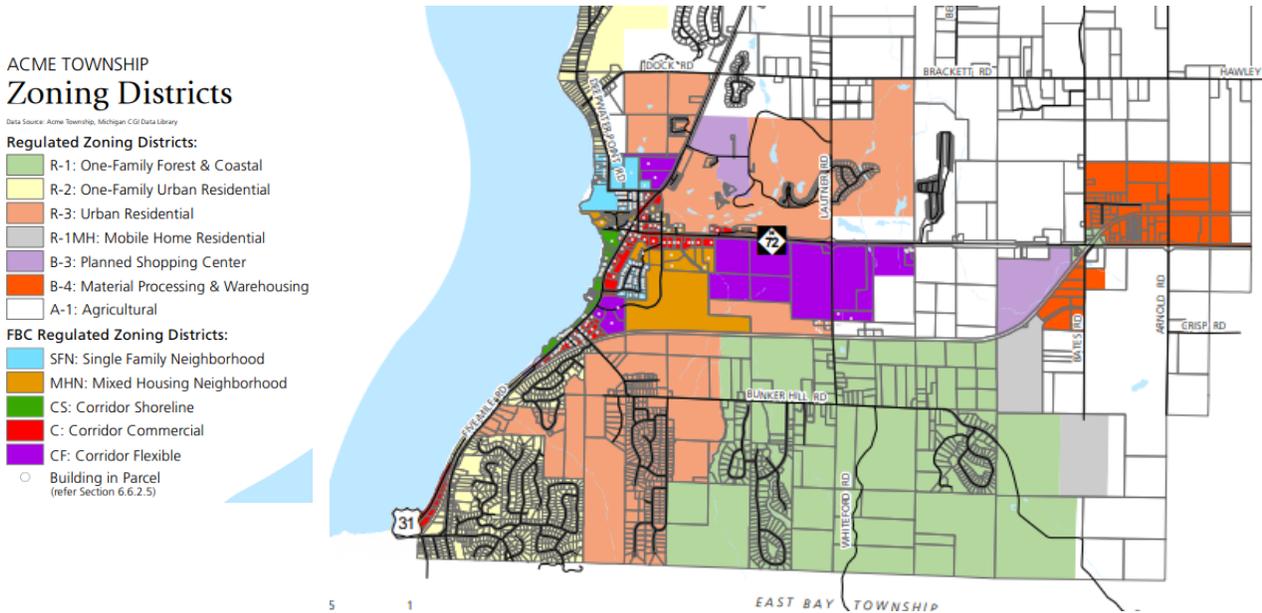
Application No.: Zoning Ordinance Amendment 051

Request: Child Care Centers as an allowable use in the C: Corridor Commercial District & CF: Corridor Flexible District

Applicant: Elizabeth Reid, McKinley & Cramer Properties LLC

I. OVERVIEW

A public hearing notice was published in the Record Eagle on June 23, 2019. A public hearing was held on July 8, 2019 at the Planning Commission to consider Zoning Ordinance Amendment 051: Child Care Centers as an allowable use by right in the C: Commercial District and CF: Corridor Flexible District.



The draft table in Section 6.6.4.1 Regulated Uses has been amended to show child care centers as a use by right in the C: Commercial Corridor and CF: Commercial Flexible Districts. The definition of Child Care Centers in **Section 3.2** has been amended to read Child Care Center: A facility for the care of children, as defined by MCL 722.111(~~1~~**a**) (*section (1)(a) no longer applicable - see attached documents*).

The public hearing opened at 7:18 p.m. – Wentzloff stated this is not on a public hearing on a specific application it is on a text amendment only to include under the definition of child care center in corridor commercial and corridor flex and not to any individual application. Four (4) people spoke in favor; 1 also spoke about the concern of the speed limit in that area. The hearing closed at 7:31 p.m. **Vote: Motion by Feringa to recommend the Board adopt Zoning Ordinance Amendment 051 Child Care Centers as a use by right in**

the C: Corridor Commercial and CF: Corridor Flex Districts, as presented in the draft table in Section 6.6.4.1 Regulated Uses, and to change the definition of Child Care Centers in Section 3.2 to read Child Care Center: A facility for the care of children, as defined by MCL 722.111, supported by Rosa. Motion carried unanimously. Six (6) of seven (7) Commissioners present.

This memo's attachments include: draft language, draft minutes from the July 8, 2019 Planning Commission meeting, and associated public hearing documents.

II. BACKGROUND: *Composed by previous Planning & Zoning Administrator, Shawn Winter*

The Applicant's party operates a series of child care centers in the Grand Traverse region. They have been looking to expand their operations to include the east side of Traverse City, specifically Acme Township, and found a property that may fit their needs at 5700 US-31 N. The property is currently zoned C: Corridor Commercial which does not list it as an allowable use by right, or with a special use permit. In fact, the use is not listed at all in the US-31/M-72 Business District which includes the C: Corridor Commercial District. Child Care Centers are allowed through a special use permit as an institutional use in the Agricultural and Residential Districts. Other similar institutional uses are allowed in the C: Corridor Commercial by right including public parks, churches with and without assembly halls, and public and private schools.

A Zoning Administrator Determination (PZR 20169-05) was performed when the Applicant initially inquired about the use in the district and has been included for reference. It includes the definition used by the Zoning Ordinance for child care organizations, the reasons why it is not currently allowed, and the uses that are allowed in the district.

The Applicant has submitted a narrative indicating that their operation intends to care for approximately sixteen (16) infants thirty four (34) preschool aged students. The intensity of this use and the age of the children meets the definition of a child care organization and is much more commercial in nature than a family child care home which is allowed by right in the residential districts. A family child care home is defined by the Child Care Organization Act (MCL 722.111) as follows:

"Family child care home" means a private home in which 1 but fewer than 7 minor children are received for care and supervision for compensation for periods of less than 24 hours a day, unattended by a parent or legal guardian, except children related to an adult member of the household by blood, marriage, or adoption. Family child care home includes a home in which care is given to an unrelated minor child for more than 4 weeks during a calendar year. A family child care home does not include an individual providing babysitting services for another individual. As used in this subparagraph, "providing babysitting services" means caring for a child on behalf of the child's parent or guardian when the annual compensation for providing those services does not equal or exceed \$600.00 or an amount that would according to the internal revenue code of 1986 obligate the child's parent or guardian to provide a form 1099-MISC to the individual for compensation paid during the calendar year for those services.

The difference in intensity and the fact that they can occur in a private home is why family child care homes are allowed in residential districts.

The use requested in the text amendment is consistent with the district's intent and purpose, which states:

To provide for a traditional commercial district that promotes mixed use, walkability and transit options, and takes advantage of its location to East Bay.

Acme Township Zoning Ordinance, Section 6.6.3, p. 35

Including uses that people need as part of their day to day lives is a key component in creating the prescribed mixed use, walkable development pattern that supports public transit.

III. Findings of Fact

- a) Child Care Organizations, although typically an institutional use, operate at an intensity that is similar to commercial uses.
- b) Numerous commercial uses are allowed by right and by special use permit in the C: Corridor Commercial District.
- c) Institutional uses are allowed by right in the C: Corridor Commercial District, including public and private schools, and churches. Often times these institutional uses operate at a similar if not greater intensity than most child care organizations.
- d) Child care organizations are consistent with the intent and purpose of the C: Corridor Commercial District.
- e) Many institutional uses including schools and churches offer care services for children younger than school age, which would qualify that part of their operation as a child care organization.

IV. Considerations

I want to stress, if the Township Board adopts an amendment to add child care centers to the list of allowable uses in the Commercial and Corridor Flex Districts, the Applicant will still need to seek a site plan approval. Adding the use to the list of allowed uses in the districts does not guarantee an approval at the location 5700 US 31 N, or any specific location. All applicable Zoning Ordinance standards will need to be met.

Suggested Motion for Consideration

Motion to adopt Zoning Ordinance Amendment 051 Child Care Centers as a use by right in the C: Corridor Commercial and CF: Corridor Flex Districts, as presented in the draft table in Section 6.6.4.1 Regulated Uses, and to change the definition of Child Care Centers in Section 3.2 to read Child Care Center: A facility for the care of children, as defined by MCL 722.111.

Section 6.6.4 LAND USE TABLE

6.6.4.1 Regulated Uses

Regulated uses are identified for each ZONE either as a Permitted Uses (P) or a use requiring a Special Use Permit (SUP). If a use is blank with no designation or not listed it means it is not permitted in that zone. All uses requiring a Special Use Permit must address the General Standards listed in Section 6.6.3.3. If the SUP has additional standards over and above the General Standards the special provision column references that specific section of the Zoning Ordinance. All new projects, including those requiring a Special Use Permit (SUP), must adhere to the regulations of Section 6.6.5 Lot and Building Placement and Section 6.6.6 Special Provisions.

Land Use Table					
Type	SFN	MHN	CS	C	CF
<i>Residential</i>					
Single Family	P	P	P		
Single Family Condominium Subdivisions		P			
Live / Work Unit		P		P	P
Open Space Preservation Development		P			
Duplex	P	P	P		
Multiple Family		P	SUP	P	P
Home Occupation 1	P	P	P	P	P
Home Occupation 2 or More Persons	SUP (7.7)	SUP (7.7)	SUP (7.7)		
Bed and Breakfast (5 Bedroom Maximum)	SUP (9.24)	SUP (9.24)	SUP (9.24)		
Tourist Homes ¹	P	P	P	P	P
Vacation Homes ^{2 3}				P	P
<i>Residential - Services</i>					
Nursing Home	SUP	P			
Adult Day Care Center	SUP	SUP	SUP		
Assisted Living Group Facilities	SUP	P	SUP		
State Licensed Residential	SUP	SUP	SUP		
Group Child Care Home	SUP	SUP	SUP		
<i>Public and Private</i>					
Marinas (Public or Private)			SUP		
Outdoor Public Owned Parks and Recreation Facilities	P	P	P	P	P
Public and Private Schools	P	P	P	P	P
Public Uses: Critical, Supporting and Essential	P	P	P	P	P
Churches with and without Assembly Halls		P		P	P
<i>Transportation / Utilities</i>					
Parking (Public or Private)		P	P	P	P
Wireless Telecommunication Facilities		SUP		SUP	
Public Transit Stop or Station		P	P	P	P

- 1 All tourist home operations require a license issued by Acme Township.
- 2 All vacation home operations require a license issued by Acme Township.
- 3 Vacation homes shall only be operated in single-family dwellings.

Land Use Table					
Type	SFN	MHN	CS	C	CF
Office					
Professional Offices			P	P	P
Medical / Dental Offices				P	P
Medical Urgent Care Facilities				P	P
Veterinary Clinic			P	P	
Commercial					
Mixed Use with Residential above the 1st floor				P	P
General Retail; except with the following features				P	P
a. Alcoholic beverages				SUP	SUP
b. Floor area over 10,000 sq.ft.				SUP	SUP
c. On-site production of items sold in or out of store locations				SUP	SUP
d. Operating hours between 10pm and 7am				SUP	SUP
Restaurant, cafe and coffee shop, bar and taverns except with the following features				P	P
a. Drive-thru facilities				SUP	
b. Drive-In facilities				SUP	
c. Outdoor Service				SUP	SUP
Micro brewery, Small Distillery, and Small Winery				P	P
Movie & Performance Theaters				SUP	P
Convenience market less than 3,500 sq.ft				P	P
Personal Services				P	P
Farmers Market				P	P
Banks and Financial; except with the following features				P	P
a. Drive-thru facilities				SUP	
Shopping Centers				SUP (9.12)	SUP (9.12)
Grocery Stores; except with the following features				P	P
a. Floor area over 10,000 sq.ft				SUP	P
b. Gasoline Service Station				SUP (9.6)	
Gasoline Service Station				SUP (9.6)	
Automotive Supply & Parts				P	
Automotive Service				SUP	
Medical Marihuana Provisioning Center ⁴				P	
Childcare Centers				P	P
Lodging					
Hotel; except with the following features				P	P
a. Greater than 120 rooms				SUP	P
b. Conference and convention facilities				SUP	SUP

4 No more than one (1) Provisioning Center may be licensed and operating at any given time, and no more than one (1) license may be issued.



**ACME TOWNSHIP PLANNING COMMISSION MEETING
ACME TOWNSHIP HALL
3593 Bunker Hill Rd, Williamsburg MI 49690
(Former Acme Laundromat at US-31 & Bunker Hill Rd)
July 8th, 2019 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 pm

ROLL CALL: Members present: K. Wentzloff (Chair), S. Feringa (Vice Chair), D. Rosa, D. VanHouten, B. Balentine, D. White

Members excused: M. Timmins

Staff present: L. Wolf, Planning & Zoning Administrator, S. Winter, Planning Consultant Beckett & Raeder, V. Donn, Recording Secretary

A. LIMITED PUBLIC COMMENT: Open at 7:01 pm

Brian Kelley, Acme Resident (Submitted written comments to be added to the packet)

Richard Radlaff, Traverse Bay RV Resort, voiced the importance of public comments in the meeting notes. He stated on the northern end of the Traverse Bay RV Resort are tiny houses that were approved by an amendment to the condominium. He questioned who was paying for the taxes on these units since they are rented out.

Rob Evina, 6075 Arabian Drive, supports the child care center and feels this would be good to occupy in this building and a great addition for the community.

Limited Public Comment closed at 7:10 pm

B. APPROVAL OF AGENDA:

Motion by White to approve the agenda as presented, supported by Balentine. Motion carried unanimously.

C. INQUIRY AS TO CONFLICTS OF INTEREST: None

D. SPECIAL PRESENTATIONS: None

E. CONSENT CALENDAR:

1. RECEIVE AND FILE

- a. Township Board Draft Regular Meeting Minutes 06.04.19
- b. Parks & Trails Committee Draft Meeting Minutes 06.21.19

2. ACTION:

- a. Approve Draft Planning Commission Meeting Minutes 05.13.19
- b. Approve Draft Special Planning Commission Meeting Minutes 05.21.19
- c. Approve Draft Planning Commission Meeting Minutes 06.10.19

Feringa requested to remove under 2. ACTION, c. Approve Draft Planning Commission Meeting Minutes 06.10.19.

Motion by Feringa to approve the Consent Calendar with removal of Item 2. ACTION, c. Adopt Planning Commission Meeting Draft Minutes 06.10.19, supported by White. Motion carried unanimously.

Brian Kelley requested to remove under 2. ACTION, a. Approve Draft Planning Commission Meeting Minutes 05.13.19 and b. Approve Draft Special Planning Commission Meeting Minutes 05.21.2019.

Motion by Feringa to approve the Consent Calendar with removal of Item 2. ACTION, a. Approve Draft Planning Commission Meeting Minutes 05.13.19, b. Approve Draft Special Planning Commission Meeting Minutes 05.21.2019 and c. Approve Draft Planning Commission Meeting Minutes, supported by Balentine. Motion carried unanimously.

F. ITEMS REMOVED FROM THE CONSENT CALENDAR

1. Remove Draft Planning Commission Meeting Minutes 06.10.19
2. Remove Draft Planning Commission Meeting Minutes 05.13.19
3. Remove Draft Special Planning Commission Meeting Minutes 05.21.19

Feringa stated he was absent from the meeting, so he abstained from approval of the 06.10.19 Draft Planning Commission Meeting minutes.

Motion by White to approve the Consent Calendar with Draft Planning Commission Meeting Minutes 06.10.19, supported by VanHouten. Motion carried by 5 (Wentzloff, Rosa, VanHouten, Balentine, White), abstained by 1 Feringa.

Brian Kelley would like to restore a summary of the public comments from Jim Heffner to the 05.13.2019 and his own to the 05.21.19 meetings.

Wentzloff said both Heffner and his comments will be added to the revised minutes.

G. CORRESPONDENCE: None

H. PUBLIC HEARINGS: Opened at 7:18 pm

1. Zoning Ordinance Amendment 051 – Child Care Centers (PZR 2019-12)

Wentzloff stated this is not on a public hearing on a specific application it is on a text amendment only to include under the definition of child care center in corridor commercial and corridor flex and not to any individual application.

Jamie Cramer, 6111 Sunset Breeze, she supports the child care center and said it is good to have in a commercial building where utilities and roads are already in place, rather than a residential area.

James Stajos, 1717 US 31 N., owns Pro Fireworks and when the township voiced concerns of having a child care business in his building he contacted MDOT, LARA, the licensing for daycare, and Metro. MDOT said there were no problems with the flow of traffic for drop off and pickup. Metro confirmed as long as there was a state license, the building was highly regulated and was built with good fire separation for this type of business. LARA also said the site would meet their requirements.

Brian Kelley, Acme resident, stated the speed limit for US 131 in that location should be 35 mph to reduce the accidents that keep taking place at the 55 mph it currently is. He would like to see the township help in getting this done.

Ann Stadel, 3518 Kennedy Place, supports the day care and feels this would be a great addition to our community.

Elizabeth Reid, 3181 Zimmerman Rd., supports the day care center and it would be good for the community.

Closed at 7:31pm

I. OLD BUSINESS:

1. Zoning Ordinance Amendment 051 – Child Care Centers (PZR 2019-12)

Winter clarified the township wasn't trying to stir them to go in a residential district, it was because of the amendment. The district they were pursuing would not allow it, but it would be in a residential location.

Motion by Feringa to recommend the Board adopt Zoning Ordinance Amendment 051 Child Care Centers as a use by right in the C: Corridor Commercial and CF: Corridor Flex Districts, as presented in the draft table in Section 6.6.4.1 Regulated Uses, and to change the definition of Child Care Centers in Section 3.2 to read Child Care Center: A facility for the care of children, as defined by MCL 722.111, supported by Rosa. Motion carried unanimously.

Winter informed in the current ordinance this is dropping in the definition (1. a) in the Child Care Section. It no longer matches it is actually 1. h not 1. a.

- 2. SPR 2019-05 – Redbud Roots Lab X Marihuana Provisioning Center (PZR 2019-09)**
Chris Biggers, architect for Bigg Architecture, gave an update on the list of conditions that were given to meet before issuing a land use permit. The plans were emailed electronically his week with the revisions but did not make it in the packet. The PC committee reviewed the new plans on the drainage, storm storage area, parking, lighting and landscaping.

Motion by Feringa to approve Site Plan Review application SPR 2019-05, submitted by Alexander M. Leonowicz, Redbud Roots Lab X Inc, to modify and occupy an approximately 2,468 square foot licensed medical marihuana provisioning center located at 6669 E M-72, Williamsburg, MI 49690, with the following conditions that must be met prior to issuing a land use permit.

- 1. Submit a bond, letter of credit, cash surety or certified check in the amount equal to the material and labor to install the plantings on the landscape plan, prepared by a professional landscaper.**
- 2. Receive a favorable storm water management plan and calculations review by the Township’s engineer of record after all required improvements and revisions have been included.**
- 3. Submit a set of revised plans in electronic pdf format and a set of full-size prints sealed by a licensed engineer, architect or landscape architect and signed by the Applicant and Planning Commission Chair.**

Supported by Balentine. Motion carried unanimously.

J. NEW BUSINESS:

- 1. Planning Commission/Zoning Board of Appeals Representative**
Dan VanHouten volunteered to be on the Planning Commission/Zoning Board of Appeals.

- K. PUBLIC COMMENT & OTHER PC BUSINESS:** Opened at 8:09 pm
Brian Kelley, Acme Resident, commented on his disapproval of how the Redbud Roots Lab X Marihuana Provisioning Center site plan application was handled. He felt the requirements for the applicant should not have been given last minute and reviewed at the PC meeting. They should come back to the next meeting when prepared and gave the commissioners the information in advance to review.

Closed at 8:11 pm

Wentzloff informed Jay Zollinger will be retiring as the township supervisor this October.

- 1. Planning & Zoning Administrator Report** – Lindsey Wolf reported there may be another marijuana provisional center request brought before the committee at the August meeting, or at a special meeting if they decide to go that route.
- 2. Township Board Report** – Doug White reported the township hall is coming along and may be completed for the next PC meeting.
- 3. Parks & Trails Committee Report** – K. Wentzloff commented on how Bayside Park has been busy and well used.

ADJOURN: Motion to adjourn by Feringa, supported by White. Meeting adjourned at 8:15 pm

TOWNSHIP OF ACME
NOTICE OF HEARING

PLEASE TAKE NOTICE that the ACME TOWNSHIP PLANNING COMMISSION will hold a public hearing at its regular meeting on Monday, July 8th, 2019 at 7:00 p.m. at the former Acme Laundromat, 3593 Bunker Hill Rd, Williamsburg MI 49690, to consider the following amendments to the Acme Township Zoning Ordinance.

Zoning Ordinance Amendment 051 – Child Care Centers in the C: Corridor Commercial District and CF: Corridor Flexible District

The proposed amendment would modify Article VI of the Acme Township Zoning Ordinance to include child care centers as a use by right permitted in the C:Corridor Commercial District and the CF: Corridor Flexible District. Section 6.6.4.1 Land Use Table will be amended to include the proposed changes.

Copies of the entire proposed Amendment 051 are available for inspection at the Acme Township hall. All interested persons are invited to attend and be heard at public hearings before the Planning Commission. After each public hearing, the Planning Commission may or may not deliberate and take action. Any recommendation from the Planning Commission will go before the Township Board for final determination. The entire Zoning Ordinance is available for inspection at the Acme Township Hall from 7:30 a.m. to 6:00 p.m. Monday through Thursday. Proposed Zoning Ordinance Amendments and the entire Zoning Ordinance are also available for inspection via the Township's website, www.acmetownship.org.

If you are planning to attend and require any special assistance, please notify Cathy Dye, Township Clerk, within 24 hours of the meeting at 938-1350.

Written comments may be directed to:

Lindsey Wolf, Planning & Zoning Administrator
6042 Acme Road, Williamsburg, MI 49690, (231) 938-1350, zoning@acmetownship.org

T. C. RECORD-EAGLE, INC.
120 WEST FRONT STREET
TRAVERSE CITY MI 49684
(231)946-2000
Fax (231)946-8273

ORDER CONFIRMATION

Salesperson: DENISE LINGERFELT Printed at 06/17/19 14:08 by dling

Acct #: 6 Ad #: 523198 Status: New WHOLD
ACME TOWNSHIP Start: 06/23/2019 Stop: 06/23/2019
CATHY DYE, CLERK Times Ord: 1 Times Run: ***
6042 ACME ROAD STDAD 3.00 X 4.10 Words: 278
WILLIAMSBURG MI 49690 Total STDAD 12.30
Class: 147 LEGALS
Rate: LEGAL Cost: 119.80
Affidavits: 1
Contact: Ad Descrpt: LEGAL NOTICE TOWNSHIP OF
Phone: (231)938-1350 Given by: EMAIL LINDSEY WOLF
Fax#: (231)938-1510 P.O. #:
Email: jzollinger@acmetownship.org Created: dling 06/17/19 12:51
Agency: Last Changed: dling 06/17/19 12:57

PUB	ZONE	EDT	TP	START	INS	STOP	SMTWTFS
RE	A	97	W	Sun 06/23/19	1	Sun 06/23/19	SMTWTFS
IN	AIN	97	W	Sun 06/23/19	1	Sun 06/23/19	SMTWTFS

AUTHORIZATION

Thank you for advertising in the Record-Eagle, our related publications and online properties. If you are advertising with the Record-Eagle classifieds, your ad will begin running on the start date noted above.

Please be sure to check your ad on the first day it appears. Although we are happy to make corrections at any time, the Record-Eagle is only responsible for the first day's incorrect insertions. Also, we reserve the right to edit or reclassify your ad to better serve buyers and sellers.

No refunds or rebates will be issued if you cancel your ad prior to the stop date.

We appreciate your business.

(CONTINUED ON NEXT PAGE)

T. C. RECORD-EAGLE, INC.
120 WEST FRONT STREET
TRAVERSE CITY MI 49684
(231)946-2000
Fax (231)946-8273

ORDER CONFIRMATION (CONTINUED)

Salesperson: DENISE LINGERFELT

Printed at 06/17/19 14:08 by dling

Acct #: 6

Ad #: 523198

Status: New WHOLD WHOI

**LEGAL NOTICE
TOWNSHIP OF ACME
NOTICE OF HEARING**

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If you are planning to attend and require any special assistance, please notify Cathy Dye, Township Clerk, within 24 hours of the meeting at 938-1350.

Written comments may be directed to:
Lindsey Wolf, Planning & Zoning Administrator
6042 Acme Road, Williamsburg, MI 49690, (231) 938-1350,
zoning@acmetownship.org

June 23, 2019-1T

523198



Planning and Zoning Staff Report

6042 Acme Road | Williamsburg, MI | 49690

Phone: (231) 938-1350 Fax: (231) 938-1510 Web: www.acmetownship.org

To: Acme Township Board of Trustees
From: Lindsey Wolf, Planning & Zoning Administrator
CC: Jeff Jocks, Legal Counsel
Date: August 7, 2019
Re: August 13, 2019 Acme Township Short-Term Ordinance #2017-01
Amendment Number: Amendment 2019-02
Attachments: 11 pages

The Supervisor had asked the department to make some changes to the current Short-Term rental Ordinance #2017-01. These changes were made to:

- Remove the limited duration exception/exemption o
- Update the Consumer Fireworks Ordinance (State of Michigan law changed in December of 2018) & Section 2.9.
- Provide clarification that STRs are not Bed & Breakfast establishments
- Meet fire safety standards
- Clarify quiet hours
- Increase penalties to deter violations of the Ordinance.

Township Attorney, Jeff Jocks, has reviewed the proposed changes; we had a verbal discussion on August 7, where we came to agreement on the language presented to the board. A redline version of the text language has been included for review with comments on the side to provide context as to why changes were made.

Suggested Motion for consideration:

Motion to adopt police power ordinance amendment #2019-02 to the: Acme Township Short-Term Rental Ordinance as presented.

**TOWNSHIP OF ACME
GRAND TRAVERSE COUNTY, MICHIGAN**

**SHORT-TERM RENTAL ORDINANCE
ORDINANCE NO: 2017-01
Amendment: 2019-02**

ARTICLE 1: OVERVIEW

Section 1.1: Title

This Ordinance shall be known as the Acme Township Short-Term Rental Ordinance, referenced within as “Ordinance”.

Section 1.2: Findings

The Acme Township Board of Trustees declares the following findings:

- a. The Township staff, elected and appointed officials have received complaints involving excess noise, litter, disorderly conduct, overcrowding, traffic, congestion, parking, and safety associated with short-term rentals.
- b. The transitory nature of occupants of short-term rentals makes continued enforcement and administration of existing ordinances against the occupants difficult.
- c. Short-term rentals provide a community benefit by contributing to a variety of lodging facilities for guests to utilize, supporting the local economy by increasing the number of visitors to the area, and assisting owners of short-term rentals by providing revenue which may be used for maintenance upgrades and deferred costs.
- d. The Township wishes to preserve and maintain the residential character of the community and quality of life for all residents.
- e. The provisions of this Ordinance are necessary to prevent the continued burden placed upon county and township services and impacts on residents posed by short-term rentals.

Section 1.3: Purpose

This Ordinance is intended to protect and promote the health, safety, and general welfare of all the citizens of Acme Township by requiring the registration and permitting of short-term renting of single-family and duplex dwelling units.

Section 1.4: Applicability

All requirements, regulations and standards imposed by this Ordinance are intended to apply in addition to any other applicable requirements, regulations and standards imposed elsewhere in other ordinances of the Township, including the Acme Township Zoning Ordinance. Further, this Ordinance does not affect additional requirements placed on use of property (or a portion thereof) imposed by deeds, associations or rental agreements.

Section 1.5: Definitions

Bedroom: A separate room with a door, closet, and window that is used or intended to be used specifically for sleeping purposes. A bedroom must be a habitable space not be less than seventy (70) square feet, not less than seven (7) feet in one dimension, not located in an attic or basement without egress meeting standards in applicable building, residential and fire codes, and not a room by design intended to serve another purpose such as a kitchen, dining area, den, family rooms or living rooms.

Dwelling Unit: A building or portion thereof designed exclusively for residential occupancy by one family, and having cooking facilities.

Dwelling, Duplex: A single building with two dwelling units designed for or occupied exclusively by two families living independent of each other.

Dwelling, Single-Family: A detached dwelling unit designed for the exclusive occupancy by a single family.

Extenuating Circumstances: Conditions under which a violation of this Ordinance has occurred that may include a) committed by a non-renter and the renter(s) attempted to prevent or halt the violation, b) resulted from an act of nature, c) other circumstances that the property owner or local agent could not reasonably anticipate and prevent, and could not reasonably control.

Good Visitor Guidelines: A document prepared by the Township Zoning Administrator that includes:

1. A summary of the following Acme Township Ordinances and all applicable penalties:
 - a. Consumer Fireworks Ordinance [2016-01]
 - b. Fire Prevention Ordinance [2015-01]
 - c. Refuse Collection Ordinance [2011-01]
 - d. Junk Ordinance [2005-04]
 - e. Noise Ordinance [2005-03]
 - f. Trespass Ordinance [87-2]
2. A reminder that the short-term rental may be operating in a residential neighborhood and that the neighbors may not be vacationing.
3. A reminder that the short-term rental may be operating in an agricultural district and that necessary agricultural activities may take place that are protected under the Michigan Right to Farm Act (Public Act 93 of the Public Acts of 1981)
4. A statement informing the occupant(s) that neighboring property owners may contact the local agent, sheriff's department, Township, or Township designee to report any issues relating to the property.

Local Agent: An individual designated to oversee the short-term rental of a dwelling unit in accordance with this Ordinance. The local agent shall respond to calls from renters, concerned citizens, and representatives of the Township, live or maintain a place of business within thirty (30) miles of the dwelling unit, be available twenty-four (24) hours a day while the short-term rental property is occupied, and respond within sixty (60) minutes to any issues that may arise. A property owner who meets these criteria may be the local agent.

Occupant: Any individual living in, sleeping in, or having possession of a dwelling unit, or portion thereof pursuant to a rental agreement. This does not include guests who are visiting between the hours of 8:00 am and 11:00 pm.

Owner: The person or entity that holds legal or equitable title to the property (or portion thereof) used as a short-term rental.

Parking Space: An improved, designated area on the property where a short-term rental operates that is legally available for the occupants to park motorized vehicles and trailers. This may include garages, carports, parking bays and driveways. This does not include yards and street right-of-ways.

Short-Term Rental: The commercial use of renting a dwelling unit, or portion thereof, for a period of time less than thirty-one (31) consecutive calendar days. This does not include approved bed and breakfast establishments, hotels/motels, tenant housing, or campgrounds.

Special Event: Outdoor parties, lawn parties, weddings, family reunions, bachelor/bachelorette parties, or other similar gatherings that exceed the maximum number of occupants allowed.

Tourist Home: A short-term rental operation in which a portion of a dwelling unit is rented out where the owner of the property resides full-time in the dwelling unit and is primarily present at the time of occupation.

Vacation Home: A short-term rental operation in which the entire dwelling unit is rented out without the property owner residing at the dwelling unit at the time of occupation.

Section 1.6: Severability

If any section, provision, or clause of this Ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect any remaining portions or application of this Ordinance which can be given effect without the invalid portion or application.

ARTICLE 2: GENERAL STANDARDS

The following standards shall apply to all short-term rentals:

Section 2.1: Permit

All short-term rentals shall be required to register with, and be permitted by the Township. Permits shall:

- a. Be valid for one calendar year,
- b. Be required for each short-term rental unit,
- c. Be issued prior to advertising a short-term rental,
- d. Not transfer with the sale of the property, or be transferred from one property to another.
- e. Be displayed on the front door, or in a prominent location on the façade or nearby window not more than five (5) feet from the front door, measured from the edge of the door frame, except in the case of tourist homes,
- f. Display the maximum number of occupants allowed,
- g. Display the contact information for the local agent and Township, or Township designee.

Furthermore, the short-term rental permit number shall be posted and clearly evident on any and all advertisements related to the short-term rental of a property.

Section 2.2: Exceptions and Exemptions

A dwelling unit does not need a short-term rental permit as required in this Ordinance when the occupancy of the dwelling unit occurs under the following circumstances:

- a. *Family occupancy.* Any member of a family (and that family member’s guests) may occupy a dwelling as long as any other member of that family is the owner of the dwelling or dwelling unit. Family occupancy also exempts guest houses or similarly separate dwelling units located on the same premises as the owner’s domicile, when occupied by family guests, exchange students, visiting clergy, medical caregivers, and child care givers, without compensation to the owner.
- b. *House-sitting.* During the temporary absence of the owner and owner’s family the owner may permit non-owner occupancy of the premises, without compensation to the owner, without a short-term rental permit.
- c. *Dwelling sales.* Occupancy by a prior owner after the sale of a dwelling under a rental agreement.
- d. *Estate representative.* Occupancy by a personal representative, trustee, or guardian of the estate and his family, with or without compensation.
- e. ~~Limited Duration — Any dwelling unit that is rented on a short term basis for fourteen (14) or less days per calendar year.~~

Commented [LW1]: Hard for department to monitor – legal counsel in agreement that a permit should be obtained for any short-term rental.

Section 2.3: Local Agent

Each owner of a short-term rental shall designate a local agent meeting the criteria as defined in this Ordinance who has access to and authority to assume management of the short-term rental and take remedial measures. For tourist homes, the owner shall be the local agent.

Section 2.4: Good Visitor Guidelines:

A copy of the Good Visitor Guidelines established by the Township shall be provided to all occupants for review and remain on premises.

Section 2.5: Refuse and Recyclables

The storage and disposal of all refuse and recyclables shall meet the following:

- a. All refuse and recyclables shall be stored in a container with a tight-fitting lid approved by the waste hauler.
- b. Refuse and recyclable containers shall be placed in front of the premise for pick up only on the day designated by the waste hauler.

Section 2.6: Pets

All pets shall be confined on the property or on a leash at all times. Pets that cause frequent or long continued noise that disturb the comfort and repose of any person in the vicinity shall be found in violation of this ordinance.

Section 2.7: Wastewater

The owner shall maintain a properly functioning septic system per the Acme Township Uniform Septage Control Ordinance (2004-2), or sewer connection per the Grand Traverse County Public Works Department Uniform Sewer Use Ordinance (1994, as amended).

Section 2.8: Parking

All parking by the occupants and guests of a short-term rental shall only park in designated parking spaces as defined by this Ordinance.

Section 2.9: Fireworks

~~The discharge of consumer fireworks is prohibited except on the day before, the day of, and the day after a National Holiday between the hours of 8:00 am and 1:00 am. Furthermore, the use of untethered sky lanterns shall be prohibited in Acme Township.~~

No person shall ignite, discharge or use Consumer Fireworks within Acme Township, except this prohibition shall not preclude any person from igniting, discharging and using Consumer Fireworks on the following days after 11:00 a.m.:

1. December 31 until 1:00 a.m. on January 1;
2. The Saturday and Sunday immediately preceding Memorial Day until 11:45 p.m. on each of those days;
3. June 29 to July 4 until 11:45 p.m. on each of those days;
4. July 5, if that date is a Friday or Saturday, until 11:45 p.m.;
5. The Saturday and Sunday immediately preceding Labor Day until 11:45 p.m. on each of those days.

Furthermore, the use of untethered sky lanterns shall be prohibited in Acme Township.

Section 2.10: Noise

No person within the Township shall cause a noise or disturbance, which is defined as sound created by human activity with or without the use of any device, which by reason of its volume, intensity, location, or time of day impairs the health, welfare, or peace of another person of normal human sensibilities. This includes, but is not limited to, the following prohibited acts:

- a. The playing of any radio, television, phonograph, or other sound reproduction device, or musical instrument in such a manner or at such a volume as to be sufficiently audible to unreasonably annoy or disturb the quiet, comfort, or repose of persons in the vicinity.

Commented [LW2]: This section has been amended to meet current State of MI requirements. The Acme Township Consumer Fireworks Ordinance has also been amended to reflect those changes.

- b. The keeping of any animal or bird which, by causing frequent or long continued noise, shall unreasonably disturb the comfort and repose of any person in the vicinity.
- c. The use of any motor vehicle, including motorcycles, in such a manner as to create an unreasonably disturbing noise, including but not limited to, the screeching of tires and the discharge into the open air of exhaust from the engine without a sufficient muffler.
- d. Shouting or other raucous or boisterous behavior for an unreasonable length of time.
- e. Short-term rentals shall observe quiet hours between 11p.m and 7:00a.m.

Commented [LW3]: One of the biggest issues with STR's from neighbors is the noise. Legal counsel in agreement with hours.

Section 2.11: Signage

Signage advertising the existence of a short-term rental is prohibited.

Section 2.12: Events

Special events are not permitted.

Section 2.13: Recreational Vehicles

Recreational vehicles shall not be used on the property by occupants or the property owner while a short-term rental is being occupied.

Section 2.14: Fire Safety

All short-term rental operations shall meet the necessary safety standards established by Grand Traverse Metro Fire Department, including but not limited to smoke detectors, carbon monoxide detectors and fire extinguishers.

Campfires shall be contained in designated 'fire pit' areas away from trees, structures, or combustible materials, and property lines. Fires must be attended at all times and properly extinguished after use.

Commented [LW4]: Also an important part of fire safety

Section 2.15: Advertising

A short-term rental shall not be advertised as a bed and breakfast establishment. A bed and breakfast is subject to the requirements of Section 9.2.4 in the Acme Township Zoning Ordinance.

Commented [LW5]:
The township is starting to see people advertise these as B&Bs on AirB&B, provides clarification for the future.

ARTICLE 3: TOURIST HOME STANDARDS

In addition to the General Standards in Article 2, the following standards shall apply to all tourist home short-term rentals:

Section 3.1: Allowable Locations

Tourist homes shall be permitted in all zoning districts.

Section 3.2: Maximum Occupancy

The maximum occupancy of any tourist home shall be based on the number of bedrooms, whereas:

- a. A maximum of two (2) occupants per bedroom shall be allowed,
- b. A maximum of three (3) bedrooms shall be rented to occupants of a tourist home.

The property owner shall inform the Township of any renovations or additions to the tourist home that will result in an increase in the maximum occupancy.

Section 3.3: Owner Occupancy

The owner of the tourist home shall have their legal residence established at the location of the operation, and be living in the dwelling unit and present overnight at the time occupants are staying on the property.

Section 3.4: Application

- a. *Responsibility* – It shall be the responsibility of the owner of a tourist home to register the operation and obtain a permit from the Township. **The Acme Township Fiscal Responsibility Ordinance #2010-03 states that all real and personal property taxes, fees, penalties, fines, assessments, general assessments and other monies owed to the Township are current and paid up to date.**
- b. *Application* – The owner shall truthfully provide and certify as true the following on a form prepared and supplied by the Township:
 - 1. Name, address, telephone number, and email of the owner of the vacation home.
 - 2. Name, address, telephone number, and email of the designated local agent.
 - 3. The number of bedrooms in the vacation home intended to be used by occupants.
 - 4. A description of the property that states the number of acres.
 - 5. A sketch of designated parking spaces.
 - 6. An affidavit signed by the owner acknowledging the provisions of this Ordinance, and all applicable local and state laws.
- c. *Fee* – An application for a tourist home permit under this Ordinance shall be accompanied by a fee in the amount established by resolution of the Acme Township Board. There shall be no proration of fees. Fees are non-refundable once a permit has been issued by the Township Zoning Administrator.
- d. *Number of Permits* – The number of tourist home permits issued annually by the Township through application shall not exceed fifty (50). Permittees that have a valid permit and are in good standing with the Township shall have first priority in receiving a permit for the following calendar year. The remaining balance of permits may be issued to applicants who have submitted a complete application. If the number of applications, including renewal applications, exceeds fifty (50), then the Township will conduct a lottery to determine which of the new applicants shall receive a permit.
- e. *Renewal* – All tourist home permits shall expire on December 31st of the calendar year they are issued. The owner of a permitted tourist home may reapply for the next calendar year at any

Commented [LW6]: Acme Township Fiscal Responsibility Ordinance No: 2010-03 applies

point between October 1st and October 31st. All renewal permits shall be issued by November 15th. The number of permittees that have not submitted an application for renewal by October 31st shall have their permit added to the balance of permits available to new applicants and may apply as a new applicant.

ARTICLE 4: VACATION HOME STANDARDS

In addition to the General Standards in Article 2, the following standards shall apply to all vacation home short-term rentals:

Section 4.1: Allowable Locations

Vacation homes shall be allowed in the agricultural zoning district, and in single-family dwellings in the commercial zoning districts.

Section 4.2: Maximum Occupancy

The maximum allowed occupancy of a vacation home shall not exceed the lesser of:

- a. Two (2) occupants per bedroom plus four (4) additional occupants, or
- b. For parcels under ten (10) acres in size the occupancy shall not exceed ten (10) occupants, or
- c. For parcels of ten (10) acres or more the occupancy shall not exceed fourteen (14) occupants.

The property owner shall inform the Township of any renovations or additions to the vacation home that will result in an increased in the maximum occupancy.

Section 4.3: Application

- f. *Responsibility* – It shall be the responsibility of the owner of a vacation home to register the operation and obtain a permit from the Township. The Acme Township Fiscal Responsibility Ordinance #2010-03 states that all real and personal property taxes, fees, penalties, fines, assessments, general assessments and other monies owed to the Township are current and paid up to date.

- a. *Application* – The owner shall truthfully provide and certify as true the following on a form prepared and supplied by the Township:
 1. Name, address, telephone number, and email of the owner of the vacation home.
 2. Name, address, telephone number, and email of the designated local agent.
 3. The number of bedrooms in the vacation home intended to be used by occupants.
 4. A description of the property that states the number of acres.
 5. A sketch of designated parking spaces.
 6. An affidavit signed by the owner acknowledging the provisions of this Ordinance, and all applicable local and state laws.

Commented [LW7]: Acme Township Fiscal Responsibility Ordinance No: 2010-03 applies

- b. *Fee* – An application for a vacation home permit under this Ordinance shall be accompanied by a fee in the amount established by resolution of the Acme Township Board. There shall be no proration of fees. Fees are non-refundable once a permit has been issued by the Township Zoning Administrator.
- c. *Number of Permits* – The number of vacation home permits issued annually by the Township through application shall not exceed fifty (50). Permittees that have a valid permit and are in good standing with the Township shall have first priority in receiving a permit for the following calendar year. The remaining balance of permits may be issued to applicants who have submitted a complete application. If the number of applications, including renewal applications, exceeds fifty (50), then the Township will conduct a lottery to determine which of the new applicants shall receive a permit.
- d. *Renewal* – All vacation home permits shall expire on December 31st of the calendar year they are issued. The owner of a permitted vacation home may reapply for the next calendar year at any point between October 1st and October 31st. All renewal permits shall be issued by November 15th. The number of permittees that have not submitted an application for renewal by October 31st shall have their permit added to the balance of permits available to new applicants and may apply as a new applicant.

ARTICLE 5: VIOLATIONS AND PENALTIES

Section 5.1: Violations

- a. *Violations* – Any violation of the provisions of this Ordinance, or any other applicable local, state, or federal ordinance shall be deemed a violation of this Ordinance. Each day a violation continues shall constitute a separate violation.
- b. *Nuisance Per Se* – A violation of this Ordinance shall be a nuisance per se. The Township shall have the right to commence a ~~municipal~~ civil action to enforce compliance with this Ordinance.
- c. *Administration* – The Acme Township Zoning Administrator is authorized to issue all permits under this Ordinance and is also authorized to issue civil infraction violations notices and/or civil infraction citations for violations of this Ordinance.

Commented [LW8]: Legal counsel asked to have this removed as the term does not apply to this type of legal action – differs from a “municipal civil infraction”.

Section 5.2: Penalties

- a. *Penalties* – the following penalties shall apply for violating this Ordinance:
 - 1. *Short-Term Rental Without a Permit*
 - i. *First Violation* – The first violation ~~in a calendar year~~ shall result in a ~~Notice of Violation delivered to the property owner through certified mail.~~ ~~municipal civil infraction~~ subject to a fine of \$500.
 - ii. *Second Violation* – The second violation ~~in the same calendar year~~ shall result in a municipal civil infraction subject to a fine of \$750.

Commented [LW9]: Discussion with legal counsel on penalties –felt these penalties were appropriate and enforceable. This does not put an unnecessary hardship on the owner as they can make several hundred dollars a day in rental fees. A warning letter can always be issued prior.

Removal of “in a calendar year” for all penalties. Again, does not put an unnecessary hardship on the owner. Will help deter repeat offenses.

Inclusion of permit suspension - seen in other STR ordinances. More leverage on the townships end in hopes people will not abuse the Ordinance.

- iii. *Third Violation* – The third violation ~~in the same calendar year~~ shall result in a municipal civil infraction subject to a fine of \$1,500.
- iv. *Subsequent Violations* – Subsequent violations ~~in the same calendar year~~ shall result in municipal civil infraction subject to a fine of \$5,000 and/or 90 days in jail.

2. All Other Violations

- i. *First Violation* – The first violation ~~in a calendar year~~ shall result in a ~~Notice of Violation delivered to the property owner through certified mail.~~ municipal civil infraction subject to a fine of \$250 and the permit shall be suspended for thirty (30) days.
- ii. *Second Violation* – The second violation ~~in the same calendar year~~ shall result in a municipal civil infraction subject to a fine of ~~\$500-\$750~~ and the permit shall be suspended for sixty (60) days.
- iii. *Subsequent Violations* – Subsequent violations ~~in the same calendar year~~ shall result in a municipal civil infraction subject to a fine of ~~\$1,000-\$1500~~ and may result permit revocation.

b. Revocation – The Township may revoke a short-term rental permit for any dwelling unit for the reasons below and through the subsequent procedure:

1. *Requirements for Revocation* – A short-term rental permit may be revoked if at least three (3) separate violation incidents, occurring of three (3) separate days, within a calendar year.
2. *Revocation Procedure* – Upon a determination by the Zoning Administrator that the short-term rental permit of a dwelling is subject to revocation, the following procedure shall be in effect:
 - i. The Zoning Administrator shall issue a notice to the property owner and local agent, in writing through certified mail, that the Township intends to revoke the short-term rental permit.
 - ii. The property owner or local agent may request a hearing before the Township Board to show cause as to why the short-term rental permit should not be revoked within fourteen (14) days of service of the notice.
 - iii. If a hearing is timely requested, then the Zoning Administrator shall inform the property owner and/or local agent, and Township Board of the time and place of the hearing.
 - iv. The property owner and/or local agent may present evidence at the hearing that the violations of this Ordinance were due to extenuating circumstances. If the Township Board finds the violations to be due to extenuating circumstances, then they may elect to waive the revocation. Otherwise, the revocation of the short-term rental permit shall become effective.
3. *Duration* – Upon revocation of a short-term rental permit, a property owner may not reapply for a new short-term rental permit for the dwelling at that address, or any additional dwellings in Acme Township, for a period of thirty six (36) months.

4. *Subsequent Revocations* – Any property owner who has had a short-term rental permit revoked twice for the same short-term rental shall be permanently prohibited from operating a short-term rental at that location. Furthermore, the property owner shall be prohibited from applying for any additional, new short-term rentals in the Township. If the property owner has other short-term rentals permitted in good standing in the Township at the time of the prohibition, then the property owner shall be allowed to reapply for a permit for those existing short-term rentals.



Planning and Zoning Staff Report

6042 Acme Road | Williamsburg, MI | 49690
Phone: (231) 938-1350 Fax: (231) 938-1510 Web: www.acmetownship.org

To: Acme Township Board of Trustees
From: Lindsey Wolf, Planning & Zoning
Administrator CC: Jeff Jocks, Legal Counsel
Date: August 7, 2019
Re: August 13, 2019 Acme Township Consumer Fireworks Ordinance #2012-04
Amendment Number: Amendment 2019-03
Attachments: 3 pages

A new law went into effect on December 28, 2018, stating the following:

MICHIGAN FIREWORKS SAFETY ACT (EXCERPT)
Act 256 of 2011
28.457 Local ordinances.

Sec. 7.

(1) Except as provided in this act, a local unit of government shall not enact or enforce an ordinance, code, or regulation pertaining to or in any manner regulating the sale, display, storage, transportation, or distribution of fireworks regulated under this act.

(2) A local unit of government may enact an ordinance regulating the ignition, discharge, and use of consumer fireworks, including, but not limited to, an ordinance prescribing the hours of the day or night during which a person may ignite, discharge, or use consumer fireworks. If a local unit of government enacts an ordinance under this subsection, the ordinance shall not regulate the ignition, discharge, or use of consumer fireworks on the following days after 11 a.m.:

(a) December 31 until 1 a.m. on January 1.

(b) The Saturday and Sunday immediately preceding Memorial Day until 11:45 p.m. on each of those days.

(c) June 29 to July 4 until 11:45 p.m. on each of those days.

(d) July 5, if that date is a Friday or Saturday, until 11:45 p.m.

(e) The Saturday and Sunday immediately preceding Labor Day until 11:45 p.m. on each of those days.

(3) An ordinance under subsection (2) shall impose a civil fine of \$1,000.00 for each violation of the ordinance and no other fine or sanction. The ordinance must provide for the remittance of \$500.00 of the fine collected under the ordinance to the local law enforcement agency responsible for enforcing the ordinance.

(4) Beginning August 1, 2019, a local unit of government with a population of 100,000 or more or a local unit of government located in a county with a population of 750,000 or more may enact or enforce an ordinance that regulates the use of a temporary structure. An ordinance established under this subsection may include, but is not limited to, a restriction on the number of permits issued for a temporary structure, regulation of the distance required between 2 or more temporary structures, or a zoning ordinance that regulates the use of a temporary structure. An ordinance established under this subsection may not prohibit the temporary storage, transportation, or distribution of fireworks by a consumer fireworks certificate holder at a retail location that is a permanent building or structure. As used in this subsection, "temporary structure" means a movable structure

that is used in the sale, display, storage, transportation, or distribution of fireworks, including, but not limited to, a tent or a stand.

History: 2011, Act 256, Eff. Jan. 1, 2012 ;-- Am. 2013, Act 65, Imd. Eff. June 19, 2013 ;-- Am. 2018, Act 635, Imd. Eff. Dec. 28, 2018

The current Acme Township Consumer Fireworks Ordinance 2012-04 has been updated to reflect the changes; the Short-Term Rental Ordinance No: 2017-01 Section 2.9 has been amended, as they are correlated. A redline version of the text language has been included for review.

Suggested Motion for consideration:

Motion to adopt police power ordinance amendment #2019-03 to the: Acme Township Consumer Fireworks Ordinance #2012-04 as presented.

ACME TOWNSHIP
CONSUMER FIREWORKS ORDINANCE
ORDINANE NO: 2012-04
AMENDMENT NO: 2013-01
AMENDMENT NO: 2016-01
AMENDMENT NO: 2019-03

An Ordinance to secure the public health, safety and general welfare of the citizens of Acme Township, Grand Traverse County, by regulating the use of Consumer Fireworks in Acme Township, as provided by Public Act 256 of 2011, as amended (MCL 28.451, et seq.) and pursuant to Public Act 246 of 1945 (MCL 41.181 et seq).

ACME TOWNSHIP ORDAINS:

Section 1: Findings

The Township Board makes the following findings:

Public Act 246 of 1945 (MCL 41.181, et seq.) authorizes Acme Township to enact ordinances that regulate the public health, safety and general welfare of persons and property. Public Act 256 of 2011, as amended (MCL 28.451, et seq.) authorizes Acme Township to enact an ordinance regulating the ignition, discharge, and use of Consumer Fireworks. The Township Board believes an ordinance prohibiting the ignition, discharge, and use of Consumer Fireworks, to the extent allowed by Public Act 256 of 2011, as amended, in the interest of public health, safety and general welfare.

Section 2: Title

This Ordinance shall be known and cited as the Acme Township Consumer Fireworks Ordinance.

Section 3: Definitions

The following definitions apply for the purposes of this Ordinance:

1- Consumer Fireworks: Fireworks devices that are designed to produce visible effects by combustion, that are required to comply with the construction, chemical composition, and labeling regulations promulgated by the United States consumer product safety commission under 16 CFR parts 1500 and 1507, and that are listed in APA standard 87-1, 3.1.2, 3.1.3, or 3.5. Consumer fireworks do not include low-impact fireworks.

Low Impact Fireworks: Firework devices that are ground and handheld sparkling devices as that phrase is defined under APA standard 87-1, 3.1, 3.1.1.1 to 3.1.1.8 , and 3.5.

2- National Holiday: A national holiday is defined in 5 USC 6103 and includes: New Year's Day (January 1); Martin Luther King Jr. Day (third Monday in January); Washington's Birthday (third Monday in February); Memorial Day (last Monday in May); Independence Day (July 4); Labor Day (first Monday in

September); Columbus Day (second Monday in October); Veterans Day (November 11); Thanksgiving Day (fourth Thursday in November); Christmas Day (December 25).

~~3. Sky Lantern:~~ An unmanned device with a combustible fuel source that incorporates an open flame in order to make the device airborne.

Section 4: Ignition, Discharge, and Use of Consumer Fireworks

~~The ignition, discharge, and use of Consumer Fireworks in Acme Township is prohibited at all times except for the day preceding, the day of, or the day after a National Holiday.~~

~~The discharge of Consumer Fireworks in Acme Township shall only be allowed between the hours of 8:00 a.m. and 1:00 a.m.~~

No person shall ignite, discharge or use Consumer Fireworks within Acme Township, except this prohibition shall not preclude any person from igniting, discharging and using Consumer Fireworks on the following days after 11:00 a.m.:

1. December 31 until 1:00 a.m. on January 1;
2. The Saturday and Sunday immediately preceding Memorial Day until 11:45 p.m. on each of those days;
3. June 29 to July 4 until 11:45 p.m. on each of those days;
4. July 5, if that date is a Friday or Saturday, until 11:45 p.m.;
5. The Saturday and Sunday immediately preceding Labor Day until 11:45 p.m. on each of those days.

Section 5: Use of Sky Lanterns

No person shall release or cause to be released an untethered sky lantern.

Section 6: Severability

This Ordinance shall be deemed severable and if any word, sentence, clause, section or provision is declared invalid or unenforceable for any reason by any court of competent jurisdiction, it shall not affect any other portion of this Ordinance and the remaining portions of this Ordinance shall remain valid and enforceable.

Section 7: Penalty

A violation of this Ordinance is a municipal civil infraction, subject to a maximum fine of ~~\$500 and court costs~~ \$1000 for each violation of the Ordinance. The Ordinance provides for the remittance of \$500 of the fine being collected under the Ordinance to the local law enforcement agency responsible for the enforcing of the Ordinance.

Section 8: Effective Date

This Ordinance shall take effect 30 days following publication.

SEPTAGE TREATMENT PLANT 590A FUND-REIMBURSEMENT SCHEDULE 2016-2032

THIS SHEET SHOWS THE SCHEDULE FOR 2020-2032

TO THE TOWNSHIPS					TO THE COUNTY			TOTAL	TOTAL	GRAND	
		Principal	Interest	Total		Principal	Interest	Total	Principal	Interest	TOTAL
2020		\$115,000.00	\$33,240.00	\$148,240.00							
cme	6.30%	\$7,245.00	\$2,094.12	\$9,339.12							
ast Bay	30.75%	\$35,362.50	\$10,221.30	\$45,583.80							
mwood	13.45%	\$15,467.50	\$4,470.78	\$19,938.28							
arfield	27.96%	\$32,154.00	\$9,293.90	\$41,447.90							
eninsula	21.54%	\$24,771.00	\$7,159.90	\$31,930.90							
	100.00%	\$115,000.00	\$33,240.00	\$148,240.00	2020	\$115,000.00	\$33,240.00	\$148,240.00	\$230,000.00	\$66,480.00	\$296,480.00
2021		\$115,000.00	\$30,940.00	\$145,940.00							
cme	6.30%	\$7,245.00	\$1,949.22	\$9,194.22							
ast Bay	30.75%	\$35,362.50	\$9,514.05	\$44,876.55							
mwood	13.45%	\$15,467.50	\$4,161.43	\$19,628.93							
arfield	27.96%	\$32,154.00	\$8,650.82	\$40,804.82							
eninsula	21.54%	\$24,771.00	\$6,664.48	\$31,435.48							
	100.00%	\$115,000.00	\$30,940.00	\$145,940.00	2021	\$115,000.00	\$30,940.00	\$145,940.00	\$230,000.00	\$61,880.00	\$291,880.00
2022		\$120,000.00	\$28,640.00	\$148,640.00							
cme	6.30%	\$7,560.00	\$1,804.32	\$9,364.32							
ast Bay	30.75%	\$36,900.00	\$8,806.80	\$45,706.80							
mwood	13.45%	\$16,140.00	\$3,852.08	\$19,992.08							
arfield	27.96%	\$33,552.00	\$8,007.74	\$41,559.74							
eninsula	21.54%	\$25,848.00	\$6,169.06	\$32,017.06							
	100.00%	\$120,000.00	\$28,640.00	\$148,640.00	2022	\$120,000.00	\$28,640.00	\$148,640.00	\$240,000.00	\$57,280.00	\$297,280.00
2023		\$120,000.00	\$26,240.00	\$146,240.00	2023	\$120,000.00	\$26,240.00	\$146,240.00	\$240,000.00	\$52,480.00	\$292,480.00
2024		\$120,000.00	\$23,840.00	\$143,840.00	2024	\$120,000.00	\$23,840.00	\$143,840.00	\$240,000.00	\$47,680.00	\$287,680.00
2025		\$122,000.00	\$21,440.00	\$143,440.00	2025	\$122,000.00	\$21,440.00	\$143,440.00	\$244,000.00	\$42,880.00	\$286,880.00
2026		\$125,000.00	\$19,000.00	\$144,000.00	2026	\$125,000.00	\$19,000.00	\$144,000.00	\$250,000.00	\$38,000.00	\$288,000.00
2027		\$125,000.00	\$16,500.00	\$141,500.00	2027	\$125,000.00	\$16,500.00	\$141,500.00	\$250,000.00	\$33,000.00	\$283,000.00
2028		\$130,000.00	\$14,000.00	\$144,000.00	2028	\$130,000.00	\$14,000.00	\$144,000.00	\$260,000.00	\$28,000.00	\$288,000.00
2029		\$130,000.00	\$11,400.00	\$141,400.00	2029	\$130,000.00	\$11,400.00	\$141,400.00	\$260,000.00	\$22,800.00	\$282,800.00
2030		\$145,000.00	\$8,800.00	\$153,800.00	2030	\$145,000.00	\$8,800.00	\$153,800.00	\$290,000.00	\$17,600.00	\$307,600.00
2031		\$145,000.00	\$5,900.00	\$150,900.00	2031	\$145,000.00	\$5,900.00	\$150,900.00	\$290,000.00	\$11,800.00	\$301,800.00
2032		\$150,000.00	\$3,000.00	\$153,000.00	2032	\$150,000.00	\$3,000.00	\$153,000.00	\$300,000.00	\$6,000.00	\$306,000.00